

I. CALL TO ORDER AND ROLL CALL

Chairperson Lemke called the Public Housing meeting to order at 11:32 AM.

Members Present: Greg Lemke, Chair; Donna McMaster, Commissioner; Mary Beth Kalvik, Resident Commissioner; Terry Braun, Secretary and Shelly Dahlquist, Moorhead City Council Liaison

Members Absent: Michael Carbone, Vice Chairperson

Others Present: Dawn Bacon, Executive Director; Toni Vondal, Housing Manager

II. REQUEST APPROVAL OF DECEMBER 18, 2018 REGULAR MEETING MINUTES.

McMaster moved, seconded by Kalvik to approve the Minutes of December 18, 2018. All votes were in favor. Motion Carried.

III. REQUEST APPROVAL FOR PAYMENT OF BILLS-RESOLUTION 2019-1.

Kalvik moved, seconded by Braun to approve the payment of bills as presented. All votes were in favor. Motion Carried.

IV. AGENDA AMENDMENTS

Auditor unable to make it due to the weather

V. CITIZENS TO BE HEARD

None

VI. BUSINESS

A. Review and Approval Audit Results – Resolution 2019-2.

McMaster moved, seconded by Braun to table until the February board meeting due to the auditor could not make because of the weather.

B. Request Board Approval for Amendment to Bylaws – Resolution 2019-3.

Kalvik moved, seconded by Braun to approve amendment to bylaws. All votes were in favor. Motion Carried.

C. Request Board Approval for Elevator Modernization Contract – Resolution 2019-4.

Braun moved, seconded by McMaster to approve elevator modernization contract. All votes were in favor. Motion Carried.

D. Request Board Approval for Borrowing Resolution – Resolution 2019-5.

McMaster moved, seconded by Braun to approve borrowing resolution. All votes were in favor. Motion Carried.

E. Request Board Approval for Out of State Travel – Resolution 2019-6.

McMaster moved, seconded by Kalvik to approve out of state travel. All votes were in favor. Motion Carried.

VII. OTHER BUSINESS:

- A. HAI Group Life Insurance – MPHA staff and board members are offered Term Life Insurance through Housing Authority Insurance. If you need to change your beneficiary of record or have questions about how it is, please contact Dawn.
- B. Executive Director Updates:
1. Partial Federal Government Shut Down – If the shutdown continues, MPHA will be able to continue with its core operations and it will not threaten housing for residents. However, some impacts to the agency include the following: HUD staff are not available for any support, we may not receive March operating subsidy funding and cannot access our 2018 Capital Funding Grant because we recently revised the 5 year plan. The 2017 capital funding grant is available for draw down and that includes leverage funds for the elevator project. Tenants that receive food support (SNAP) will receive their February support in January and if the shutdown continues they will receive no support in March. There are also numerous concerns outside of Public Housing with other affordable housing programs and impacts. Everyone is encouraged to contact their elected officials at the federal level to share how important it is that the government reopen immediately.
  2. Replacement Housing Factor Grant Funding – we may be able to apply for a capital funding finance loan with no interest. Dawn will also be submitting a request for an extension of the obligation end date- currently 8/15/19, as soon as the shutdown is over. We will need the extension in order to spend these dollars.
  3. RFQ's are out for a Physical Needs Assessment on all MPHA properties.
  4. Partnership for Health is awarding MPHA \$2,500 from the MN Department of Health funds to purchase a garden shed at the High Rise.

VIII. ATTORNEY'S REPORT

None

IX. ADJOURNMENT:

There being no further business to discuss, the meeting adjourned at 12:15 PM.

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Greg Lemke – Chair

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Terry Braun – Secretary