

**City of Moorhead
City Council Meeting
Meeting Minutes
November 25, 2013 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on November 25, 2013, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Luther Stueland	Present
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Heidi Durand	Present
2nd Ward Council Member:	Mark Altenburg	Present
Mayor:	Mark Voxland	Present
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Mark Hintermeyer	Present
4th Ward Council Member:	Steve Gehrtz	Present

City Council Meeting

1. [Call to Order and Roll Call](#)

2. [Pledge of Allegiance](#)

3. [Recognitions - Presentations](#)

A. [Small Business Saturday Proclamation](#)

Minutes: Mayor Voxland presented a proclamation recognizing *Small Business Saturday* on November 30, 2013.

4. [Approve Minutes](#)

Motion to Approve made by Mark Altenburg and seconded by Nancy Otto
Motion to Approve Minutes

Motion Passed
For: 8

A. [November 4, 2013 City Council Meeting as Corrected](#)

B. [November 12, 2013 City Council Meeting](#)

C. [November 18, 2013 Committee of the Whole](#)

D. [November 18, 2013 City Council Meeting](#)

5. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: No citizens addressed the Council.

6. [Agenda Amendments](#)

Minutes: No agenda amendments were made.

7. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Mike Hulett and seconded by Nancy Otto
Motion to Approve the Consent Agenda as Amended

Motion Passed
For: 8

Minutes: Item numbers 15, 16, 17, 18, and 19 were removed from the Consent Agenda.

8. [Mayor and Council Appointments](#)

Minutes: No appointments were made.

Community Services Department

9. [*Consider Actions Relating to Ordinance 2013-19](#)

A. [*Second Reading of Ordinance 2013-19: An Ordinance to Amend the Official Zoning Map for Lots with Trails at Stonemill Estates Addn and Lots 7-8, Block 3 Stonemill Estates First Addn](#)
Ordinance 2013-19

B. [*Title and Summary - Ordinance 2013-19](#)
Resolution 2013-1125-A

Engineering - Wastewater Treatment

10. [*Resolution to Award Bid for Sanitary Lift Station No. 1 Improvements. Eng. No. 13-6-2](#)
Resolution 2013-1125-B

Fire Department

11. [*Resolution to Adopt the Clay County All-Hazard Mitigation Plan](#)
Resolution 2013-1125-C

Police Department

12. [*Resolution to Approve Prosecutorial Services Agreement](#)
Resolution 2013-1125-D

Moorhead Public Service

13. [*Award Bids for 2014 Electrical Materials](#)
Resolution 2013-1125-E

Administration

14. [*Consider Action Relating to Ordinance 2013-20](#)

- A. [*Second Reading of Ordinance No. 2013-20: An Ordinance to Amend and Reenact Sections 2-3-3 and 2-3-11-C of the Moorhead Municipal Code Relating to On-Sale Liquor License for Private, Nonprofit College and Conditions of License Ordinance 2013-20](#)
- B. [*Title and Summary - Ordinance 2013-20 Resolution 2013-1125-F](#)

15. [*Consider Actions Relating to Ordinance 2013-21](#)

Motion to Approve made by Luther Stueland and seconded by Mark Altenburg
Motion to Amend Ordinance 2013-21 to remove item J.

Motion Failed

Motion to Approve made by Luther Stueland and seconded by Nancy Otto
Motion to Approve Actions Relating to Ordinance 2013-21

Motion Passed

For: 6; Against: 2 - Luther Stueland, Mark Altenburg

Minutes: Discussion occurred regarding possible denial of licenses.

- A. [*Second Reading on Ordinance No. 2013-21: An Ordinance to Amend and Reenact Section 2-5A-3 of the Moorhead Municipal Code Relating to Tobacco Sales, and to Repeal Article C of Title 2, Chapter 2, Relating to Theaters and Article E of Title 2, Chapter 5 Relating to Going out of Business Sales Ordinance 2013-21](#)
- B. [*Title and Summary - Ordinance 2013-21](#)

Motion to Approve made by Nancy Otto and seconded by Luther Stueland
Motion to Approve Title and Summary - Ordinance 2013-21

Motion Passed **Resolution 2013-1125-1**

For: 8

16. [*Resolution to Approve a Two-Year Agreement for Legal Services with Ohnstad Twichell, P.C.](#)

Motion to Approve made by Brenda Elmer and seconded by Steve Gehrtz
Motion to Amend the Resolution to Approve a One-Year Agreement for Legal Services with Ohnstad Twichell, P.C.

