



**HUMAN RIGHTS COMMISSION  
MEETING AGENDA  
May 15, 2019 - 5:00 PM  
City Hall Council Chambers**

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The Moorhead Human Rights Commission welcomes and encourages public input on issues listed on the agenda or of general community interest, time and Council permitting. Speakers are limited to 3-minute presentations. Citizens wishing to address the Human Rights Commission regarding a specific agenda item will be afforded an opportunity during the discussion of that item. Citizens wishing to speak on matters not listed on the agenda will be afforded the opportunity to do so under the heading "Citizens Addressing the Commission," usually scheduled at the beginning and end of the agenda. Each person requesting the opportunity to speak is asked to fill out a "Request to Speak Form."

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- 1. **Call to order** \_\_\_\_\_
- 2. **Roll call** \_\_\_\_\_
- 3. **Approval of Agenda/Minutes** \_\_\_\_\_
- 4. **Citizens to be heard** \_\_\_\_\_
- 5. **Guest Speaker - Yoke-Sim Gunaratne - Cultural Diversity Resources** \_\_\_\_\_
- 6. **2019 Annual Plan** \_\_\_\_\_
- 7. **Member Reports/Announcements** \_\_\_\_\_
- 8. **Upcoming events** \_\_\_\_\_
- 9. **New business** \_\_\_\_\_

Upon request, accommodations for individuals with disabilities, language barriers, or other needs to allow participation in meetings will be provided. To arrange assistance, call the City Clerk's office at 218.299.5166 (voice) or 711 (TDD/TTY).

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**City of Moorhead  
Human Rights Commission  
Meeting Minutes  
March 20, 2019 at 5:00 PM  
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the Human Rights Commission was held in the City Hall Council Chambers on March 20, 2019, at 5:00 PM.

**1. Call to order** The meeting was called to order at 5:00pm.

**2. Roll call**

Roll Call of the members was made as follows:

|                                      |                          |         |
|--------------------------------------|--------------------------|---------|
| Board Member:                        | Nate Aalgaard            | Present |
| Board Member:                        | Cani Adan                | Present |
| 3 <sup>rd</sup> Ward Council Member: | Deb White                | Present |
| Board Member:                        | Shinwar Mayi             | Absent  |
| Board Member:                        | Makell Pauling Normandin | Present |
| Board Member:                        | Willard Yellow Bird      | Absent  |

**3. Approval of Agenda/Minutes**

Agenda and minutes were approved with motions made by Deb White, seconded by Nate Aalgaard and passed by unanimous consent.

**4. Citizens to be heard**

No citizens were present.

**5. Guest Speaker – Cassie Wiste – 2019 Welcoming Week**

Cassie Wiste shared information on 2019 Welcoming Week planning. Meetings held the 2<sup>nd</sup> Wednesday of every month at noon at the Fargo Public Library.

Commissioners asked questions and discussed ways in which the HRC could be involved in the events.

**6. 2019 Annual Plan**

**A. Survey results and discussion**

Discussion on annual plan. Commissioners suggested inviting Leann Wallin to April meeting to discuss fair housing and inviting Jerry Christianson to the July meeting to discuss ADA issues.

### **Agenda Item 3.**

Commissioners requested that bystander training/guest speaker be added as an educational activity to the plan.

Commission asked City staff to prepare a Fair Housing Proclamation to be included on the City Council agenda on 4-8-19.

#### **7. Affirmatively Furthering Fair Housing - Update**

City staff liaison updated the Commission on the fulfillment of three motions made at the February meeting. No further follow-up is needed.

#### **8. New business**

No new business.

#### **9. Member reports/Announcements**

Commissioner Aalgaard shared information on a recent workshop held by Freedom Resource Center. Commissioner White thanked Commissioner Adan for his work with a solidarity event last weekend.

#### **10. Upcoming events**

Discussed upcoming diversity job fair, poverty simulation at Concordia, Newroz Celebration, Building Bridges Conference, "Home" movie and panel discussion, and Transgender Cultural Competency Training.

#### **11. Adjourn**

Nate Aalgaard made a motion to adjourn, seconded by Deb White, passed unanimously. Meeting adjourned at 5:59pm.

Respectfully submitted by:  
Joshua Huffman, HRC Staff Liaison

The proceedings of this meeting are digitally recorded and are available for public review.



**City of Moorhead  
Human Rights Commission  
Meeting Minutes  
April 17, 2019 at 5:00 PM  
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the Human Rights Commission was held in the City Hall Council Chambers on April 17, 2019, at 5:00 PM.

