



**City of Moorhead  
City Council Meeting  
Meeting Minutes  
January 25, 2016 at 5:30 PM  
City Hall Council Chambers**

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Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on January 25, 2016, at 5:30 PM.

**Roll call of the members was made as follows:**

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Jim Haney	Present
2nd Ward Council Member:	Heidi Durand	Absent
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

**City Council Meeting**

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Recognitions - Presentations](#)
  - A. [Executive Fire Officer Certificate Presentation - Chad Stangeland, Fire Department](#)

Minutes: Rich Duysen, Fire Chief, presented Chad Stangeland, Fire Marshal, the Executive Fire Officer Certificate.
4. [Mayor's State of the City Address](#)

Minutes: Mayor Williams provided the Mayor's State of the City Address.
5. [Approve Minutes](#)
  - A. [January 11, 2016 City Council Meeting](#)
  - B. [January 19, 2016 Committee of the Whole Meeting](#)

Motion to Approve made by Jim Haney and seconded by Nancy Otto  
**Motion to Approve Minutes from January 11, 2016 and January 19, 2016**

Motion Passed  
For: 7; Absent: 1 - Heidi Durand

6. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

7. [Agenda Amendments](#)

Minutes: Council Member Hulett suggested an agenda amendment to discuss a report that was prepared to respond to concerns raised by a business owner at the January 11, 2016 City Council meeting. It was agreed that the discussion could occur at the February 8, 2016 meeting.

8. [Consent Agenda](#)

All items listed with an asterisk ( \* ) are enacted by one motion.

Motion to Approve made by Jim Haney and seconded by Nancy Otto

**Motion to Approve Consent Agenda**

Motion Passed

For: 7; Absent: 1 - Heidi Durand

9. Mayor and Council Appointments

- A. [\\*Resolution to Approve 2016 Mayoral Appointment of Council Members to Committees, Boards, and Commissions](#)  
**Resolution 2016-0125-A**

**Public Hearings (5:45 p.m.)**

10. [Public Hearing regarding Make Moorhead Home Property Tax Rebate Program - Abatement of Taxes for Eligible Properties](#)

Minutes: Public Hearing Opened at 5:48 pm

Michael Redlinger, City Manager, and Lisa Bode, Community Development Service Manager, briefly explained the Make Moorhead Home Property Tax Rebate Program.

Public Hearing Closed at 5:52 pm

- A. [Resolution to Abate Property Taxes for Eligible Properties - Make Moorhead Home Property Tax Rebate](#)

Motion to Approve made by Nancy Otto and seconded by Jim Haney

**Motion to Approve Resolution to Abate Property Taxes for Eligible Properties - Make Moorhead Home Property Tax Rebate**

Motion Passed **Resolution 2016-0125-1**

For: 7; Absent: 1 - Heidi Durand

**Planning and Neighborhood Services Department**

11. [\\*Consider Actions Related to Ordinance 2016-01: An Ordinance to the Official Zoning Map to Rezone Horizon Shores Elementary School Addition from TZ: Transitional to INS: Institutional](#)

- A. [\\*Second Reading of Ordinance 2016-01](#)  
**Ordinance 2016-01**
- B. [\\*Title and Summary for Ordinance 2016-01](#)  
**Resolution 2016-0125-B**
- 12. [\\*Consider Actions Relating to Ordinance 2016-02: An Ordinance to Amend the Official Zoning Map to Rezone 121 6th Ave S from RLD-3 to RMD-1](#)
- A. [\\*Second Reading of Ordinance 2016-02](#)  
**Ordinance 2016-02**
- B. [\\*Title and Summary for Ordinance 2016-02](#)  
**Resolution 2016-0125-C**

#### **Public Works Department**

- 13. [\\*Resolution to Approve a 5-year Service Agreement with Trane Building Services to provide HVAC Preventative Maintenance and Repair Services for the Hjemkomst Center.](#)  
**Resolution 2016-0125-D**
- 14. [\\*Resolution to Approve an Adjustment to the 2016 Sanitation Budget \(Budget Adjustment #16-001\)](#)  
**Resolution 2016-0125-E**

#### **Police Department**

- 15. [\\*Resolution to Authorize the Funding Contribution of \\$5,000 to the 7th Judicial District Office for the Clay/Becker Drug Court](#)  
**Resolution 2016-0125-F**

#### **Administration**

- 16. [\\*Resolution in Support of Increasing State LGA Appropriation](#)  
**Resolution 2016-0125-G**
- 17. [\\*Resolution to Reauthorize the use of an Advisory Budget Work Group \(ABWG\) in preparing the Proposed 2017 Operating and Capital Budget](#)  
**Resolution 2016-0125-H**
- 18. [\\*Resolution to Approve Official City Newspaper and Website](#)  
**Resolution 2016-0125-I**
- 19. [\\*First Reading of Ordinance 2016-03: An Ordinance to Amend and Reenact Section 2-3-5 of the Moorhead Municipal Code Relating to Term of Liquor License](#)  
**Ordinance 2016-03**
- 20. [\\*First Reading of Ordinance 2016-04: An Ordinance to Amend and Reenact Article E of the Moorhead Municipal Code Relating to Transportation Network Companies](#)  
**Ordinance 2016-04**
- 21. [\\*First Reading of Ordinance 2016-05: An Ordinance to Amend and Reenact Section 2-5A-1, 2-5A-3.I, 2-5A-7 and 3-113 of the Moorhead Municipal Code Relating to Tobacco](#)

[Sales, Licensing and Usage Setback](#)  
**Ordinance 2016-05**

22. Approve Licenses - Permits

A. [\\*Resolution to Approve the Sound Amplification Permits](#)  
**Resolution 2016-0125-J**

23. [Mayor and Council Reports](#)

Minutes: Council Member Gehrtz provided a brief Economic Development Authority update.

Council Member Otto provided a brief update on the Flood Diversion Board Authority.

Council Member Elmer provided a brief MetroCOG Board update.

Council Member Otto thanked all those involved with the planning of the Clay County Intergovernmental Retreat.

24. [City Manager Reports - Updates](#)

Minutes: Michael Redlinger, City Manager, and Wanda Wagner, Finance Director, provided a three-year revenue and expenditure forecast inclusive of proposed 2016 capital improvement projects.

Meeting adjourned at 6:32 pm

APPROVED BY:



Del Rae Williams  
Mayor

ATTEST:



Michelle French  
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Michelle French, City Clerk*