



**City of Moorhead
City Council Meeting
Meeting Minutes
December 12, 2016 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on December 12, 2016, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Mari Dailey	Absent until 5:33 pm
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Jim Haney	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

City Council Meeting

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Approve Minutes](#)

Motion to Approve made by Mike Hulett and seconded by Jim Haney
Motion to Approve Minutes

Motion Passed
For: 7; Absent: 1 - Mari Dailey

- A. [November 14, 2016 City Council Meeting](#)
- B. [November 28, 2016 City Council Meeting](#)
- C. [December 5, 2016 Special City Council Meeting](#)
4. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)
5. [Agenda Amendments](#)

Minutes: Item number 17 was removed from the agenda.

6. [Consent Agenda](#)

All items listed with an asterisk (*) will be enacted by one motion.

Motion to Approve made by Heidi Durand and seconded by Jim Haney
Motion to Approve Consent Agenda

Motion Passed
For: 7; Absent: 1 - Mari Dailey

7. [Mayor and Council Appointments](#)

A. [Resolution Appointing Melissa Fabian to the Second Ward of the Moorhead City Council \(Removed from the Consent Agenda by Mayor Williams\)](#)

Motion to Approve made by Heidi Durand and seconded by Steve Gehrtz
Motion to Approve Resolution Appointing Melissa Fabian to the Second Ward of the Moorhead City Council (Removed from the Consent Agenda by Mayor Williams)

Motion Failed
For: 0; Against: 8

Minutes: Mayor Williams briefly explained her position with the potential appointment.

John Shockley, City Attorney, provided a brief summary of the possible procedures moving forward.

Council Member Durand motion to direct our Attorney and City Clerk to research best practices and design a process that meets Charter criteria and is also embedded in the League of Minnesota Cities Legal Team and ask Council to adopt such policy should future councils need to fill such vacancy. Seconded by Mari Dailey. All In Favor

The following residents spoke in favor of Melissa Fabian as the new Ward 2 Council Member:

Rebecca Holte
Nicole Carlson
Jean & David Paquin
Nate Anderson

Bev Lake, resident, stated that she was disgusted with the selection process.

Mark Vanyo, suggested that the City Council stick with the decision and focus on a process moving forward.

Andrew Sandberg, Ward 2 Candidate, expressed frustration on the process.

Mark Altenberg, resident, suggested having a reception in the ward.

Barbara Sipson, resident, discussed the current and future process.

Shelly Carlson, Ward 2 Candidate, spoke against the process.

Council Member Hulett stated that the Mayor and City Council received over 30 emails in support of appointment Melissa Fabian.

City Council discussed the process that occurred.

Original motion failed.

Gehrtz convene tomorrow to determine a process, narrow the vote on Thursday, and conduct interviews on Monday with a resolution. Seconded by Hulett. - All in favor

- B. [*Resolution to Approve Board and Committee Appointments](#)
Resolution 2016-1212-A

Public Hearings (5:45 p.m.)

- 8. [Make Moorhead Home Property Tax Rebate - Authorize 2017 Rebate Payments](#)

Minutes: Public hearing opened at 7:10 pm

Lisa Bode, Community Development Services Manager, provided a brief history of the rebate program.

Public Hearing closed at 7:15 pm

- A. [Authorize 2017 Make Moorhead Home Property Tax Rebates for qualifying homes](#)

Motion to Approve made by Heidi Durand and seconded by Nancy Otto

Motion to Authorize 2017 Make Moorhead Home Property Tax Rebates for Qualifying Homes

Motion Passed **Resolution 2016-1212-1**

For: 8

Planning and Neighborhood Services Department

- 9. [*Community Development Block Grant \(CDBG\): 2017 Action Plan - Final Consideration](#)
Resolution 2016-1212-B
- 10. [*Resolution to Approve Right of Way Vacation - County Campus Development Area](#)
Resolution 2016-1212-C
- 11. [*Resolution to Adopt 2016 Growth Area Plan Report](#)
Resolution 2016-1212-D
- 12. [*Resolution to Select Mead & Hunt as the Preferred Candidate for Airport Engineering Services and Approve Master Service Agreement](#)
Resolution 2016-1212-E
- 13. [*Consider Actions Relating to Ordinance 2016-21: An Ordinance to Amend Various Sections of the City Code](#)
 - A. [*Second Reading](#)
Ordinance 2016-21
 - B. [*Title and Summary](#)
Resolution 2016-1212-F

14. [*Resolution Approving a Contract with City of Dilworth for Provision of Transit Service in 2017](#)
Resolution 2016-1212-G
15. [*Resolution Approving a Joint Powers Agreement with the City of Dilworth and the Fargo Park District for Operation of Metro Senior Ride for 2017](#)
Resolution 2016-1212-H

Engineering Department

16. [2017-2021 Pavement Management & Transportation Capital Improvement Plan](#)

Motion to Approve made by Mike Hulett and seconded by Mari Dailey
Motion to Approve 2017-2021 Pavement Management & Transportation Capital Improvement Plan

Motion Passed
For: 8

Minutes: Approve all 4 items.

