

**City of Moorhead  
City Council Meeting  
Meeting Minutes  
September 09, 2013 at 5:30 PM  
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on September 09, 2013, at 5:30 PM.

**Roll call of the members was made as follows:**

1st Ward Council Member:	Luther Stueland	Present
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Heidi Durand	Present
2nd Ward Council Member:	Mark Altenburg	Present
Mayor:	Mark Voxland	Present
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Mark Hintermeyer	Present
4th Ward Council Member:	Steve Gehrtz	Present

**City Council Meeting**

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Approve Minutes](#)

A. [August 26, 2013 Council Meeting Minutes](#)

Motion to Approve made by Mark Hintermeyer and seconded by Nancy Otto  
**Motion to Approve August 26, 2013 Council Meeting Minutes**

Motion Passed  
For: 8

4. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: No citizens addressed the Council.

5. [Agenda Amendments](#)

Minutes: No agenda amendments were made.

6. Consent Agenda

All items listed with an asterisk (\*) are enacted by one motion.

Motion to Approve made by Luther Stueland and seconded by Mike Hulett  
**Motion to Approve the Consent Agenda as Amended**

Motion Passed  
For: 8

Minutes: Items 11, 13, 14, 15, 16, 17, and 19 were pulled.

7. [Mayor and Council Appointments](#)

A. [Resolution to Approve](#) Board and Commission Appointments

Motion to Approve made by Mike Hulett and seconded by Brenda Elmer  
**Motion to Approve Mayor and Council Appointments as Amended**

Motion Passed **Resolution 2014-0909-1**  
For: 8

Minutes: Council Member Otto recommended removing James Steen due to the current policy not allowing residents to serve on two committees. Council Member Otto and Council Member Stueland suggested revising this policy at the next regular Council Meeting.

[Public Hearings \(5:45 p.m.\)](#)

8. [Public Hearing Regarding the Request of Republic Properties LLC for Property Tax Exemption located at 3385 43rd Street South](#)

Minutes: Public Hearing Opened at 5:56 p.m.

Michael Redlinger, City Manager; and Peter Doll, Development Services Division Manager provided a brief overview of the property tax exemption.

Public Hearing Closed at 5:59 p.m.

A. [Resolution to Approve Property Tax Exemption for Republic Properties LLC](#)

Motion to Approve made by Heidi Durand and seconded by Luther Stueland  
**Motion to Approve Resolution to Approve Property Tax Exemption for Republic Properties LLC**

Motion Passed **Resolution 2013-0909-2**  
For: 8

**Community Services Department**

9. [\\*Resolution to Approve Preliminary and Final Plat - MCCARA 4th Addition](#)  
**Resolution 2013-0909-A**

10. [\\*Resolution Approving Submission of Business Development Public Infrastructure Application to the Department of Employment and Economic Development for the Extension of 42nd Street in the MCCARA Business Park](#)  
**Resolution 2013-0909-B**

11. [Consider Actions Relating to the Sale of Land - MCCARA 4th Addition](#)

Motion to Approve made by Nancy Otto and seconded by Mike Hulett

## **Motion to Approve Actions Relating to the Sale of Land - MCCARA 4th Addition**

Motion Passed

For: 8

Minutes: Scott Hutchins, Community Services Director, discussed the pricing strategy.  
Approve A&B

- A. [Resolution to Approve Purchase Agreement - MCCARA 4th Lot 4 Block2](#)  
**Resolution 2013-0909-3**
- B. [Resolution to Approve Option Agreement MCCARA 4th Lot 5 Block 2](#)  
**Resolution 2013-0909-4**
- 12. [\\*Resolution to Distribute for Review and Comment the Alternative Urban Area-wide Review \(AUAR\) for the South and East Growth Areas](#)  
**Resolution 2013-0909-C**
- 13. [Resolution to Approve Minor Subdivision \(Lot 18 Block 2 Tessa Terrace 3rd Addn\)](#)

Motion to Approve made by Luther Stueland and seconded by Nancy Otto

**Motion to Approve Resolution to Approve Minor Subdivision (Lot 18 Block 2 Tessa Terrace 3rd Addn)**

Motion Passed **Resolution 2013-0909-5**

For: 7; Abstain: 1 - Brenda Elmer

Minutes: Council Member Elmer abstained from this item due to a business relationship with the land owner.

- 14. [\\*Resolution to Amend Hampton Place First Addition and Hampton Place Second Addition Developers Agreements](#)

Motion to Approve made by Mike Hulett and seconded by Nancy Otto

**Motion to Approve Resolution to Amend Hampton Place First Addition and Hampton Place Second Addition Developers Agreements**

Motion Passed **Resolution 2013-0909-6**

For: 7; Abstain: 1 - Brenda Elmer

Minutes: John Shockley, City Attorney, explained the details of a "letter of credit."

- 15. [Authorize Change Order to MATBUS Auto Voice Announcement Project to Update On-Board Computers in the MAT Paratransit Fleet](#)

Motion to Approve made by Nancy Otto and seconded by Brenda Elmer

**Motion to Approve Authorize Change Order to MATBUS Auto Voice Announcement Project to Update On-Board Computers in the MAT Paratransit Fleet**

Motion Passed **Resolution 2013-0909-7**

For: 7; Against: 1 - Luther Stueland

## **Engineering - Wastewater Treatment**

- 16. [Resolution to Approve a Budget Adjustment and Engineering Services Agreement with](#)

[HEI for Technical Assistance to Develop a Compliance Strategy for the Reissued MPCA MS4 Permit](#)

Motion to Approve made by Heidi Durand and seconded by Luther Stueland  
**Motion to Approve Resolution to Approve a Budget Adjustment and Engineering Services Agreement with HEI for Technical Assistance to Develop a Compliance Strategy for the Reissued MPCA MS4 Permit**

Motion Passed **Resolution 2013-0909-8**  
For: 8

Minutes: Bob Zimmerman, City Engineer, gave a brief overview of the Engineering Services Agreement with HEI.

17. [Resolution to Approve/Deny Requests for Changes in Traffic Control](#)

Motion to Approve made by Nancy Otto and seconded by Luther Stueland  
**Motion to Approve Resolution to Approve Requests for Changes in Traffic Control**

Motion Passed **Resolution 2013-0909-9**  
For: 8

Minutes: Michael Redlinger, City Manager; and Bob Zimmerman, City Engineer gave a brief overview of the proposed changes in traffic control.

### **Fire Department**

18. [Resolution to Enter Into a Cooperative Fire Protection Agreement with the Minnesota Department of Natural Resources, Division of Forestry](#)  
**Resolution 2013-0909-D**

### **Police Department**

19. [Resolution to Renew Multi-Agency Law Enforcement Joint Powers Agreement for the Minnesota Internet Crimes Against Children Task Force \(ICAC\)](#)

Motion to Approve made by Mike Hulett and seconded by Nancy Otto  
**Motion to Approve Resolution to Renew Multi-Agency Law Enforcement Joint Powers Agreement for the Minnesota Internet Crimes Against Children Task Force (ICAC)**

Motion Passed **Resolution 2013-0909-10**  
For: 8

### **Administration**

20. [\\*Resolution to Approve Collective Bargaining Agreements - International Association of Fire Fighters \(IAFF\), Local 1323](#)

Minutes: Michael Redlinger, City Manager, gave a brief overview of the proposed collective bargaining agreements.

A. [\\*Resolution to Approve Labor Agreement Between the City of Moorhead and Moorhead Fire Chiefs \(IAFF, Local 1323\)](#)  
**Resolution 2013-0909-E**

- B. [\\*Resolution to Approve Labor Agreement Between the City of Moorhead and Moorhead Fire Fighters and Captains \(IAFF, Local 1323\)](#)  
**Resolution 2013-0909-F**

21. [Adopt Proposed 2013 Tax Levy Payable 2014 and Proposed 2014 Budget](#)

- A. [Resolution to Approve the Proposed 2013 EDA Tax Levy Payable 2014](#)

Motion to Approve made by Brenda Elmer and seconded by Mike Hulett

**Motion to Approve Resolution to Approve the Proposed 2013 EDA Tax Levy Payable 2014**

Motion Passed **Resolution 2013-0909-11**

For: 7; Against: 1 - Luther Stueland

Minutes: Michael Redlinger, City Manager, discussed the EDA's requested role of sharing in 2014 costs for the Business Development and Retention Services Manager and lobbying.

- B. [Resolution to Adopt Proposed 2014 EDA Budget](#)

Motion to Approve made by Steve Gehrtz and seconded by Mark Hintermeyer

**Motion to Approve Resolution to Adopt Proposed 2014 EDA Budget**

Motion Passed **Resolution 2013-0909-12**

For: 7 Against: 1 - Luther Stueland

Minutes: Michael Redlinger, City Manager, gave a brief overview of the EDA Budget

- C. [Resolution to Approve Proposed 2013 City Tax Levy Payable 2014](#)

Minutes: Michael Redlinger, City Manager, and Wanda Wagner, Finance Director provided a brief report on the proposed tax levy.

Motion to Approve made by Luther Stueland and seconded by Brenda Elmer

**Motion to Approve Resolution to Propose an Increase That is Equal to the Current CPI 2%, Plus 1% for Regional Adjustment Factor, For a Tax Levy of 8.157% - Total levy limit \$7,274,124 and Total Tax Levy \$8,157,000.**

Motion Failed

For: 4 - Luther Stueland, Brenda Elmer, Mark Hintermeyer, Steve Gehrtz; Against: 5 – Nancy Otto, Heidi Durand, Mark Altenburg, Mike Hulett, Mark Voxland

Motion to Approve made by Heidi Durand and seconded by Mark Altenburg

**Motion to Approve Resolution to Raise the Operating Levy by an Additional \$160,000 for a Total Operating Levy of \$7,973,500.**

Motion Failed

For: 2 - Heidi Durand, Mark Altenburg; Against: 6

Motion to Approve made by Mike Hulett and seconded by Nancy Otto

**Motion to Approve Resolution to Approve Proposed 2013 City Tax Levy Payable 2014**

Motion Passed **Resolution 2013-0909-13**

For: 5; Against: 3 - Luther Stueland, Brenda Elmer, Mark Hintermeyer

- D. [Resolution to Adopt Proposed 2014 City Budget](#)

Motion to Approve made by Nancy Otto and seconded by Heidi Durand  
**Motion to Approve Resolution to Adopt Proposed 2014 City Budget**

Motion Passed **Resolution 2013-0909-14**

For: 5 - Nancy Otto, Heidi Durand, Mark Altenburg, Mike Hulett, Steve Gehrtz; Against: 3 -  
Luther Stueland, Brenda Elmer, Mark Hintermeyer

Minutes: Michael Redlinger, City Manager, gave a brief update on the proposed budget.

22. [Mayor and Council Reports](#)

Minutes: Council Member Hulett and Council Member Durand provided an update on a recent meeting with representatives from the Moorhead Public Service Commission.

23. [City Manager Reports – Updates](#)

Minutes: Michael Redlinger, City Manager, reported that Bob Zimmerman, City Engineer, is meeting with the Buffalo Red River Water District to discuss the Diversion Project Limited Joint Powers Agreement Amendment #2. Redlinger also gave an update on the House Committee Bonding Tour in Moorhead.

Meeting Adjourned at 7:58 p.m.

APPROVED BY:



Mark Voxland  
Mayor

ATTEST:



Michelle French  
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Michelle French, City Clerk*