

**City of Moorhead
Park Advisory Board
Meeting Minutes
May 21, 2013
Elm Room - Hjemkomst Center
202 1st Avenue North
4:00 pm**

Pursuant to due call and notice thereof, a regular meeting of the Park Advisory Board was held in the Elm Room of the Hjemkomst Center, on May 21, 2013, at 4:00 PM.

Roll call of the members was made as follows:

3rd Ward Council Member:	Brenda Elmer	Present
Board Member:	Sharon Ferris	Present
Board Member:	Brad Leeser	Present
Board Member:	Kay Litch	Present
Board Member:	Cassandra Lougheed	Absent
Board Member:	Larry Seljevold	Present
Board Member:	Janeen Stenso	Absent
1st Ward Council Member:	Nancy Otto	Absent

- 1. Call To Order/Roll Call**
- 2. Recognitions/Presentations/Introductions**
- 3. Approve Meeting Minutes**

Motion made to Approve made by Kay Litch and seconded by Sharon Ferris

Motion to Approve 3. Approve Meeting Minutes

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2

- 4. Citizens Addressing the Board**
- 5. Agenda Amendments**
- 6. Recommendation "Let's Move! Cities, Towns and Counties Initiative"**

Minutes: Recreation Division Manager Holly Heitkamp introduced Keely Ihry with Clay County Public Health who presented the Let's Move initiative plan.

The committee discussed options for adopting the initiative with specifications on healthier, affordable options in addition to what was already being offered.

Motion made to Approve made by Sharon Ferris and seconded by Brenda Elmer

Motion to Approve 6. "Let's Move! Cities, Towns and Counties Initiative" with agreed upon, affordable choices to add to existing options.

Motion Passed: For: 4; Against: 1; Abstain: 0; Absent: 2

7. Approve Capital Improvements List - 2014

Minutes: Recreation Division Manager Holly Heitkamp and Parks & Forestry Manager Larry Anderson spoke about proposed 2014 Capital Improvements, Playground Assessments, and discussed the list of Future Improvements.

The committee discussed specific items on each list and provided suggestions for each, including a call for public photos, scoreboard replacement at the Sports Center, golf signage, staining the Stave Church, and a request to partner with the Museum entity in a fund raising effort.

Motion made to Approve made by Brenda Elmer and seconded by Sharon Ferris to approve the list as amended.

Motion to Approve 7. Capital Improvements List - 2014

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2

8. Approve Fee Schedule - 2014

Minutes: Recreation Division Manager Holly Heitkamp provided an explanation of the proposed fee schedule for 2014.

The committee discussed specific items on the list including golf fees, comparing neighboring town's fees for junior golf, and scholarship information.

Motion made to Approve made by Sharon Ferris and seconded by Brad Leeser

Motion to Approve 8. Fee Schedule - 2014

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2

9. Information Update

Minutes: Recreation Division Manager Holly Heitkamp provided an update on the Peace Pole installation intended for Trollwood.

Parks & Forestry Manager Larry Anderson spoke about the River Patrol project that will provide security and trash pickup.

Holly Heitkamp updated Members on the request to broadcast local special events, stating that due to several copyright issues with music, we are unable to broadcast.

Larry Anderson announced that MB Johnson Park was awarded \$275,000 from the Legacy Grant to be used for future park updates and improvements.

10. Adjourn

*Respectfully submitted by:
Randy Dahlin*