



**CITY OF MOORHEAD - AIRPORT COMMITTEE**  
**MEETING MINUTES – NOVEMBER 13, 2019 AT 4:00 PM**  
**MOORHEAD MUNICIPAL AIRPORT**

Pursuant to due call and notice thereof, a regular meeting of the Airport Committee was held at Moorhead Municipal Airport on November 13, 2019 at 4:00 PM.

Attendance of the members:

Board Member – Ward 1:	Gerald Allen	Present
Board Member – Ward 2:	Mike Koenig	Present
Board Member – Ward 3:	Bill Forbes	Present
Board Member – Ward 4:	Ryan Larson	Present
Board Member – At-Large:	K. Walter Vollmers	Present
Board Member – At-Large:	Wayne Lougheed	Present
Board Member – City Council:	Sara Watson Curry	Present, arrived at 4:07 pm

**1. Call to Order**

Chair Wayne Lougheed called the meeting to order. New members, Gerald Allen and Sara Watson Curry were welcomed. Everyone introduced themselves.

**2. Agenda Amendments – None.**

**3. Approval of Minutes – July 10, 2019**

**Motion to approve made by Walter Vollmers and seconded by Ryan Anderson.**

Motion Passed: For: 6; Against: 0; Abstain: 0; Absent: 1

**4. Citizens to be Heard**

Ryan Paulson with Moorhead Aviation Services requested the two construction projects scheduled for 2020 (apron repairs and runway pavement project) be coordinated to occur simultaneously to minimize impacts to airport operations. It was noted that all efforts will be made to accommodate that request.

**5. Project Updates**

Kristie Leshovsky and Jeff Klein, Mead and Hunt, provided an update on the apron project. They noted that there were pavement deficiencies and repair options are under review by FAA. An update will be provided to the Committee once guidance is received from FAA. It was also noted that repairs to the tiedowns are needed.

Kristie Leshovsky and Jeff Klein also provided an update on the 2020 Runway pavement and lighting project that is now under grant for \$1.66 million. Construction will close the runway from June 1 to July 2, 2020. Kristie Leshovsky noted that Moorhead Airport extends a 'Thank you' to Houston County Airport for their partnership and cooperation in allowing Moorhead to delay repayment of entitlement funds. This partnership was essential for Moorhead to complete these comprehensive airport pavement upgrades.



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**6. Capital Improvement Plan**

Kristie Leshovsky introduced the proposed 2020 Capital Improvement Plan (CIP) which includes an outline of future improvement projects scheduled in the future and budget costs for implementation. This is a guiding document that may be changed, it gives FAA and MnDOT Aeronautics a rough idea of future projects. The Committee discussed the plan and timing.

**Motion to approve the 2020 Capital Improvement Plan made by Sara Watson Curry and seconded by Bill Forbes.**

Motion Passed: For: 7; Against: 0; Abstain: 0; Absent: 0

**7. 2019 Fly In Recap**

Wayne Lougheed provided an update on the 2019 Fly In. He extended a Thank You to all who volunteered to make the event a success. He noted there was a great turnout despite the weather. He noted that he and a family member had passed out flyers at the Greater Moorhead Days parade, but would like to display a float in the 2020 parade and welcomed ideas from the committee.

The 2020 Fly In is scheduled for September 12, 2020.

**8. 2020 Meeting Calendar**

Kristie Leshovsky outlined the proposed 2020 Airport Committee regular meeting schedule. She noted that if there is a conflict, meetings may be rescheduled with adequate notice. Special Meetings may be called if there is time sensitive business that is needed for certain issues.

**9. Moorhead Aviation Reports and Fuel Report**

Ryan Paulson stated that fuel sales were down due to construction. He also noted that Moorhead Aviation Services currently has three employees and will be soon adding a new employee from California.

**10. Adjournment – 4:40 PM**

**Motion to adjourn made by Walter Vollmers and seconded by Mike Koenig.**

Motion Passed: For: 7; Against: 0; Abstain: 0; Absent: 0