



**City of Moorhead  
City Council Meeting  
Meeting Minutes  
September 25, 2017 at 5:30 PM  
City Hall Council Chambers**

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Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on September 25, 2017, at 5:30 PM.

**Roll call of the members was made as follows:**

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Melissa Fabian	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Brenda Elmer	Present
3rd Ward Council Member:	Joel Paulsen	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

**City Council Meeting**

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Consent Agenda](#)

All items listed with an asterisk ( \* ) are enacted by one motion.

Motion to Approve made by Heidi Durand and seconded by Melissa Fabian  
**Motion to Approve the Consent Agenda**

Motion Passed  
For: 8

4. [Recognitions - Presentations](#)
  - A. [Moorhead Youth Hockey Association Presentation on Preliminary Design on New Addition and Remodel Arena](#)

Minutes: Rod Gramer, Executive Director; Brian Stavenger, President; Mike Simonich, Vice President; and Chad Marsden, Treasurer; from the Moorhead Youth Hockey Association gave a presentation on the preliminary design of the new addition and the remodel of the arena.

5. [Approve Minutes](#)
  - A. [September 11, 2017 City Council](#)

Motion to Approve made by Joel Paulsen and seconded by Mari Dailey  
**Motion to Approve Minutes**

Motion Passed  
For: 8

6. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: Vincent Proulx, Moorhead citizen, expressed concern about the location of dumpsters and recycling bins in his neighborhood.

7. [Agenda Amendments](#)

Minutes: Christina Volkens, City Manager, requested that item number 13 be removed from the agenda.

8. Mayor and Council Appointments

[Public Hearings \(5:45 p.m.\)](#)

9. [Public Hearing Regarding the Request of 8th & Main LLC for Property Tax Exemption for a Project Located within the Urban Progress Zone \(801 Main Ave\)](#)

Minutes: Public Hearing opened at 6:08 PM

Cindy Graffeo, Economic Development Director, provided a summary for the proposed property tax exemption.

Public Hearing closed at 6:09 PM

A. [Resolution to Approve Property Tax Exemption for 8th & Main LLC for a Project Located within the Urban Progress Zone \(801 Main Ave\)](#)

Motion to Approve made by Chuck Hendrickson and seconded by Mari Dailey  
**Motion to Approve Resolution to Approve Property Tax Exemption for 8th & Main LLC for a Project Located within the Urban Progress Zone (801 Main Ave)**

Motion Passed **Resolution 2017-0925-1**  
For: 7 Abstain: 1 - Steve Gehrtz

**Economic Development**

[Planning and Neighborhood Services Department](#)

10. [Resolution to Consider Proposed Conditional Use Permit Criteria -Clay County Urban Expansion District \(Parcel 21.029.4201\)](#)

Motion to Approve made by Steve Gehrtz and seconded by Brenda Elmer  
**Motion to Approve Resolution to Consider Proposed Conditional Use Permit Criteria -Clay County Urban Expansion District (Parcel 21.029.4201)**

Motion Passed **Resolution 2017-0925-2**  
For: 8

Minutes: Kristie Leshovsky, City Planner, provided a brief overview of the proposed

conditional use of permit.

11. [\\*Consider Actions Relating to Ordinance 2017-11: An Ordinance to Rezone Property Located at 805 Main Avenue and 814 2nd Ave S](#)
  - A. [\\*Second Reading](#)  
**Ordinance 2017-11**
  - B. [\\*Title and Summary](#)  
**Resolution 2017-0925-A**
12. [\\*Resolution to Authorize Purchase of Two \(2\) 35-Foot Heavy Duty Diesel BRT-style Transit Buses from New Flyer Industries](#)  
**Resolution 2017-0925-B**
13. [\\*Resolution Authorizing the Filing of Applications with the Federal Transit Administration](#)  
  
Minutes: Item removed from the agenda.
14. [\\*Resolution Setting a Public Hearing to Consider Proposed Changes to the Youth Passenger Fare for the MATBUS Fixed Routes](#)  
**Resolution 2017-0925-C**

#### **Engineering Department**

15. [\\*Resolution to Award Quote for Ridgewood Area Catch Basin Installation and Curb and Gutter Repairs. Eng. No. 16-A2-9B](#)
  - A. [\\*Resolution to Award Quote](#)  
**Resolution 2017-0925-D**
16. [Consider Various Actions for SE Main Ave/20 St/21 St Railroad Grade Separation Project. Eng. No. 02-2-2F](#)  
  
Motion to Approve made by Heidi Durand and seconded by Chuck Hendrickson  
**Motion to Take the Actions for SE Main Ave/20 St/21 St Railroad Grade Separation Project. Eng. No. 02-2-2F Off the Table**  
  
Motion Passed  
For: 8  
  
A. [Consider Voluntary BNSF Railway Contribution for Closure of 1 Ave S - Tabled from August 28, 2017](#)

Minutes: Bob Zimmerman, City Engineer, and Tom Trowbridge, Assistant City Engineer, provided a presentation to discuss BNSF Railway contribution options for 1 Ave S.