Motion Failed

Motion to Approve made by Mike Hulett and seconded by Heidi Durand
Motion to Approve Resolution to Approve a Two-Year Agreement for Legal Services with Ohnstad Twichell, P.C.

Motion Failed

For: 5; Against: 3 - Brenda Elmer, Mark Hintermeyer, Steve Gehrtz

Minutes: Discussion occurred regarding legal services and a Request for Proposals process in 2014. It was noted that the original motion failed due to a lack of 6 votes.

Motion to Approve made by Mark Altenburg and seconded by Nancy Otto

Motion to Table the Resolution to Approve a One-Year Agreement for Legal Services with Ohnstad Twichell, P.C.

Motion Failed

For: 3 – Nancy Otto, Heidi Durand, Mark Altenburg; Against: 5

Motion to Approve made by Brenda Elmer and seconded by Luther Stueland

Motion to Amend the Resolution to Approve a One-Year Agreement for Legal Services with Ohnstad Twichell, P.C.

Motion Passed **Resolution 2013-1125-2**

For: 7; Against: 1 – Nancy Otto

17. [*Resolution to Approve Trollwood Performing Arts School 2014 Operating Budget](#)

Motion to Approve made by Mike Hulett and seconded by Brenda Elmer

Motion to Approve Resolution to Approve Trollwood Performing Arts School 2014 Operating Budget

Motion Passed **Resolution 2013-1125-3**

For: 8

Minutes: Discussion occurred regarding the variety of programs that Trollwood Performing Arts School has offered. City Council suggested that scholarships should be made available for Moorhead students.

18. [*Resolution to Approve Budget Adjustment to Purchase Software for Assessor's Division](#)

Motion to Approve made by Mike Hulett and seconded by Heidi Durand

Motion to Approve Resolution to Approve Budget Adjustment to Purchase Software for Assessor's Division

Motion Passed **Resolution 2013-1125-4**

For: 7; Against: 1 - Luther Stueland

19. [*Consider Actions Relating to 2013 Tax Forfeited Lots](#)

Motion to Approve made by Mark Altenburg and seconded by Nancy Otto

Motion to Approve Actions Relating to 2013 Tax Forfeited Lots

Motion Passed **Resolution 2013-1125-5 & Resolution 2013-1125-6**

For: 7; Against: 1 - Luther Stueland

Minutes: Michael Redlinger, City Manager, provided a brief overview of the tax forfeiture matter.

20. [Preliminary 2014 Operating and Capital Budget Presentation/Discussion](#)

Minutes: Michael Redlinger, City Manager, and Wanda Wagner, Finance Director, provided three scenarios for the *Preliminary* 2014 Operating and Capital Budget.

21. [Mayor and Council Reports](#)

Minutes: Council Member Elmer provided an update from the Economic Development Authority.

Council Member Otto provided an update on the Diversion Authority.

Mayor Voxland provided an update on a recent Coalition of Greater Minnesota Cities conference and provided a report from the November 18, 2013 executive session for the City Manager 6-month review.

22. [City Manager Reports - Updates](#)

Minutes: Michael Redlinger, City Manager, provided a brief update on the upcoming Truth-in-Taxation presentation. He also announced that staff will be meeting with Cass County Vector Control with regard to future partnership opportunities on mosquito control. A proposed resolution regarding mandatory residential fire sprinkler systems was distributed for review and will be considered by the City Council on December 9, 2013.

23. [New Business](#)

Minutes: Motion to Approve made by Steve Gehrtz and Seconded by Mike Hulett
Motion to Approve Resolution to Have Council Consider Any Offer on Commercial, Industrial, and Multi-Family Properties in an Executive Session.


Discussion occurred regarding the proposed resolution.

Motion to Approve made by Steve Gehrtz and Seconded by Mike Hulett
Motion to Table this Resolution to December 9, 2013 City Council Meeting

24. [Executive Session - Labor Negotiations](#)

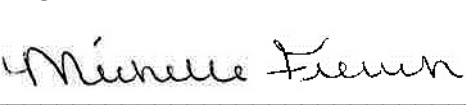
Meeting Adjourned to Executive Session at 8:09 pm

APPROVED BY:



Mark Voxland
Mayor

ATTEST:



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk