

**City of Moorhead
Park Advisory Board
Meeting Minutes
November 19, 2013
1st Floor Council Chambers - City Hall
500 Center Avenue
4:00 pm**

Pursuant to due call and notice thereof, a regular meeting of the Park Advisory Board was held in the 1st Floor Council Chambers - City Hall, on November 19, 2013, at 4:00 PM.

Roll call of the members was made as follows:

3rd Ward Council Member:	Brenda Elmer	Absent
Board Member:	Sharon Ferris	Present
Board Member:	Brad Leaser	Absent
Board Member:	Kay Litch	Present
Board Member:	Cassandra Lougheed	Present
Board Member:	Larry Seljevoid	Absent
1st Ward Council Member:	Nancy Otto	Absent
Board Member:	Billi Jo Zielinski	Present

- 1. Call To Order/Roll Call**
- 2. Recognitions/Presentations/Introductions**
- 3. Approve Meeting Minutes**

Motion made to Approve made by Billi Jo Zielinski and seconded by Sharon Ferris
Motion to Approve 3. Approve Meeting Minutes

Motion Passed: For: 4; Against: 0; Abstain: 0; Absent: 4

- 4. Citizens Addressing the Board**
- 5. Agenda Amendments**

Minutes: Recreation Division Manager Holly Heitkamp gave an update on the Parks and Recreation float for the Holiday Lights Parade, inviting Park Advisory Board members to join the department in the November 26 parade.

Heitkamp provided a Park Advisory Board member contact update for the City website.

Heitkamp requested input for a change in dates for the January Park Advisory Board meeting. Board members will be sent information via email.

- 6. Review Future Park Projects - Long Range Plan**

Minutes: Recreation Division Manager Holly Heitkamp and Forestry Manager Larry Anderson presented an overview of current and future park project plans, as well as a cost estimates. Existing and future park structures were discussed, including schedules and timelines, reviews, and community growth.

The Park Advisory Board was asked to provide input and suggestions to help prioritize park needs.

7. Update - River Corridor Study

Minutes: Forestry Manager Larry Anderson updated the Park Advisory Board on the current status of the River Corridor Study and the future implementations of Phase three.

8. Information/Update

Minutes: Recreation Division Manager Holly Heitkamp spoke about the recent E-Cigarette study and the state response for the Clean Indoor Act.

Board Member Billi Jo Zielinski commented on the success of the Pangea - Cultivate our Cultures event.

9. Adjourn

*Respectfully submitted by:
Randy Dahlin*