



**City of Moorhead  
Park Advisory Board  
Meeting Minutes  
March 27, 2018  
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the Park Advisory Board was held in the City Hall Council Chambers, on March 27, 2018, at 4:00 PM.

**Roll call of the members was made as follows:**

1 <sup>st</sup> Ward Board Member:	Janelle Brandon	Present at 4:05 pm
2 <sup>nd</sup> Ward Board Member:	Sharon Ferris	Present
Citizen-at-Large:	James Hand	Present
Citizen-at-Large:	Gia Rassier	Present
4 <sup>th</sup> Ward Board Member:	Bradley Vesta	Present
1 <sup>st</sup> Ward Council Member:	Sara Watson Curry	Present
3 <sup>rd</sup> Ward Board Member:	Billi Jo Zielinski	Absent
2 <sup>nd</sup> Ward Council Alternate:	Melissa Fabian	Alternate

**1. Call To Order/Roll Call**

**2. Recognitions/Presentations/Introductions**

a. Jay Haug - Golf Manager, The Meadows

Minutes: Jay Haug introduced himself as the new Golf Manager of The Meadows golf course. 4:01 PM

b. Mike Schroeder - Parks Maintenance Manager

Minutes: Mike Schroeder introduced himself as the new Parks Maintenance Manager for the City of Moorhead. 4:03 PM

**3. Approve Meeting Minutes**

**Motion made to Approve made by James Hand and seconded by Gia Rassier**  
Motion to Approve 3. Approve Meeting Minutes

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2*

**4. Citizens Addressing the Board**

Minutes: Citizen Melissa Peterson addressed the Board about updates and improvements for park basketball courts. 4:06 PM

Public Works Director Steve Moore responded with future planning for assessments and goals for court maintenance.

**5. Agenda Amendments**

**6. Presentation: FM Area Foundation - Greg Diehl, Development Officer**

Minutes: Parks and Recreation Director, Holly Heitkamp introduced Development Director, Greg Diehl and Executive Director, 4:09 PM

Tim Beaton from the FM Area Foundation, who spoke about opportunities for starting a community foundation.

The Board discussed the option of having multiple funds, a current options fund, benefits of a non-endowed fund, project specific donations, fiscal sponsorships, ease of use for donations between funds, the positives of working with the FM Area Foundation, and Human Resource challenges. Future discussion will be scheduled on the next agenda on how to proceed, including a request for input from the Finance Department.

**7. Information/Update**

- a. [Arts and Culture Framework Plan](#)
- b. [Athletic Facility Use Guide - Lease Agreement](#)
- c. [Golf Course Food and Beverage](#)
- d. [Moorhead Youth Baseball Agreement](#)
- e. [Preferred Beverage Provider Extension](#)

Minutes: Parks & Recreation Director Holly Heitkamp announced O'Leary's Irish Pub as the new food and beverage provider for the golf courses.

4:54 PM

- f. [Moorhead Youth Hockey Expansion](#)
- g. [Boys and Girls Club - Play Outside Daily \(POD\)](#)
- h. Memorial Bridge Replacement
- i. [Update: M.B. Johnson Park Improvements](#)

Minutes: Public Works Director, Steve Moore provided an update to the improvements at M.B. Johnson Park and future additions to be implemented.

4:53 PM

The Board discussed pedestrian bridge maintenance.

- j. [Update: River Corridor Trails Timeline](#)
- k. [Western State Bank Donation](#)
- l. [Upcoming Special Events](#)
- m. [Program / Special Event Evaluations](#)
- n. [News Articles](#)

**8. Adjourn**