



City of Moorhead Economic Development Authority

Meeting Agenda
July 27, 2015 at 11:45 AM
1st Floor, Council Chambers, Moorhead City Hall

Pursuant to due call and notice thereof, a regular meeting of the Economic Development Authority was held in the 1st Floor, Council Chambers, Moorhead City Hall, on July 27, 2015, at 11:45 AM.

Roll call of the members was made as follows:

Board Member:	Bob Buth	Present
Board Member:	Violet Deilke	Present
Council Member:	Steve Gehrtz	Present
Board Member:	Charley Johnson	Present
Board Member:	Pat Kovash	Present
Board Member:	Dave Sederquist	<i>Absent</i>
Board Member:	James Steen	Present
Council Member:	Del Rae Williams	Present
Board Member:	John Rogalla	Present
Board Member:	Soo Asheim	<i>Absent</i>
Board Member:	Marsha Weber	Present

1. [Call meeting to Order / Roll Call](#)

2. [Agenda Amendments](#)

Minutes: Agenda amendments – Request to move item 10 after item number 6.

3. [Approve Minutes](#)

A [June 22, 2015](#)

B [June 29, 2015](#)

Motion to Approve made by Charlie Johnson and seconded by Violet Deilke

Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2

4. [Citizens Addressing the Board](#)

Minutes: Paul Jurgens, 817-819 Center Ave, Moorhead, requested a decision of the board regarding the EDA leasing office space he owns located on Center Ave. Discussion followed.

5. [Commissioners' Reports](#)

Minutes: River Arts
Clay County Law Enforcement Appreciation Picnic

6. [West Central Initiative - Tom McSparron](#)

Minutes: Tom McSparron presented annual report on WCI activities. General discussion by commissioners.

7. [Building Codes Update - Scott Hutchins](#)

Minutes: Scott Hutchins provided commissioners an update on Building Codes activities.

8. [Director's Report](#)

Minutes: Maslowski provided highlights of his recent economic development activities as found in packet materials.

9. [Resolution to Approve Bylaw Amendment to Add New Position to Executive Committee](#)

Motion to Approve made by Violet Deilke and seconded by Del Rae Williams

Resolution to Approve Bylaw Amendment to Add New At-Large Position to Executive Committee

Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2

Minutes: Steen appointed Marsha Weber as At-Large member of the Executive Committee.

10. [Actions Related to Redevelopment of City Owned Property on 1st Avenue North known as the Honey Badger Addition](#)

A Recommendation to City Council to Approve Resolution to Enter into an Interim Agreement with Mark Buchholz, Principal Developer

Motion to Approve made by Charley Johnson and seconded by Pat Kovash

Recommendation to City Council to Approve Resolution to Enter into an Interim Agreement with Mark Buchholz, Principal Developer

Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2

B Recommendation to City Council to Approve and Authorize Submission to the Minnesota Department of Employment and Economic Development (DEED) of a Contamination Cleanup Grant Application

Motion to Approve made by Charley Johnson and seconded by Pat Kovash

Recommendation to City Council to Approve and Authorize Submission to the Minnesota Department of Employment and Economic Development (DEED) of a Contamination Cleanup Grant Application

Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2

11. [Executive Director Position Discussion](#)

Minutes: Commissioners had general discussion.

Motion to Approve made by Violet Deilke and seconded by Steve Gehrtz

Executive Committee will act as search committee to hire a new executive director for the EDA.

Motion None: For: 9; Against: 0; Abstain: 0; Absent: 2

12. [Information / Update](#)

A [Night to Unite](#)

Minutes: Night to Unite is Tuesday, August 4, 2015

B [GFMEDC Activity Report - June](#)

C [Building & Permit Valuation Summary - June](#)

13. Adjourn

APPROVED BY:



Jim Steen
Chair

ATTEST:



Charley Johnson
Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Mary Schmitt, Neighborhood Services Office Specialist