**1. Call to order** The meeting was called to order at 5:05pm.

**2. Roll call**

Roll Call of the members was made as follows:

|                                      |                          |                  |
|--------------------------------------|--------------------------|------------------|
| Board Member:                        | Nate Aalgaard            | Joined at 5:08pm |
| Board Member:                        | Cani Adan                | Joined at 5:08pm |
| 3 <sup>rd</sup> Ward Council Member: | Deb White                | Absent           |
| Board Member:                        | Shinwar Mayi             | Absent           |
| Board Member:                        | Makell Pauling Normandin | Present          |
| Board Member:                        | Willard Yellow Bird      | Absent           |
| Board Member:                        | Heather Keeler           | Absent           |

**3. Approval of Agenda/Minutes**

No quorum present – move minute approval to May HRC meeting.

**4. Citizens to be heard**

No citizens were present.

**5. Guest Speaker – Leann Wallin – Fair Housing/Crime Free Multi-Housing**

Leann Wallin shared information on the City’s Crime Free Multi-Housing educational program for landlords.

Commissioners asked questions and Leann Wallin discussed ways in which the educational program promotes fair housing and safety.

**6. 2019 Annual Plan**

Move to May HRC meeting.

**7. New business**

A. May agenda planning –

**Agenda Item 3.**

Commissioners suggested having a speaker to present to the group information on Section 8 housing.

**8. Member reports/Announcements**

A. Building Bridges – Cani Adan

Commissioner Adan shared information from a recent conference he attended.

**9. Upcoming events**

None

**10. Adjourn**

Meeting adjourned at 5:41pm.

Respectfully submitted by:  
Joshua Huffman, HRC Staff Liaison

The proceedings of this meeting are digitally recorded and are available for public review.

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**2019**

# **ANNUAL WORK PLAN**

## **MOORHEAD HUMAN RIGHTS COMMISSION**

The purpose of the Commission is to secure for all persons, whether resident or visitor, equal opportunity in education, employment, housing, public accommodations, and public services and full participation for all Moorhead citizens in the affairs of this community.





**MOORHEAD HUMAN RIGHTS COMMISSION**

**IN THE UNITED STATES, IT IS ILLEGAL TO DISCRIMINATE BASED ON:**

- RACE
- RELIGION
- CREED
- COLOR
- SEX
- AGE
- DISABILITY
- PREGNANCY
- FAMILIAL STATUS
- VETERAN STATUS
- NATIONAL ORIGIN
- CITIZENSHIP STATUS
- GENETIC INFORMATION

**MINNESOTA LAW PROHIBITS DISCRIMINATION BASED ON THE FOLLOWING  
ADDITIONAL CLASSIFICATIONS:**

- MARITAL STATUS
- GENDER IDENTITY
- SEXUAL ORIENTATION
- RECEIVING PUBLIC ASSISTANCE
- MEMBER OF LOCAL COMMISSION



## **AREAS OF FOCUS – 2019**

The Moorhead Human Rights Commission (HRC) has identified three areas of focus for 2019:

- Education & Awareness
- Local Partnerships & Public Relations
- Leadership

## **PURPOSE**

The identified areas of focus will help the HRC to fulfill its purpose, which is to secure equal opportunity in the following categories:

- Education
- Employment
- Housing
- Public Accommodations
- Public Services

## **EDUCATION & AWARENESS**

Sharing knowledge and advocating for basic human rights is one of the most important functions of a human rights commission. There are several opportunities for Moorhead's HRC to fulfill this function. In 2019, emphasis will be on following topics:

- Fair Housing
  - Host 1-2 fair housing events
- Equality & Equity
  - Invite speakers to commission meetings who will teach and promote equality and equity
  - Represent the HRC at various events (i.e., FM Pride in the Park, Pangea, etc.).
- Inclusivity
  - Participate in Welcoming Week for area immigrants and refugees
- Bystander Intervention
  - Host a training or guest speaker at HRC meeting

## **LOCAL PARTNERSHIPS & PUBLIC RELATIONS**

To further promote human rights education and awareness, the Moorhead HRC will develop local partnerships and recognize area efforts to protect human rights. The Moorhead HRC will be both an advocate and an ally for human rights. To do this in 2019, the HRC will do the following:

- Host an awards recognition event honoring local human rights efforts
- Collaborate with other organizations working to protect human rights
- Begin making connections with Moorhead schools to create a partnership

## **Agenda Item 6.**

- **Make itself visible to the community (i.e., supporting/attending events, volunteering)**
- **Strengthen communication & identify common goals with others in the community**

### **LEADERSHIP**

The HRC will be responsive, creative, motivated, and thoughtful as a leader for human rights in Moorhead. It will provide direction and help to connect people and organizations to strengthen human rights efforts and results in the community. The Moorhead HRC will be supportive of people experiencing discrimination. It will engage with and educate the community about human rights issues, and instruct where to go when issues arise. In addition to activities previously mentioned, the HRC will bring proclamations forward to the Mayor & City Council for important recognitions (e.g., Fair Housing, Pride, International Human Rights Day).

