



**City of Moorhead
City Council Meeting
Meeting Minutes
January 28, 2019 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on January 28, 2019, at 5:30 PM.

City Council Meeting

1. [Call to Order and Roll Call](#)

Roll call of the members was made as follows:

1st Ward Council Member:	Shelly Dahlquist	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Shelly Carlson	Present
2nd Ward Council Member:	Heidi Durand	Absent
Mayor:	Johnathan Judd	Present
3rd Ward Council Member:	Joel Paulsen	Present
3rd Ward Council Member:	Deb White	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

2. [Pledge of Allegiance](#)

3. [Agenda Amendments](#)

4. [Consent Agenda](#)

All items listed with an asterisk (*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in accordance with the "Council Rules of Procedure". In such event, the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

Motion to Approve made by Deb White and seconded by Joel Paulsen
Motion to Approve the Consent Agenda

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Joel Paulsen, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Heidi Durand

5. Recognitions - Presentations

A. [Presentation of MATBUS Transit Facility Study by Wade Kline, KLJ](#)

Minutes: Wade Kline, KLJ, presented the MATBUS facilities study that addresses long range facility needs, it was noted that Moorhead's portion of this study were paid by a State Operating Grant, and that the MATBUS Coordinating Board recommends the receiving of this study.

B. [Resolution Receiving the MATBUS Transit Facility Study](#)

Motion to Approve made by Chuck Hendrickson and seconded by Sara Watson Curry
Motion to Approve a Resolution Receiving the MATBUS Transit Facility Study

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Joel Paulsen, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Heidi Durand

6. Approve Minutes

A. [Minutes of January 14, 2019](#)

Motion to Approve made by Deb White and seconded by Shelly Carlson
Motion to Approve the Minutes of January 14, 2019

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Joel Paulsen, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Heidi Durand

7. [Citizens Addressing the Council](#). No citizens addressed the Council.

8. Mayor and Council Appointments

A. [*Appointment to Boards and Commissions](#)

Public Hearing

9. [Public Hearing Regarding the Request of Michael Klindt for a Property Tax Exemption for a Multi-Family Residential Project Located at 2622 Country Club Parkway](#)

Motion to open Public Hearing made by Shelly Carlson and seconded by Sara Watson Curry
Motion to go into Public Hearing at 5:46pm, Regarding the Request of Michael Klindt for a Property Tax Exemption for a Multi-Family Residential Project Located at 2622 Country Club Parkway

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Joel Paulsen, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Heidi Durand

Minutes: Derrick LaPoint presented a proposal for two-year tax exemption for a multi-family residential apartment development at 2622 Country Club Parkway. It was noted that only the new assessed building value receives this exemption. There was discussion that this development fits into the zoning of the neighborhood.

Motion to close the Public Hearing made by Steve Gehrtz and seconded by Chuck Hendrickson
Motion to come out of Public Hearing at 5:59pm, Regarding the Request of Michael Klindt for a Property Tax Exemption for a Multi-Family Residential Project Located at 2622 Country Club Parkway

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Joel Paulsen, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Heidi Durand

A. [Resolution to Approve a Property Tax Exemption for Michael Klindt for a Project Located at 2622 Country Club Parkway](#)

Motion to Approve made by Deb White and seconded by Shelly Carlson
Motion to Approve a Resolution to Approve a Property Tax Exemption for Michael Klindt for a Project Located at 2622 Country Club Parkway

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Joel Paulsen, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Heidi Durand

Engineering Department

10. [*Consider Actions Relating to Ordinance 2019-01: An Ordinance to Amend Title 8 Chapter 4: Right of Way Management](#)

A. [*Second Reading](#)

B. [*Title and Summary](#)

11. [*Resolution to Consider Various Actions for Street Improvements in Brentwood, Rolyn & McCann's Area Eng. 19-A2-04](#)

A. [*Resolution to Receive Report, Order Preparation of Plans & Specifications & Call for a Public Hearing](#)

B. [*Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids.](#)

Fire Department

12. [*Resolution to Approve Recommendation to Purchase Self-Contained Breathing Apparatus \(SCBA\)](#)

Community Development Department

13. [*Consider Actions Relating to Ordinance 2019-02: An Ordinance to Rezone Property Abutting the MCCARA Industrial Park](#)
 - A. [*Second Reading](#)
 - B. [*Title and Summary](#)

Police Department

14. [Resolution to Approve Transfer of Monies from DWI Seizure Funds to the Every 15 Minute Program, Budget Adjustment #19-002.](#)

Minutes: Police Chief Shannon Monroe presented a proposal to transfer DWI seizure funds to an educational impaired driving program for high school students. He also presented a grant offer of \$750 from AAA for this program. There was discussion about volunteers who help with this program, and the impact of this program.

Motion to Approve made by Sara Watson Curry and seconded by Joel Paulsen
Motion to a Resolution to Approve Transfer of Monies from DWI Seizure Funds to the Every 15 Minute Program, Budget Adjustment #19-002.

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Joel Paulsen, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Heidi Durand

15. [Resolution to Accept Grant Monies funded by AAA \(The Auto Club Group\) to be used in the Every 15 Minute Program for Moorhead Schools.](#)

Motion to Approve made by Sara Watson Curry and seconded by Joel Paulsen
Motion to a Resolution to Accept Grant Monies funded by AAA to be used in the Every 15 Minute Program for Moorhead Schools.

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Joel Paulsen, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Heidi Durand

Public Works Department

16. [*Resolution to Approve Budget Adjustment 18-048 to Provide Funding to the 2018 Sanitation, Parks Maintenance, and Right-of-Way \(ROW\) Maintenance Operating Budget](#)

Administration

17. Approve Licenses - Permits

- A. [*Resolution to Approve Off-Site Gambling Permit to Moorhead Youth Hockey Association on April 2, 2019](#)
- 18. [*Resolution Authorizing a MATBUS Advertising Trade Agreement Extension with RadioFM Media](#)
- 19. [*Resolution to Approve Submission of 2019 Annual Action Plan to HUD - Community Development Block Grant \(CDBG\)](#)
- 20. [Resolution to Approve Service Agreement with The Village Business Institute for Employee Assistance Program \(EAP\)](#)

Minutes: Human Resources Director Jill Wenger presented a service agreement with The Village Family Service Center to be the employee assistance program provider, and reviewed the services provided under this agreement.

Motion to Approve made by Shelly Carlson and seconded by Chuck Hendrickson

Motion to Approve a Resolution to Approve Service Agreement with The Village Business Institute for Employee Assistance Program

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Joel Paulsen, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Heidi Durand

- 21. *Consider Actions Relating to Ordinance 2019-03, An Ordinance to Amend City Code 3-7-4, Limiting the Number of Dogs and Cats

- A. [*Second Reading](#)

- B. [*Title and Summary](#)

Other

- 22. [Mayor and Council Reports](#)

Minutes: Assistant City Attorney Lucas Croaker discussed an amendment to the City Manager's contract.

Motion to Approve made by Steve Gehrtz and seconded by Sara Watson Curry

Motion to Approve a Resolution to Approve the Second Amended Agreement between the City of Moorhead and Christina M Volkens

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Joel Paulsen, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Heidi Durand

Minutes: Council member Sara Watson Curry reported on the recent Human Rights Commission, Arts and Culture Commission and Solid Waste Advisory Board meetings. Council member Steve Gehrtz reported on the Moorhead Public Service meeting. Council member Deb White reported on Human Rights Commission

issues. Council member Shelly Carlson reported on Library events. Council member Paulsen reported on flood diversion issues. Mayor Judd reported on the intergovernmental retreat, the Homebuilders Association meeting, the DARE graduation, and the Police Activities League.

23. [City Manager Report](#)

Minutes: City Manager Chris Volkens reported on legislative lobbying, weather related snow removal issues, and that the City received a certificate of achievement in excellence from the Government Finance Officers Association.

24. [Executive Closed Session](#)

Minutes: Council member Gehrtz informed the Council that because of his business interests, he may have a potential conflict of interest in the possible sale of parcel 58.999.0018, and would excuse himself from the executive closed session.

Motion to Approve made by Sara Watson Curry and seconded by Joel Paulsen
Motion to go into Executive Closed Session at 6:46pm

Motion Passed

For: 6 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 1 - Steve Gehrtz

Absent: 1 - Heidi Durand

Council member Steve Gehrtz left the meeting at 6:46pm

- A. Executive Closed Session, Pursuant to Minn. Stat. 13D.05, subd. 3, to discuss the possible sale of real estate identified as part of Clay County Parcel No. 58.999.0018

25. New Business. No new business was presented.

26. Citizens Addressing the Council

Motion to Adjourn made by Sara Watson Curry and seconded by Shelly Carlson
Motion to adjourn the City Council meeting at 7:33pm

Motion Passed

For: 6 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 2 - Heidi Durand, Steve Gehrtz

Mayor Judd adjourned the meeting at 7:33pm

APPROVED BY:

ATTEST:

Johnathan M Judd
Mayor

Lance Beachem
City Clerk

The proceedings of this meeting are digitally recorded and available for public review.

*Respectfully submitted by:
Lance Beachem, City Clerk*