



**City of Moorhead  
City Council Meeting  
Meeting Minutes  
September 09, 2019 at 5:30 PM  
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on September 09, 2019, at 5:30 PM.

**Roll call of the members was made as follows:**

1st Ward Council Member:	Shelly Dahlquist	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Shelly Carlson	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Johnathan Judd	Present
3rd Ward Council Member:	Deb White	Present
3rd Ward Council Member:	Vacant	
4th Ward Council Member:	Chuck Hendrickson	Present
4th Ward Council Member:	Vacant	

**City Council Meeting**

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Agenda Amendments](#)

Minutes: None

4. [Consent Agenda](#)

All items listed with an asterisk ( \* ) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in accordance with the "Council Rules of Procedure". In such event, the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

Minutes: None

Motion to Approve made by Chuck Hendrickson and seconded by Deb White

**Motion to Approve Consent Agenda**

Motion Passed

For: 6 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

5. [Recognitions - Presentations](#)

A. [Moorhead Area Public Schools Bond Referendum Presentation - Brandon Lunak, Superintendent](#)

Minutes: Brandon Lunak Moorhead School District Superintendent, presented to the Mayor and City Council regarding the 2019 Bond Referendum. Mr. Lunak's presented the Master Planning Process which consisted of the different phases, building acquisitions, enrollment growth, the High School facilities task force recommendation, increase of tax base, impact of community growth, and debt plan. Mr. Lunak also presented dates for upcoming events with the Moorhead School District. Council Members had discussion on the presentation.

B. [Women's Suffrage Ratification Centennial Day Proclamation](#)

Minutes: Mayor Judd was joined by Dr. Barbara Headrick, President of the League of Woman Voters of the Red River Valley and Tom and Pam Mortensen, volunteers of the LWV (Detroit Lakes, MN) at which time he read the proclamation. September 8, 2019 was proclaimed Woman's Suffrage Ratification Centennial Day by Mayor Judd.

6. [Approve Minutes](#)

A. [August 26, 2019 Minutes](#)

Motion to Approve made by Deb White and seconded by Heidi Durand  
**Motion to Approve August 26, 2019 Minutes**

Motion Passed

For: 6 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

7. Citizens Addressing the Council (Time Reserved: 15 Minutes)

8. Mayor and Council Appointments

A. [\\*Appointment to Boards and Commissions](#)

**Economic Development**

9. [\\*Economic Development Report](#)

**Engineering Department**

10. [\\*Resolution to Award Bid for Sanitary Sewer Lining Improvements\(Eng. No. 19-06-03\)](#)

11. [\\*Various Actions for 1301 1 Ave N Sidewalk Improvements \(Eng. No. 19-A7-01\)](#)

A. [\\*Resolution to Receive Petitions](#)

B. [\\*Resolution to Order Improvements and Declare Intent to Assess](#)

C. [\\*Resolution to Award Quote](#)

12. [\\*Resolution to Receive Petitions and Order Report for Center Ave/TH10 Drainage Improvements from 30 St to 34 St \(Eng. No. 19-A5-01\)](#)

**Parks and Recreation Department**

13. [\\*Resolution Approving Budget Adjustment #19-030 Authorizing the Use of Golf Course Improvement Fee Collections for a Permanent Restroom at Village Green](#)

**Community Development Department**

14. [\\*Resolution to Approve Conditional Use Permit to Allow a Religious Institution in LI: Light Industrial for 2215 12th Avenue S](#)
15. [\\*Consider First Reading of Ordinance 2019-08: An Ordinance to Rezone 1019 4th Avenue S from RLD-3: Residential Low Density 3 to INS: Institutional](#)

**Police Department**

16. [\\*Resolution to Authorize the Moorhead Police Department's Continued Participation as the Fiscal Agent for the Clay County Toward Zero Deaths \(TZD\) Enforcement.](#)

**Administration**

17. [Consider actions relating to Ordinance 2019-06: An ordinance to create and enact section 13.09 of the Charter of the City of Moorhead relating to chamber membership and private organization memberships.](#)

A. [Second Reading](#)

B. [Title and Summary](#)

Minutes: A Citizen addressed the Mayor and City Council with their support of the ordinance and spoke to the benefits of amending the Charter to allow the City Council the opportunity to join the Chamber of Commerce and private organizations.

A Second Citizen addressed the Mayor and City Council with their opinion that it would be a disservice to the City of Moorhead to not be a member of the Chamber of Commerce. The citizen also stated as a business owner it would give a negative message to businesses of the City of Moorhead if not a member

A Third Citizen addressed the Mayor and City Council with their thoughts of allowing the amendment to the Moorhead City Charter. This would not only allow the Council to make the decision to join the Chamber of Commerce but also private organizations that could benefit the citizens of the City of Moorhead.

Council Members had detailed discussion on the proposed amendment; and tabled the discussion.

Motion to Table made by Shelly Dahlquist and seconded by Heidi Durand  
**Motion to Table Charter Amendment**

Motion to table Passed

For: 6 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

18. [Proposed 2020 Operating & Capital Budget Update](#)

Minutes: City Manager Chris Volkens introduced the item to the Mayor and City Council and Finance Director Karla McCall presented the 2020 Proposed Budget and Tax Rate. The presentation included information on the growth in tax base, property tax overview, and proposed budget changes to operating and personnel costs. Proposed changes in service and utility fees were provided, which included increases to the water and wastewater utility fees, along with minor increases in General Fund service fees. Tax impact scenarios were presented for residential, commercial and industrial properties at the proposed tax rate increase of 3.0%. Which if approved, is the maximum tax rate possibility for the 2020 Budget. Ms. Volkens stated a request for approval of the 2020 proposed budget will be on the September 23, 2019 Council agenda with the final budget expected to be approved in December 2019.

19. [\\*Resolution to Approve Issuance of Liquor Licenses to El Jaripeo, LLC](#)

20. [\\*Resolution to Approve Lease Agreement for City Property at 700 1st Ave N to 670 Events Center, LLC - 585751700](#)

21. [\\*Resolution to Approve 5-year Renewal of non-profit lease at Bluestem between the City of Moorhead and Fargo Public School District](#)

**Other**

22. [Mayor and Council Reports](#)

Minutes: Council Member Deb White presented information on two items. 1) The EDA is continuing to work on the Downtown Master Plan and this week (September 12, 2019 at 4:30pm) there will be a community meeting at the Hjemkomst Center. 2) Indigenous People's Day will be celebrated on October 14, 2019 at City Hall in the morning. City Council is invited to the Grand March that will be held at the Moorhead High School that evening; but there is a regularly scheduled council meeting at the same time.

Council Member Sara Watson Curry presented information to the 2019 iGoEco challenge which is being put together by MATBUS. The challenge begins September 16 and goes through October 13, 2019. The goal is to encourage citizens to consider replacing solo car trips with a more eco-friendly options. Council Member Watson Curry also attended the Solid Waste Advisory Meeting on August 29, 2019 at the Clay County Landfill.

Council Member Shelly Carlson attended the Park Board Meeting on August 27<sup>th</sup>, 2019. The Board received presentations from FM Athletics, and the FM Trailbuilders Group. There was also an update to the Silo for Seniors Program. On September 5, 2019 Council Member Carlson attended the Joint Powers Collaborative meeting; which included discussion of combining the Joint Powers Group with the Joint Facilities Task Force. Lastly, Council Member Carlson attended the Wings & Wheels Fly In & Car Show at the Moorhead Airport on September 8, 2019.

Mayor Judd attended the Red River Basin Board meeting at the Courtyard of Marriot (Moorhead), which included discussion on issues/concerns related to the Red River Corridor. Mayor Judd participated in a presentation with City Staff to the House Capital Investing Bonding Tour at MSUM on September 4, 2019. On September 7, 2019 Mayor Judd attended the Dedication of the Fargo National Cemetery; and stated it was a good ceremony for all the fallen Veterans. Mayor Judd attended the First Annual American Veterans Motorcycle Show held at the VFW Post 762 in Downtown Fargo. Greater Moorhead Days will include the Red River Run Moorhead 5k walk/run and 15k hosted by Lake Agassiz Pacers (a local non-profit).

23. [City Manager Reports - Updates](#)

Minutes: City Manager Chris Volkers reported three items 1) The Identity Party will be held on September 10, 2019 at the Bluestem Center for the Arts immediately following Kids Fest. Everyone is invited, there will be music, food trucks, junkyard brewing, and in unveiling of the new Moorhead promotional video. 2) On October 30th there will be a Second Train event (an outreach to the community) regarding the possibility of a second passenger train (per day every day). A non-profit group is leading this effort and council and citizens are all invited to attend and provide feedback regarding this proposal. The event will begin at 3pm located at the Hjemkomst Center. 3) The proposed budget for the City will be submitted for approval at the next council meeting on September 23, 2019. There will be two other budget approvals, the EDA Tax Levy – which has been passed by the EDA already. Also, a presentation from the Clay County HRA and request for vote on the Housing Authority proposed tax levy budget. The county board will vote on the latter budget prior to it coming before council on September 23.

Downtown Inc. Executive Director Derrick LaPoint presented information on two pop events over the last two weeks; one held at the Moorhead Dairy Queen and the other in conjunction with the Bridge Bash event. These events allowed for gathering information and receiving feedback from residents on the public's vision for the future of downtown. There will also be a community open house event on Thursday September 12, 2019 beginning at 4:30pm at the Hjemkomst Center.

24. [Executive Session \(If needed\)](#)

- A. [Executive Closed Session pursuant to MN Stat 13D.05, subd.3b\(3\), for the purpose of discussing the sale of real property described as Clay County Parcel Number 58.418.0020 and 58.418.0030 owned by the City of Moorhead](#)
- B. Executive Closed Session pursuant to MN Stat 13D.05, subd.3b(3), for the purpose of discussing the sale of real property described as Clay County Parcel Number 58.520.4110 owned by the City of Moorhead

Minutes: A representative of the Moorhead Center Mall, LLP addressed the Mayor and Council regarding the Executive Session of item 24b; the discussion of the sale of real property described as Clay County Parcel Number 58.520.4110 owned by the City of Moorhead. The representative spoke to the request of Council to be transparent through the process of the sale of the mall for taxpayers of Moorhead. City Manager Volkers noted a correction to the wording of this agenda item – it should state “development” not “sale”.

City Attorney John Shockley informed all that MN State Statute allows the City Council to enter into Executive Session to develop the proposed price of sale of city property to be sold. (Minn. Stat. § 13D.05, Subd. 3.)

Motion to Enter Closed Session made by Sara Watson Curry and seconded by Shelly Dahlquist  
**Motion to Enter Closed Session at 7:47pm for item 24a discussing the sale of real property described as Clay County Parcel Number 58.418.0020 and 58.418.0030 owned by the City of Moorhead and 24b discussing the sale of real property described as Clay County Parcel Number 58.520.4110 owned by the City of Moorhead**

Motion Passed

For: 6 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

Exited Closed Session at 8:49pm.

25. New Business


26. Citizens Addressing the Council (continued, if necessary)

**Meeting Adjourned at 8:51pm by Mayor Judd.**

APPROVED BY:

  
\_\_\_\_\_  
Johnathan Judd  
Mayor

ATTEST:

  
\_\_\_\_\_  
Michelle Brekken  
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Michelle Brekken, City Clerk*