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| 2019 FOCUS AREAS & ACTIVITIES - DRAFT |  |   |   |   |
|---------------------------------------|--|---|---|---|
|                                       | Education & Awareness  | Local Partnerships & Public Relations   | Leadership  | Regular Business  |
| January                               |  |   |   |   |
| February                              | <ul style="list-style-type: none"> <li>Black History Month</li> </ul>  |   |   | <ul style="list-style-type: none"> <li>Elect Chair &amp; Vice Chair</li> <li>Annual Report</li> </ul> |
| March                                 | <ul style="list-style-type: none"> <li>International Women's History Month</li> </ul>  |   |   | <ul style="list-style-type: none"> <li>Cassie Wiste – Welcoming Week 2019</li> </ul>                  |
| April                                 | <ul style="list-style-type: none"> <li>Fair Housing Seminar Event</li> <li>Fair Housing Month</li> </ul>   | <ul style="list-style-type: none"> <li>Partner w/High Plains Fair Housing Center to provide an educational seminar?</li> </ul>                          | <ul style="list-style-type: none"> <li>Proclamation to Council to declare April as Moorhead's Fair Housing Month (2<sup>nd</sup> priority for proclamations)</li> </ul>     | <ul style="list-style-type: none"> <li>Leann Wallin – Fair Housing</li> </ul>                         |
| May                                   | <ul style="list-style-type: none"> <li>Older Americans Month</li> <li>Asian American/Pacific Islander Month</li> <li>Jewish American Heritage Month</li> </ul> |   |   | <ul style="list-style-type: none"> <li>Guest Speaker?</li> </ul>                                      |
| June                                  | <ul style="list-style-type: none"> <li>LGBTQ Pride Month</li> </ul>  |   | <ul style="list-style-type: none"> <li>Proclamation to Council to declare June 20 as Moorhead's Refugee Day (3<sup>rd</sup> priority for proclamations)</li> </ul>          | <ul style="list-style-type: none"> <li>Guest Speaker?</li> </ul>                                      |
| July                                  | <ul style="list-style-type: none"> <li>Disability Independence Day July 26</li> </ul>  |   |   | <ul style="list-style-type: none"> <li>Jerry Christianson, Freedom Resource Center</li> </ul>         |
| August                                | <ul style="list-style-type: none"> <li>Information booth at FM Pride in the Park</li> </ul>  | <ul style="list-style-type: none"> <li>Partner with FM Pride Collective for booth</li> </ul>  | <ul style="list-style-type: none"> <li>Participate/walk in parade</li> </ul>  | <ul style="list-style-type: none"> <li>Consultation on CDBG 5 year plan</li> </ul>                    |
| September                             | <ul style="list-style-type: none"> <li>Hispanic Heritage Month begins Sept. 15</li> <li>National Welcoming Week</li> </ul>                                     | <ul style="list-style-type: none"> <li>Participate in Welcoming Week</li> <li>Define criteria and details for Human Rights Recognition Award</li> </ul> |   | <ul style="list-style-type: none"> <li>Guest Speaker?</li> </ul>                                      |
| October                               |  | <ul style="list-style-type: none"> <li>Solicit nominations for Human Rights Awards</li> </ul>   |   | <ul style="list-style-type: none"> <li>2019 Annual Plan development</li> </ul>                        |
| November                              | <ul style="list-style-type: none"> <li>Native American Heritage Month</li> </ul>   | <ul style="list-style-type: none"> <li>Solicit nominations for Human Rights Award</li> </ul>  |   | <ul style="list-style-type: none"> <li>2019 Annual Plan development</li> </ul>                        |
| December                              | <ul style="list-style-type: none"> <li>International Human Rights Day Dec. 10 (Tuesday)</li> </ul>   | <ul style="list-style-type: none"> <li>Human Rights Awards Recognition Event</li> </ul>   | <ul style="list-style-type: none"> <li>Proclamation to Council to celebrate December 10 as Moorhead Human Rights Day (1<sup>st</sup> priority for proclamations)</li> </ul> | <ul style="list-style-type: none"> <li>2019 Present Annual Draft Plan to Council</li> </ul>           |
| TBD                                   |  |   |   | <ul style="list-style-type: none"> <li>Commission training (City Attorney)</li> </ul>                 |

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