

**City of Moorhead
City Council Meeting
Meeting Minutes
September 23, 2013 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on September 23, 2013, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Luther Stueland	Present
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Heidi Durand	Present
2nd Ward Council Member:	Mark Altenburg	Present until 6:16 p.m.
Mayor:	Mark Voxland	Present
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Absent until 5:36 p.m.
4th Ward Council Member:	Mark Hintermeyer	Present
4th Ward Council Member:	Steve Gehrtz	Present

City Council Meeting

1. [Call to Order and Roll Call](#)

2. Approve Minutes

A. [September 9, 2013 City Council Minutes](#)

Motion to Approve made by Steve Gehrtz and seconded by Nancy Otto

Motion to Approve September 9, 2013 City Council Minutes

Motion Passed

For: 7; Absent: 1 - Brenda Elmer

B. [September 16, 2013 Committee of the Whole Minutes](#)

3. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: Diane Wray Williams provided an update on the Wilder Report on homelessness in the Fargo-Moorhead area.

4. [Agenda Amendments](#)

Minutes: The bond sale will be discussed after the Consent Agenda.

5. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Luther Stueland and seconded by Nancy Otto
Motion to Approve Consent Agenda as Amended

Motion Passed
For: 8

Minutes: Item numbers 9, 10, 11, 14, 16 and 17 were pulled from the consent agenda.

6. Mayor and Council Appointments

Minutes: No Mayor and Council Appointments were made.

Public Hearings (5:45 p.m.)

7. **Public Hearing Regarding the Request of K-SKAT LLC for Property Tax Exemption (841 Belsley Blvd.)**

Minutes: Public Hearing opened at 5:52 p.m.

Scott Hutchins, Deputy City Manager, provided a brief overview of the property tax exemption.

Public Hearing closed at 5:53 p.m.

A. **Resolution to Approve Property Tax Exemption for K-SKAT LLC**

Motion to Approve made by Mike Hulett and seconded by Mark Hintermeyer
Motion to Approve Resolution to Approve Property Tax Exemption for K-SKAT LLC

Motion Passed **Resolution 2013-0923-1**
For: 8

Community Services Department

8. ***MB Johnson Regional Park Improvements: Authorize the Submission of Two 2014 Minnesota Legacy Grant Applications and Approve Resolutions for the City of Moorhead to Sponsor both Grants**
Resolution 2013-0923-A & Resolution 2013-0923-B

9. **Resolution to Approve Employment Agreement with Russ Nelson, PGA Golf Professional, Village Green Golf Course**

Motion to Approve made by Brenda Elmer and seconded by Nancy Otto
Motion to Approve Resolution to Approve Employment Agreement with Russ Nelson, PGA Golf Professional, Village Green Golf Course

Motion Passed **Resolution 2013-0923-2**
For: 8

Minutes: Scott Hutchins, Deputy City Manager, and Holly Heitkamp, Parks and Recreation Division Manager, provided a general overview of the Employment Agreement.

10. ***Resolution to Approve Employment Agreement with Corey Herlickson, PGA Golf Professional, The Meadows Public Golf Course**

Motion to Approve made by Mark Altenburg and seconded by Nancy Otto
Motion to Approve Resolution to Approve Employment Agreement with Corey Herlickson, PGA Golf Professional, The Meadows Public Golf Course

Motion Passed **Resolution 2013-0923-3**

For: 8

11. [Resolution to Renew a Professional Service Agreement with Historical and Cultural Society of Clay County](#)

Motion to Approve made by Mark Hintermeyer and seconded by Nancy Otto
Motion to Approve Resolution to Renew a Professional Service Agreement with Historical and Cultural Society of Clay County

Motion Passed **Resolution 2013-0923-4**

For: 8

Minutes: Scott Hutchins, Deputy City Manager, and Maureen Jonason, HCSCC Executive Director, provided a brief update on the Professional Service Agreement and gave an update on what the Historical and Cultural Society of Clay County has been working on.