- A. [Resolution to Adopt the 2017-2021 Pavement Management & Transportation Improvement Plan](#)
Resolution 2016-1212-2
 - B. [Resolution to Adopt Assessment Rates](#)
Resolution 2016-1212-3
 - C. [Resolution to Designate Functional Classification Map](#)
Resolution 2016-1212-4
 - D. [Resolution to Order Report](#)
Resolution 2016-1212-5
17. Consider 34 St N Access Agreement with ALDI, Inc.
 - A. Resolution to Approve Access Agreement

Minutes: This item was pulled to a later date.
 18. [*Resolution to Award Quote for the Demolition of Buildings at 104 & 108 8 St S. Eng. No. 16-13-9](#)
 - A. [*Resolution to Award Quote](#)
Resolution 2016-1212-I
 19. [*Resolution to Approve an Engineering Services Agreement with HEI for the Belsly Swale Stormwater Mitigation Project. Eng. No. 17-5-2](#)
 - A. [*Resolution to Approve Engineering Services Agreement](#)
Resolution 2016-1212-J
 20. [*Resolution to Award Quote for the Demolition of Buildings at 2615 Miller Dr. Eng. No.](#)

[16-13-10A](#)

- A. [*Resolution to Award Quote](#)
Resolution 2016-1212-K
- 21. [*Resolution to Award Quote for the Demolition of Buildings at 1625 3 St S. Eng. No. 16-13-10B](#)
- A. [*Resolution to Award Quote](#)
Resolution 2016-1212-L
- 22. [*Resolutions to Approve Various Actions for Street & Underground Utilities in Johnson Farms 5th Addition. Eng. No. 17-A6-04](#)
- A. [*Resolution to Order Report](#)
Resolution 2016-1212-M
- B. [*Resolution to Receive Report and Order Plans & Specifications](#)
Resolution 2016-1212-N
- 23. [*Resolution to Approve Request for MSAS Funds Advance](#)
- A. [*Resolution to Approve Request for MSAS Funds Advance](#)
Resolution 2016-1212-O

Parks and Recreation Department

- 24. [*Employment Agreement, Corey Herlickson, PGA Golf Professional - The Meadows](#)
Resolution 2016-1212-P
- 25. [*Employment Agreement Russ Nelson, PGA Golf Professional - Village Green Golf Course](#)
Resolution 2016-1212-Q

Police Department

- 26. [*Resolution to Approve the 2017 Grant for the Funding for the Lakes to River Drug & Violent Crimes Task Force](#)
Resolution 2016-1212-R
- 27. [*Resolution to Approve Memorandum of Understanding with the United States Marshals Service and the City of Moorhead Police Department](#)
Resolution 2016-1212-S

Moorhead Public Service

- 28. [*Resolution to Award Bid for Water Treatment Plant Lab Remodeling](#)
Resolution 2016-1212-T
- 29. [*Resolution to Award Bid for 2017 Electrical Materials](#)
Resolution 2016-1212-U

Administration

- 30. [*Resolution to Approve Official City Newspaper](#)
Resolution 2016-1212-V
- 31. [*Resolution to Approve Trollwood Performing Arts School 2017 Operating Budget](#)
Resolution 2016-1212-W
- 32. [*Resolution to Approve Commercial Lease Agreement with Clay County for the New Joint Law Enforcement Center](#)
Resolution 2016-1212-X
- 33. [*Resolution to Approve an Election Budget Adjustment #16-058](#)
Resolution 2016-1212-Y
- 34. [2016 Truth-in-Taxation Presentation: 2016 Tax Levy Payable in 2017 and 2017 Operating & Capital Budget \(6:00 p.m.\)](#)

Minutes: Wanda Wagner, Finance Director, provided the Truth-in-Taxation presentation.

- 35. [Adopt City of Moorhead and Economic Development Authority 2017 Budget, 2016 Tax Levy Payable in 2016 and Enterprise Fund Transfers](#)

Motion to Approve made by Mike Hulett and seconded by Mari Dailey
Motion to Approve City of Moorhead and Economic Development Authority 2017 Budget, 2016 Tax Levy Payable in 2016 and Enterprise Fund Transfers

Motion Passed
For: 8

- A. [Resolution to Adopt Economic Development Authority 2017 Budget and 2016 Tax Levy Payable 2017](#)
Resolution 2016-1212-6
- B. [Resolution to Adopt City of Moorhead's 2017 Budget, 2016 Tax Levy Payable 2017 and 2017 Enterprise Fund Transfers](#)
Resolution 2016-1212-7
- 36. [Mayor and Council Reports](#)

Minutes: Fellow Council Members thanked Council Member Hulett, Council Member Haney, and Council Member Otto for their years of service.

Council Member Hulett, Council Member Otto, and Council Member Haney thanked the City of Moorhead residents, staff, and fellow council members.

- 37. City Manager Reports - Updates
 - A. P3 Presentation - John Shockley, City Attorney

Minutes: This item was tabled to a later date.

- 38. [*Resolution to Approve Budget Adjustment for City Manager Selection](#)
Resolution 2016-1212-Z

39. [Executive Session - Labor Negotiations Discussion](#)

Motion to Approve made by Brenda Elmer and seconded by Heidi Durand
Motion to Approve Move Into Executive Session - Labor Negotiations Discussion

Motion Passed
For: 8

Minutes: Executive Session began at 8:20 pm.

A. [Resolution to Approve 2017 Collective Bargaining Agreements](#)

Motion to Approve made by Mike Hulett and seconded by Mari Dailey
Motion to Approve Resolution to Approve 2017 Collective Bargaining Agreements

Motion Passed **Resolution 2016-1212-8**
For: 8

Meeting adjourned at 8:49 pm

APPROVED BY:



Del Rae Williams
Mayor

ATTEST:



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk