



City of Moorhead Economic Development Authority

Special Meeting Agenda
January 04, 2016 at 11:45 AM
1st Floor, Council Chambers, Moorhead City Hall

Pursuant to due call and notice thereof, a regular meeting of the Economic Development Authority was held in the 1st Floor, Council Chambers, Moorhead City Hall, on January 04, 2016, at 11:45 AM.

Roll call of the members was made as follows:

Board Member:	Bob Buth	Present
Board Member:	Bruce Bekkerus	Present
Board Member:	Violet Deilke	Present
Council Member:	Steve Gehrtz	Present
Board Member:	Charley Johnson	Present
Board Member:	Pat Kovash	Present
Board Member:	John Rogalla	Present
Board Member:	Dave Sederquist	<i>Absent</i>
Board Member:	James Steen	Present
Board Member:	Marsha Weber	<i>Absent</i>
Mayor:	Del Rae Williams	Present

Others Present:

Michael Redlinger, City Manager
John Shockley, City Attorney
Amy Thorpe, Economic Development Program Administrator
Jill Wenger, Human Resources Director

1. [Call meeting to Order / Roll Call](#)

2. Agenda Amendments

3. Approve Minutes

A [December 21, 2015](#)

Motion to Approve made by Bob Buth and seconded by Violet Deilke

Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2

4. [Citizens Addressing the Board](#)

5. [Resolution to Approve Employment Agreement between Moorhead Economic Development Authority and Cynthia Graffeo](#)

Minutes: Jill Wenger, Human Resources Director, and John Shockley, City Attorney, highlighted modifications to the employment agreement which was provided in packet materials as follows:

- Vehicle allowance \$400
- Use of vacation before accrual

- First year of employment defined at January 11, 2016 to January 11, 2017

**Motion to Approve made by Bruce Bekkerus and seconded by Steve Gehrtz
Resolution**

WHEREAS, the Moorhead Economic Development Authority (MEDA) desires to enter into an Employment Agreement with Cynthia Graffeo to act as the MEDA Executive Director.

NOW, THEREFORE, BE IT RESOLVED that the Moorhead Economic Development Authority does hereby authorize an Employment Agreement, for the MEDA Executive Director position with Cynthia Graffeo, a copy of which was before the MEDA Board and is now of record and on file in the office of City of Moorhead Human Resources.

PASSED: January 4, 2015 by the Moorhead Economic Development Authority Board.

Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2

6. Adjourn

Minutes: Adjourned at 11:54 a.m.

APPROVED BY:



Jim Steen
Chair

ATTEST:



Charley Johnson
Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:
Amy Thorpe, Economic Development Program Administrator*