12. [*Resolution to Accept a Grant for the Annual Celtic Festival from the Minnesota State Arts Board](#)

Resolution 2013-0923-C

13. [*The Trails at Stonemill Estates: Resolution to Authorize Execution of Documents Necessary for the Sale and Development of Property](#)

Resolution 2013-0923-D

14. [*Resolution to Approve Amendment #2 to the First Transit Contract for 2014 Upon Recommendation of the MAT Coordinating Board](#)

Motion to Approve made by Brenda Elmer and seconded by Steve Gehrtz
Motion to Approve Resolution to Approve Amendment #2 to the First Transit Contract for 2014 Upon Recommendation of the MAT Coordinating Board

Motion Passed **Resolution 2013-0923-5**

For: 6; Against: 1 - Luther Stueland; Absent: 1 - Mark Altenburg

Engineering - Wastewater Treatment

15. [*Resolution to Approve Various Actions for Street & Underground Utilities in MCCARA 4th Addition. Eng. No. 14-A6-2](#)

A. [*Resolution to Order Report](#)
Resolution 2013-0923-E

B. [*Resolution to Receive Engineer's Report, Order Plans & Specifications and Call for Public Hearing](#)
Resolution 2013-0923-F

C. [*Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids](#)
Resolution 2013-0923-G

16. [Resolution to Approve/Deny Requests for Changes in Traffic Control](#)

Motion to Approve made by Nancy Otto and seconded by Brenda Elmer
Motion to Approve Resolution to Approve/Deny Requests for Changes in Traffic Control

Motion Passed **Resolution 2013-0923-6**
For: 7; Absent: 1 - Mark Altenburg

Minutes: Bob Zimmerman, City Engineer, provided clarification of the changes in traffic control.

17. [Resolution to Approve Release and Waiver - 3510 Riverview Circle South](#)

Motion to Approve made by Mike Hulett and seconded by Nancy Otto
Motion to Approve Resolution to Approve Release and Waiver - 3510 Riverview Circle South

Motion Passed **Resolution 2013-0923-7**
For: 6; Abstain: 1 - Brenda Elmer; Absent: 1 - Mark Altenburg

Police Department

18. [*Resolution to Approve the Transfer of State Drug Seizure Funds to Police Operating Supplies and Machinery and Equipment Accounts](#)
Resolution 2013-0923-H

Administration

19. [*Resolution to Approve Slate of Election Judges and Schedule Special Council Meeting to Canvass Election Returns for the 2013 General Election](#)
Resolution 2013-0923-I

20. [Resolution Accepting Offer on Sale of \\$2,215,000 G.O. Improvement Bonds, Series 2013A](#)

Motion to Approve made by Mark Altenburg and seconded by Heidi Durand
Motion to Approve Resolution Accepting Offer on Sale of \$2,215,000 G.O. Improvement Bonds, Series 2013A

Motion Passed **Resolution 2013-0923-8**
For: 8

Minutes: Dave MacGillivray, Springsted Inc., provided a brief update on the bond sale.

21. [Mayor and Council Reports](#)

Minutes: Council Member Gehrtz provided a report on the EDA Meeting.

Council Member Durand provided an update on the Lake Agassiz Region Library budget.

Council Member Otto provided a report on the Flood Diversion Board of Authority. She stated that the Botanic Society is looking for land for a garden and would like the City of Moorhead to evaluate it. Council Member Otto expressed her concern on

having a volunteer appreciation event.

A. [Resolution to Amend Policies for Appointments and Removal for Citizen Advisory Groups](#)

Motion to Approve made by Nancy Otto and seconded by Mike Hulett

Motion to Amend the Resolution to State "Two" Permanent Standing Citizen Advisory Groups

Motion Passed

For: 7; Absent: 1 - Mark Altenburg

Motion to Approve made by Luther Stueland and seconded by Nancy Otto

Motion to Approve Resolution to Amend Policies for Appointments and Removal for Citizen Advisory Groups as Amended

Motion Passed **Resolution 2013-0923-9**

For: 7; Absent: 1 - Mark Altenburg

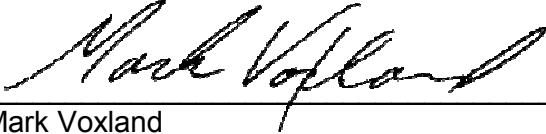
Minutes: Council Member Stueland gave a brief overview of the resolution on removing a restriction on serving on two advisory boards.

22. [City Manager Reports - Updates](#)

Minutes: Scott Hutchins, Deputy City Manager, announced that the MnDOT Commissioner will be in Moorhead on Monday, September 30th for a Town Hall meeting to discuss transportation issues at the Hjemkomst Center from 5:00 to 6:30 p.m.

Meeting Adjourned at 6:47 p.m.

APPROVED BY:



Mark Voxland
Mayor

ATTEST:



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk