



**City of Moorhead  
City Council Meeting  
Meeting Minutes  
August 28, 2017 at 5:30 PM  
City Hall Council Chambers**

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Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on August 28, 2017, at 5:30 PM.

**Roll call of the members was made as follows:**

1st Ward Council Member:	Mari Dailey	Absent
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Melissa Fabian	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Brenda Elmer	Present
3rd Ward Council Member:	Joel Paulsen	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

**City Council Meeting**

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)
4. [Agenda Amendments](#)
5. [Consent Agenda](#)

All items listed with an asterisk ( \* ) are enacted by one motion.

Motion to Approve made by Chuck Hendrickson and seconded by Brenda Elmer

**Motion to Approve Consent Agenda**

Motion Passed

For: 7; Absent: 1 - Mari Dailey

6. Recognitions - Presentations

A. [Matt Cullen Day Proclamation](#)

Minutes: Mayor Williams presented the Matt Cullen Proclamation to the Cullen Children's Foundation representatives Julie Kunka and Katherine Kinsley.

Motion to Approve made by Melissa Fabian and seconded by Brenda Elmer  
**Motion to Approve the Matt Cullen Day Proclamation**

Motion Passed

For: 7; Absent: 1 - Mari Dailey

B. [Cass Clay Food Systems Initiative](#)

Minutes: Adam Altenburg, Metro COG, and Megan Myrdal, Project Coordinator for the Cass Clay Food Commission, provided a presentation on the Cass Clay Food Systems Initiative.

C. [Flood Mitigation Update](#)

Minutes: Bob Zimmerman, City Engineer, Tom Trowbridge, Assistant City Engineer, and Andrea Crabtree-Nayes, Utilities Engineer, provided a flood mitigation presentation.

D. [Community Development Block Grant - Action Plan Steps \(Lisa\)](#)

Minutes: Lisa Bode, Community Development Services Manager, and Tia Braseth, Community Development Program Administrator, made a brief presentation on the CDBG action steps and progress of the five year plan.

7. Mayor and Council Appointments

**Economic Development**

8. [\\*Consider Resolutions Approving the Issuance of Revenue Refunding Bonds by Moorhead Economic Development Authority](#)

A. [\\*Resolution Approving the Issuance by Moorhead Economic Development Authority Nursing Facilities Revenue Refunding Bonds \(Eventide West Fargo LLC Project\) Series 2017](#)  
**Resolution 2017-0828-A**

B. [\\*Resolution Approving the Issuance by Moorhead Economic Development Authority of Senior Housing Revenue Refunding Bonds \(Eventide Project\) Series 2017](#)  
**Resolution 2017-0828-B**

**Planning and Neighborhood Services Department**

9. [\\*Consider Actions Relating to Ordinance 2017-10: An Ordinance to Rezone Moorhead North Apartments Addition from RC: Regional Commercial to RHD-1: Residential High Density - 1](#)

A. [\\*Second Reading](#)  
**Ordinance 2017-10**

B. [\\*Title and Summary](#)  
**Resolution 2017-0828-C**

10. [\\*Resolution to Approve Grant Agreement with MnDOT for Maintenance and Operations](#)

[Expenses - Moorhead Municipal Airport](#)

**Resolution 2017-0828-D**

11. [\\*Authorize Stipulation Agreement for Special Assessment at 1015 2 Ave N related to Code Enforcement Administrative Penalties](#)

**Resolution 2017-0828-E**

**Engineering Department**

12. [Consider Various Actions for the SE Main Ave/20 St/21 St Railroad Grade Separation Project. Eng. No. 02-2-2F](#)

Minutes: Bob Zimmerman, City Engineer, and Tom Trowbridge, Assistant City Engineer, provided a presentation to discuss the SE Main Ave/20 St/21 St Railroad Grade Separation Project.

