

**City of Moorhead
Park Advisory Board
Meeting Minutes
August 16, 2011
1st Floor Council Chambers, Moorhead City Hall**

Pursuant to due call and notice thereof, a regular meeting of the Park Advisory Board was held in the 1st Floor Council Chambers, Moorhead City Hall, on August 16, 2011, at 4:00 PM.

Roll call of the members was made as follows:

1. Call To Order/Roll Call

Board Member:	Heidi Durand	Present
Board Member:	Brad Leeser	Present
Board Member:	Larry Seljevold	Present
Board Member:	Janeen Stenso	Present
Board Member:	Open Position	
Board Member:	Open Position	
2nd Ward Council Member:	Mark Altenburg	Present

2. Recognitions/Presentations/Introductions

3. Approve Meeting Minutes

Motion to Approve Park Advisory Board meeting minutes from June 21, 2011 made by Janeen Stenso and seconded by Mark Altenburg

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 0

4. Citizens Addressing the Board

5. Agenda Amendments

6. Matson Field Liquor Request

Jeremy Peschel and Todd Fuller, representing the Moorhead Brewers Amateur Baseball Team, appeared before the PAB to request a permit to serve 3.2 malt beverages at Matson Field similar to what is allowed at Centennial Athletic Complex. Currently, by City ordinance, alcohol is not allowed at Matson Field. Alcohol would only be served during amateur baseball games and tournaments. Youth organizations that also utilize Matson Field did not object, their only concern was that it would not be available or advertising visible during youth events. The Brewers would be responsible for all licensing and insurance requirements for the alcohol sales. The main concern of the PAB was the close proximity of Matson Field to a residential neighborhood.

Motion was made to recommend approval of an Ordinance change to the Moorhead City Council to allow for alcohol to be served at Matson Field during adult activities was made by Brad Leeser and seconded by Janeen Stenso

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 0

7. Concussion Awareness for Youth Athletes

The Minnesota Legislature has passed a new law regarding concussion awareness in youth sporting activities that has a September 1, 2011 compliance deadline. Activities that could be

required to comply with the concussion awareness include, but are not limited to baseball, basketball, Tae Kwon Do, swimming, and ice skating. Information has been requested from our insurance carrier to clarify this point. All coaches and umpires would be required to complete training program. The training program that will be used at Moorhead Parks and Recreation is provided by the Center of Disease Control (CDC) lasting approximately 40 minutes. All parents and participants would be required to sign waivers acknowledging that they received information on concussion awareness. Staff has concerns on the administrative process. Our activities cover youth from 3 years up, not all participants can provide a signature. Other concerns include how long a signature is valid, is it required for each activity, and how to track compliance. Staff has sent information to all facility lease/contract users that they must have a program in place that meets the requirements of this law.

Motion made to Approve the Draft Concussion Awareness Procedure for Moorhead Parks and Recreation, made by Heidi Durand and seconded by Mark Altenburg

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 0

8. Information/Update

Amend City Ordinance 6-1-4E - Pet Policy

City Staff asked the Moorhead City Council to update the current pet policy changing the title of the Soccer Complex from the Moorview Soccer Complex to the Southside Regional Park (SSR). This was necessary to enforce the no pet policy at the SSR Park. The current policy allows leashed pets at all parks with the exception of Matson Field, Centennial Athletic Complex and the former Moorview Soccer Complex. The ordinance change went through the first reading of council but there is still opportunity for change.

The PAB felt that leashed dogs should be allowed on the walking paths at SSR but not on or around the athletic field areas. They felt as though SSR was different than Moorview in that it serves as a neighborhood / regional park as well as an Athletic Complex. A recommendation will be forwarded to the City Council to recommend a change to the ordinance allow for pets to be on the paths and park areas at SSR Park but not on the athletic fields. Existing signage would need to be re-placed to allow for enforcement of this ordinance change.

PAB Member Increase:

The City Council voted to increase the Park Advisory Board from a six member board to a seven member board.

Request For Proposal Bid Results

T-shirt and photography services for the Moorhead Parks and Recreation Department were awarded to Sportland and Scherling Photography.

Woodlawn Park Improvements

Improvements to the Woodlawn Park area are progressing and positive comments have been received from the public.

Pedestrian Bridge

The river must drop to 17 feet before engineers can assess the damage to the pedestrian bridge foundation. Depending on damage, staff is hoping the bridge will re-open this fall. Plans are being made to install a bridge with an electric lift in 2012.

Community Gardens

Centro Cultural has agreed to be the fiduciary agent of the new Community Gardens project. They have agreed to enter into a two year contract with the City to lease space in Romkey Park for this program. The hope is that it will be ready to plant in the spring of 2012. It will be a fully organic garden in the area inside the hockey rink at Romkey Park.

9. [Adjourn](#)

*Respectfully submitted by:
Karen Stremick
Office Specialist
Moorhead Parks and Recreation*