Jim Haney, Haney's Photography and County Commissioner, and Steve Ness, Moorhead Insurance, discussed the options of the grade separation project.

Council Member Gehrtz motioned to accept A-3 with the following amendment: Strike "remove from" from item number one and add "bid as an additive alternate". Remove "not" from the last sentence. Remove number two "The railroad wye will be established as a stand-alone project (Eng. No. 02-2-2H).

Council Member Paulsen suggested an amendment as number three. "The City Council prefers to keep 1 Ave S open unless BNSF Railway concurs with bidding alternates with 1 Ave S open and 1 Ave S closed. Once the project has been bid, the Council can make the decision to what alternate to accept."

Motion to Approve made by Steve Gehrtz and seconded by Joel Paulsen

**Motion to Approve Consider Voluntary BNSF Railway Contribution for Closure of 1 Ave S - as amended.**

Motion Passed **Resolution 2017-0925-3**

For: 8

B. [Resolution to Establish Utility Easement](#)

Motion to Approve made by Joel Paulsen and seconded by Brenda Elmer

**Motion to Approve Resolution to Establish Utility Easement**

Motion Passed **Resolution 2017-0925-4**

For: 8

### **Fire Department**

17. [\\*Resolution to Enter Into Hazardous Materials Team Contract with the State of Minnesota, Department of Public Safety, Division of Homeland Security & Emergency Management and Approve Budget Adjustment #17-032](#)  
**Resolution 2017-0925-E**

### **Police Department**

18. [\\*Resolution to Approve the School Resource Officer Agreement between the City of Moorhead Police Department and the Moorhead Area Public Schools](#)  
**Resolution 2017-0925-F**

### **Administration**

19. [\\*Consider Actions Relating to Ordinance 2017-12: An Ordinance to Amend and Reenact Sections 2-3-2, 2-3-3, and 2-3-16 of the Moorhead Municipal Code Relating to Liquor Control Definitions; License Required, Classifications; and Deliveries of Liquor Prohibited](#)
- A. [\\*Second Reading](#)  
**Ordinance 2017-12**
- B. [\\*Title and Summary](#)  
**Resolution 2017-0925-G**
20. [\\*Resolution to Waive Bonding Requirements and Authorize Issuance of Replacement Checks](#)  
**Resolution 2017-0925-H**
21. [Resolution to Approve Annual Agreement with Moorhead Community Access Media \(MCAM\)](#)

Motion to Approve made by Melissa Fabian and seconded by Chuck Hendrickson

**Motion to Approve Resolution to Approve Annual Agreement with Moorhead Community**

## **Access Media (MCAM)**

Motion Passed **Resolution 2017-0925-5**

For: 8

Minutes: Chris Radi, IT Director, provided a brief summary on the annual agreement with Moorhead Community Access Media.

## 22. [Mayor and Council Reports](#)

Minutes: Council Member Durand provided a brief report on Moorhead Public Service staff helping with Hurricane Irma.

Mayor Williams provided a brief update on upcoming Minnesota Public Radio Day events.

Council Member Fabian reported on Moorhead Public Housing, MATBUS, and Moorhead Airport Committee.

Council Member Watson-Curry provided a brief update on the Advisory Committee and Moorhead Business Association upcoming job fair.

Council Member Elmer provided a brief update on the Metropolitan Council of Governments and 2017 Metropolitan Profile. Council Member Gehrtz elaborated on the amount of traffic violations.

### A. [Resolution Supporting an Inclusive Community](#)

Motion to Approve made by Heidi Durand and seconded by Chuck Hendrickson

**Motion to Approve Resolution Supporting an Inclusive Community**

Motion Passed **Resolution 2017-0925-6**

For: 8

Minutes: Council Member Daily and Mayor Williams presented the Resolution Supporting an Inclusive Community.

Residents Ashti AlHayder, Ezzat Alhaidar and Hukun Abdullahu spoke in favor of the resolution.

## 23. City Manager Reports

Minutes: Christina Volkens, City Manager, reported on the community preparedness test success, requested council direction for change in the city code to offer 3.2 to non-restaurant establishments and introduced Dan Mahli as the new Assistant City Manager.

## 24. Executive Session to Discuss Emergency Response Procedures for City Hall in Accordance to Minnesota State Statute 13D.05

Motion to Approve made by Heidi Durand and seconded by Chuck Hendrickson

**Motion to Move Into Executive Session**

Motion Passed

For: 8

Executive Session adjourned at 9:00 pm

Meeting adjourned at 9:01 pm

APPROVED BY:



Del Rae Williams  
Mayor

ATTEST:



Michelle French  
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Michelle French, City Clerk*