



**City of Moorhead
Community Fund Advisory Committee
Meeting Minutes
October 15, 2020
Virtual Meeting - WebEx**

Pursuant to due call and notice thereof, a regular meeting of the Moorhead Community Fund Advisory Committee was held using virtual meeting technology on October 15, 2020 at 7:30 AM.

Attendance was as follows:

Board Member – At Large:	Steve Jesme	Absent
Board Member – MSU Moorhead:	Doug Peters	Present
Board Member – Moorhead Business Assoc.:	Sheri Larson	Present
Board Member – Downtown Moorhead Inc.:	Dave Anderson	Absent
Board Member – Art and Culture Commission:	Carrie Wintersteen	Present
Board Member – Park Advisory Board:	James Hand	Absent
Board Member – Mayor/Council:	Larry Seljevold	Present

Also Present: Tim Beaton, Executive Director of FM Area Foundation; Holly Heitkamp, Parks and Recreation Director, Scott Reiter, IT and Kim Citrowske, Assistant Planner

1. Call Meeting to Order

Holly Heitkamp welcomed everyone to the meeting.

2. Recognitions / Presentations / Introductions

None.

3. Approve Minutes – January 14, 2020

Motion to Approve the January 14, 2020 meeting minutes by Carrie Wintersteen and seconded by Larry Seljevold.

Motion Passed: For: 4; Against: 0; Abstain: 0; Absent: 3

4. Agenda Amendments - None.

5. Financial Review – Donations

Holly Heitkamp, Director of Parks and Recreation, outlined the two places people can make donations the FM Area Foundation administers the Moorhead Community Fund and the City also has Contribution Fund account administered within the City's finance department. The packet information includes existing fund balances.

Motion to Approve the Financial Report by Carrie Wintersteen and seconded by Sheri Larson.

Motion Passed: For: 4; Against: 0; Abstain: 0; Absent: 3

6. Role / Benefit of a Community Fund Advisory Board – Guest: Tim Beaton, Executive Director of FM Area Foundation

Tim Beaton outlined the defined duties of the Community Fund Advisory Board as outlined in the approved Policy. The two main tasks include identifying projects and assisting in fundraising of identified projects. Discussion continued on the role of the group and defined the role of Community Fund Advisory Board is as a decision-making board that helps and guides the raising of funds for identified and prioritized projects by organizing and recruiting project champions toward funding and implementing projects.

Motion to Approve the top 3 funding priorities as follows: 1) Dog Park; 2) Inclusive Playground; 3) Natural Playground for 2020 and plan for the group to revisit the list bi-annually by Doug Peters and seconded by Carrie Wintersteen.

Motion Passed: For: 4; Against: 0; Abstain: 0; Absent: 3

7. Project Updates

- a. **2020 Caring Catalog - Submission** – Holly provided an update stating the 2020 Caring Catalog project is the Dog Park again which has the possibility of raising \$10,000.
- b. **Dog Park** – Holly provided an update that Parks and Recreation staff had applied for grants. Sheri and Doug requested copies of the dog park flier and link to online giving portals to work to mark this item as complete.
- c. **Moorhead Community Center** – A project description flyer used during the Legislative session was included in the packet, but a needs assessment still needs to be conducted to outline design specifications.
- d. **Inclusive Playground** – The project is supported by the Kiwanis and Lions clubs, but the project is still in need of a champion.
- e. **Website Changes – limit clicks** – An update was provided on website updates.

8. Information Updates

- a. **River Corridor** – City staff have been actively seeking grant funds and partnerships to build and enhance the River Corridor Trail. The Greater Minnesota Regional Parks and Trails Commission has awarded the 2020 grant for the Midtown Trail segment that connects Woodlawn and Gooseberry Mound Parks.
- b. **Nature Playground** – This project champion is the FM Rotary.
- c. **Art and Culture** – An update on Art and Culture projects was included in the packet.

9. Adjourn

The meeting adjourned at 8:41 AM.