- A. [Consider Voluntary BNSF Railway Contribution for Closure of 1 Ave S](#)

Motion to Approve made by Steve Gehrtz and seconded by Heidi Durand

**Motion to Table Voluntary BNSF Railway Contribution for Closure of 1 Ave S**

Motion Passed

For: 7; Absent: 1 - Mari Dailey

- B. [Resolution to Order Preliminary Engineering Report](#)

Motion to Approve made by Heidi Durand and seconded by Chuck Hendrickson

**Motion to Approve Resolution to Order Preliminary Engineering Report**

Motion Passed **Resolution 2017-0828-1**

For: 7; Absent: 1 - Mari Dailey

13. [Consider INFRA Grant Application for Railroad Grade Separation Projects. Eng. No. 02-2-2 & 14-2-3](#)

Motion to Approve made by Steve Gehrtz and seconded by Brenda Elmer

**Motion to Approve Actions Related to the INFRA Grant Application for Railroad Grade Separation Projects. Eng. No. 02-2-2 & 14-2-3**

Motion Passed

For: 7; Absent: 1 - Mari Dailey

Minutes: Bob Zimmerman, City Engineer, and Tom Trowbridge, Assistant City Engineer, provided a brief presentation on the INFRA Grant.

- A. [Resolution to Approve Task Order with KLJ](#)

**Resolution 2017-0828-2**

- B. [Resolution to Approve Work Order with MnDOT](#)

**Resolution 2017-0828-3**

- C. [Resolution to Support Grant Application](#)

**Resolution 2017-0828-4**

- D. [Resolution to Approve Budget Adjustment No. 17-029](#)

**Resolution 2017-0828-5**

14. [\\*Resolution to Approve Budget Adjustment for Infrastructure Maintenance and Street Striping](#)
  - A. [\\*Resolution to Approve Budget Adjustment No. 17-028](#)  
**Resolution 2017-0828-F**
15. [\\*Resolution to Reschedule the Public Hearing for City-Wide Sidewalk and Miscellaneous Concrete Improvements. Eng. No. 17-A7-01](#)
  - A. [\\*Resolution to Reschedule Public Hearing](#)  
**Resolution 2017-0828-G**

### **Public Works Department**

16. [\\*Resolution to Approve Budget Adjustment - Repair Various Bike Trails](#)  
**Resolution 2017-0828-H**

### **Police Department**

17. [\\*Resolution to Approve Transfer of Reserve Monies from State Drug Seizure Fund](#)  
**Resolution 2017-0828-I**
18. [\\*Resolution to Authorize the Moorhead Police Department's Continued Participation as the Fiscal Agent for the Clay County Toward Zero Death \(TZD\) Enforcement.](#)  
**Resolution 2017-0828-J**

### **Administration**

19. Approve Licenses - Permits
  - A. [\\*Resolution to Approve New Liquor Licenses](#)  
**Resolution 2017-0828-K**
20. [Mayor and Council Reports](#)

Minutes: Mayor Williams provided a brief flood diversion update.

Council Member Durand spoke about the service of Ken Norman, Moorhead Public Service Commission, on his 25 1/2 years of service and announced his replacement, Cheryl Duysen.

Council Member Fabian provided information on the Airport Committee event Wings and Wheels and the progress of a tenant led community garden.

Council Member Watson Curry provided a brief updated on the Human Rights Commission and the upcoming events through the Moorhead Parks Department.

Council Member Elmer provided information on Matt Cullen's Day event.

Council Member Paulsen provided a Planning Commission update and added to the discussion of the Diversion Authority.

21. [Executive Session - Labor Negotiations Strategy](#)

Motion to Approve made by Chuck Hendrickson and seconded by Sara Watson Curry  
**Motion to Move into Executive Session - Labor Negotiations Strategy at 8:17 pm**

Motion Passed  
For: 7; Absent: 1 - Mari Dailey

Executive Session ended at 9:17 pm

Meeting adjourned at 9:18 pm

APPROVED BY:



Del Rae Williams  
Mayor

ATTEST:



Michelle French  
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Michelle French, City Clerk*