



**City of Moorhead  
City Council Meeting  
Meeting Minutes  
February 24, 2014 at 5:30 PM  
City Hall Council Chambers**

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Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on February 24, 2014, at 5:30 PM.

**Roll call of the members was made as follows:**

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Jim Haney	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Mike Hulett	Absent
3rd Ward Council Member:	Brenda Elmer	Absent
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

**City Council Meeting**

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Approve Minutes](#)

A. [February 10, 2014 City Council Minutes](#)

Motion to Approve made by Heidi Durand and seconded by Chuck Hendrickson  
**Motion to Approve the February 10, 2014 City Council Minutes**

Motion Passed

For: 6; Absent: 2 - Mike Hulett, Brenda Elmer

B. [February 18, 2014 Committee of the Whole Minutes](#)

Motion to Approve made by Heidi Durand and seconded by Nancy Otto  
**Motion to Approve the February 18, 2014 Committee of the Whole Minutes**

Motion Passed

For: 6; Absent: 2 - Mike Hulett, Brenda Elmer

4. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)
5. [Agenda Amendments](#)

Motion to Approve made by Nancy Otto and seconded by Heidi Durand  
**Motion to Approve Agenda Amendments**

Motion Passed

For: 6; Absent: 2 - Mike Hulett, Brenda Elmer

Minutes: Scott Hutchins, Deputy City Manager, suggested moving the Oakport Annexation Agreement matter up on the agenda after Consent Agenda approval (see discussion on Oakport Annexation under Administration Item #15).

Michelle French, City Clerk, suggested adding a resolution to approve the Mayor and Council appointments on the Consent Agenda.

6. [Consent Agenda](#)

All items listed with an asterisk (\*) are enacted by one motion.

Motion to Approve made by Heidi Durand and seconded by Nancy Otto  
**Motion to Approve Consent Agenda as Amended**

Motion Passed

For: 6; Absent: 2 - Mike Hulett, Brenda Elmer

Minutes: Item numbers 9 and 11 were removed from the Consent Agenda.

7. [Mayor and Council Appointments](#)

- A. Resolution to Approve the Mayor and Council Committee Appointments  
**Resolution 2014-0224-A**

**Planning and Neighborhood Services Department**

8. [\\*Consider Actions Relating to Taxiway Extension - Moorhead Municipal Airport](#)

- A. [\\*Resolution to Approve Agreement with Ulteig Engineers for Professional and Engineering Services](#)  
**Resolution 2014-0224-B**
- B. [\\*Resolution to Approve Grant Agreement with the State of Minnesota for Airport Improvements](#)  
**Resolution 2014-0224-C**

**Engineering Department**

9. [Resolution to Approve Various Actions for Various Municipal Improvements in the Trails at Stonemill Estates. Eng. No. 14-A2-06](#)

Motion to Approve made by Heidi Durand and seconded by Mari Dailey  
**Motion to Approve Resolution to Approve Various Actions for Various Municipal Improvements in the Trails at Stonemill Estates. Eng. No. 14-A2-06**

Motion Passed

For: 6; Absent: 2 - Mike Hulett, Brenda Elmer

- A. [\\*Resolution to Receive Petitions & Order Report](#)  
**Resolution 2014-0224-1**
  - B. [\\*Resolution to Receive Engineer's Report, Order Improvements and Order Plans & Specs](#)  
**Resolution 2014-0224-2**
  - C. [\\*Resolution to Approve Plans & Specs and Authorize Advertisement for Bids](#)  
**Resolution 2014-0224-3**
10. [\\*Resolution to Approve Engineering Services Agreement with MBN Engineering for Park Improvements at Trails at Stonemill Estates. Eng. No. 14-A2-6C](#)  
**Resolution 2014-0224-D**

**Administration**

11. Consider Actions Relating to Ordinance 2014-02: An Ordinance to Amend and Reenact Section 1-5-3 of the Moorhead Municipal Code Relating to Mayor and Council Elected in Even Numbered Years.
- A. Second Reading of Ordinance 2014-02
  - B. Title and Summary for Ordinance 2014-02

Motion to Approve made by Heidi Durand and seconded by Nancy Otto  
**Motion to Table the Second Reading**

Motion Passed  
For: 6; Absent: 2 - Mike Hulett, Brenda Elmer

12. [\\*First Reading of Ordinance No. 2014-03: An Ordinance to Repeal and Reenact Chapter 4 of the Moorhead Municipal Code Relating to Transient Merchants/Solicitors](#)
13. Approve Licenses - Permits
- A. [\\*Resolution to Approve the Sound Amplification Permits](#)  
**Resolution 2014-0224-E**
14. [\\*Resolution to Waive Bonding Requirements and Authorize Issuance of Replacement Check](#)  
**Resolution 2014-0224-F**
15. [Consider Actions Related to Adopting and Filing an Initiating Resolution with the Municipal Boundary Adjustment Unit \(MBAU\) of the Office of Administrative Hearings as required by the 1990 Orderly Annexation Agreement between the City of Moorhead and Oakport Township](#)

Minutes: Mayor Williams and Council Member Otto provided a brief history of the annexation.

Oakport Residents Karl Goehring, Tom Schons, Kara Schmitz Olsen, Todd Maloney, Scott Steffes, Steve Timmer, Larry Carlson, John Larson, Duane Egge, David Rairson, and Tom Westra all expressed their concerns and whether they are in favor

or against the annexation.

Bill Schwandt, General Manager of Moorhead Public Service, briefly explained the electrical rates.

Scott Hutchins, Deputy City Manager, announced that there would be a public comment meeting on March 27th for Oakport residents.

Motion to Approve made by Heidi Durand and seconded by Mari Dailey  
**Motion to Approve Table until April 14, 2014**

Motion Passed

For: 6; Absent: 2 - Mike Hulett, Brenda Elmer

16. [Mayor and Council Reports](#)

Minutes: Chuck Hendrickson announced that the Sanford Clinic opening has been delayed.

Nancy Otto and Heidi Durand provided a brief update on the Diversion Finance Committee and Diversion Board of Authority.

17. City Manager Reports - Updates

18. Executive Session (If needed)

19. New Business

20. Citizens Addressing the Council (continued, if necessary)

Meeting Adjourned at 7:03 p.m.

APPROVED BY:



Del Rae Williams  
Mayor

ATTEST:



Michelle French  
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Michelle French, City Clerk*