

**City of Moorhead  
Park Advisory Board**

**Meeting Agenda  
October 20, 2009  
Bus Tour - Depart Hjemkomst Center  
4:00 PM**

	<u>REMARKS</u>
1. Call To Order/Roll Call	_____
2. Recognitions/Presentations/Introductions	_____
3. Approve Meeting Minutes	_____
4. Citizens Addressing the Board	_____
5. Agenda Amendments	_____
6. Approve Resolution for Bike and Pedestrian Bridge at Gooseberry Park	_____
7. Park Tour (Riverfront Park/Southside Regional Park/Log Cabin)	_____
8. Information/Update	_____
9. Adjourn	_____

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**CITY OF MOORHEAD  
PARK ADVISORY BOARD  
Meeting Minutes  
Tuesday, September 15, 2009  
Hjemkomst Center  
202 1<sup>st</sup> Avenue North  
Moorhead, Minnesota 56560**

**1. CALL TO ORDER/ROLL CALL**

Pursuant to due call and notice thereof, a regular meeting of the Moorhead Park Advisory Board (PAB) was held at the Hjemkomst Center, Moorhead, Minnesota, on the 15<sup>th</sup> day of September 2009.

**Members Present:** Randy Bach, Heidi Durand, Lila Hazemann, Greg Lemke, Ron Schneider, Rick Stotts,

**Members Absent:** None

**Others Present:** Diane Wray-Williams, City Council Alternate; Larry Anderson, Parks/Forestry Manager; Holly Heitkamp, Recreation Division Manager; Karen Stremick, Office Specialist, Mark Hintermeyer, Moorhead City Council

**Visitors Present:** Deb Haugen, 4307 River Haven Road South, Moorhead; Jay Titus, Northern Empire Pizza, 4141 38<sup>th</sup> Street Southwest, Fargo; Lee Fowlor, Subway, 3825 17<sup>th</sup> Street South, Fargo; Joey Schmit, FM Disc Golf, 1624 East Gateway Circle #303, Fargo; Keely Hyland, CCPH, 715 11<sup>th</sup> Street North #303

**2. RECOGNITIONS/PRESENTATIONS/INTRODUCTIONS**

None

**3. MINUTES – August 18, 2009**

Lemke motioned to approve the minutes of the August 18, 2009 PAB Meeting, the motion was seconded by Stotts All votes were in favor; the motion carried.

**4. CITIZENS TO BE HEARD**

None

**5. AGENDA AMENDMENTS**

Add Agenda Item 8h information concerning the AIM Citizen survey completed for the purpose of updating the Cities Comprehensive Plan.

**6. FOOD SERVICE AT THE MOORHEAD SPORTS CENTER**

Food service during the school lunch period, at the Moorhead Sports Center, was discussed during the August PAB Meeting. Domino's Pizza has been the lunch period

food service provider at the Moorhead Sports Center since 1998 and their contract was up for renewal. Requests were made to the PAB by Clay County Public Health and other concerned parties that the food service provider follow the guidelines established by the Moorhead School Districts wellness policy. The PAB voted to table the renewal of the Domino's Pizza contract until the September PAB meeting so City Staff could research food service options, including Domino's Pizza and Subway.

PAB reviewed possible options which included but was not limited to;

- Not competing with the school lunch program by eliminating food service at the Sports Center during the lunch period,
- Renewing Domino's Pizza contract from previous years with no changes,
- Accepting Domino's Pizza proposal with the whole wheat crust and turkey pepperoni along with the regular offerings,
- Accepting Subway's proposal.

Staff received an email from ISD #152 requesting support of the school wellness policy. Staff invited students and school staff to the meeting for additional input; however, no one was present.

PAB Members discussion focused around three key issues, age of the students, safety of an in-house option, and the communication from the Moorhead School District. Some Members felt that allowing the option of pizza at the Sports Center would give students an in house option and possibly decrease students getting in their cars to get something for lunch. Those same Members were also convinced that due to the age of the students they were able to make choices and with an open campus students are able to come and go when not scheduled for class making a Wellness Policy ineffective.

Domino's Pizza submitted their proposal and included nutritional information on their regular pepperoni pizza, cheese pizza and a whole wheat crust with turkey pepperoni and a reduced amount of cheese. They were flexible as to sides and/or options that could be sold. Slices of pizza are sold for \$1.75. The City would receive 15% of Domino's sales. In past years this amount totaled approximately \$7,200.

Subway also submitted a proposal and nutritional information. They proposed selling three different pre-made sandwiches with condiment packets available on the side. Their sandwiches would sell for \$3.00 per sandwich. The City would receive 15% of Subway's sales.

A motion was made by Lemke to renew the contract with Northern Empire Pizza, maintaining their previous menu and adding the healthier wheat crust and turkey pepperoni pizza as an option. Bach requested adding a friendly amendment to the motion to not serve pop. Lemke denied the amendment. There was no second; the motion failed.

A motion was made by Bach to renew the contract with Northern Empire Pizza, maintaining their previous menu and adding the healthier wheat crust and turkey

pepperoni pizza as an option and discontinue the sale of soft drinks. The motion was seconded by Lemke. Three votes were in favor and three votes were against; the motion failed.

A motion was made by Stotts to enter into a contract with Subway based on the proposal submitted to Staff. The motion was seconded by Durand. Two votes were in favor and four votes were against; the motion failed.

A motion was made by Lemke to renew the contract with Northern Empire Pizza for one year, maintaining their previous menu and adding the healthier wheat crust and turkey pepperoni pizza as an option. The motion was seconded by Hazemann. Four votes were in favor and two votes were against; the motion passed.

There was a request from PAB to Dominos and City Staff that sales information be kept throughout the year of the types of choices that students are choosing. Language requesting this information will be included in the contract.

**7. APPROVAL OF DRAFT DISC GOLF COURSE FOR RIVERFRONT PARK**

A site plan was submitted to PAB for a proposed disc golf course to be located in Riverfront Park. Anderson stated that he would recommend a change to Hole A where it would not cross the bike path. There is approximately \$12,500 in the 2009 Capital Improvement Fund that could be utilized for this facility. Financials were not available at the time of the PAB meeting; however, any funds remaining after the construction of the Riverfront Park disc golf course could be utilized for improvements to the disc golf course in Woodlawn Park.

A motion was made by Durand to approve the draft disc golf course for Riverfront Park with the recommended changes to Hole A and to utilize the funding currently in the 2009 Capital Improvement Fund for this facility. The motion was seconded by Bach. All votes were in favor; the motion passed.

**8. UPDATE/INFORMATION**

Chair Schneider adjourned the meeting

Respectfully submitted by:



Karen Stremick  
Office Specialist  
Moorhead Parks and Recreation



October 20, 2009

**Subject: Park Advisory Board Support of the Construction of a New Bike and Pedestrian Bridge Connecting Gooseberry and Lindenwood Parks.**

**Recommendations:** It is respectfully requested that the Park Advisory Board approve a resolution of support for a joint project between Moorhead and Fargo to replace the bike and pedestrian bridge spanning the Red River connecting Gooseberry and Lindenwood Parks.

**Background:**

The Cities of Moorhead and Fargo are proposing a joint project to construct a new pedestrian bridge across the Red River between Gooseberry and Lindenwood Parks. The improvements would include the removal of the existing bridge structure, construction of a new bridge with concrete abutments, pile foundations, and a mechanical lift system along with the installation of enhanced bridge and approach lighting. The improvements to the bridge are based partially on the "Lifespan and Replacement Study" of the Fargo-Moorhead Bicycle/Pedestrian Bridges, completed in June 2006.

**Key Issues:** A resolution is needed to show support of the project as part of an application for \$400,000 in enhancement funds for fiscal year 2014 from the West Central Minnesota Area Transportation Partnership. (Attachment A)

The purpose of the bridge improvement is to:

- Maintain safe pedestrian crossings of the Red River,
- Increase the availability of the bridge to the traveling public during periods of minor flooding and during the weeks leading up to and following major spring flooding by raising the clearance of the bridge deck elevation. Due to the low clearance of the existing bridge, floating debris is caught between the bridge deck and the water surface which places damaging forces on the structure and renders them unusable by the public.
- To eliminate the yearly use of large cranes to remove and replace the structure from its abutments when the Red River floods. The lifting of the structure creates a bowing of the truss bottom chords and permits the possibility of permanent structural damage.



- The lift mechanism would also substantially reduce the time the structure is closed to the public, due to flooding, from an estimated 93 days per year to 23 days on average.

Pedestrian and bicycle counts conducted by MetroCOG with the assistance of ATAC (Advanced Traffic Analysis Center, NDSU) indicate that during the summer of 2004 602 people utilized the park trail system and 476 people utilized the bridge crossing during the 16-hour study period (6:00 a.m. to 10:00 p.m.).

Replacement of the bridge has been noted as a priority in the following regional planning documents completed for the City of Moorhead: The Moorhead Regional Park Framework Plan, Metropolitan Sports Facility Study, Active in Moorhead (AIM), and the Metropolitan Bicycle and Pedestrian Plan. These studies can be found on the City of Moorhead web site: <http://www.ci.moorhead.mn.us/parks/facilities//planning>.

This project would be a major improvement to the regional trail system which connects areas throughout the F-M metro including the following trails/paths in the City of Moorhead.

1. Gooseberry Park trails
2. Rivershore Drive South shared roadway
3. 8<sup>th</sup> Street South shared use path
4. 20<sup>th</sup> Street South shared use path
5. 30<sup>th</sup> Avenue South shared use path
6. 40<sup>th</sup> Avenue South shared use path

The direct connections to the proposed bridge improvements described above connect to trail systems along SE Main Avenue, 34<sup>th</sup> Street South, 34<sup>th</sup> Street North, 15<sup>th</sup> Avenue North, River haven Road and 50<sup>th</sup> Avenue South. These trail systems are direct pedestrian links to the following City attractions in Moorhead:

1. Trollwood Performing Arts Center
2. Minnesota School of Business
3. Southside Regional Park
4. Centennial Athletic Complex
5. Moorhead Youth Hockey Arena
6. Concordia College
7. Minnesota State University Moorhead
8. Minnesota State Community and Technical College
9. Village Green and Meadows Golf Courses



10. Easten Shopping Center

The proposed bridge also connects with numerous trails / paths and points of interest in the City of Fargo:

1. Lindenwood Park
2. Pontes Park
3. Island Park
4. Nativity Elementary School
5. Merit Care Hospital
6. Innovis Health Clinic
7. Clara Barton Elementary School
8. Grace Lutheran School

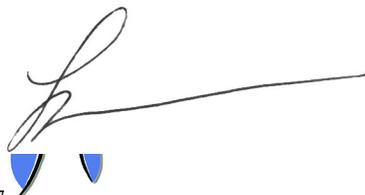
The project will be developed jointly with the City of Fargo with each City responsible for one-half of the project costs, providing an opportunity to leverage Federal and local funds from two states and two cities. The City of Fargo is currently applying for Federal funding for the project.

**Financial Considerations:** The project is estimated to cost \$1,250,000 with the City of Moorhead and the City of Fargo splitting this cost, \$625,000 per jurisdiction. The City of Moorhead is applying for \$400,000 in Federal Transportation Enhancement Funds. If this money is received, the City must provide the local match for its share of the eligible construction costs in addition to the ineligible costs resulting in a total local cost of \$225,400. Staff proposes that future Capital Improvement funds and/or Municipal State Aid funds be used for the local match and ineligible costs.

**Policy Considerations:** It is the policy of Moorhead Parks and Recreation to work with community partners to provide a wide range of opportunities to the citizens of Moorhead.

**Legal Considerations:** A resolution of support does not financially bind the City of Moorhead, but gives direction to the Moorhead City Council.

Respectfully Submitted,



Larry Anderson  
Parks and Forestry Division Manager

**Department/Response Person:**

Operations / Larry Anderson Parks and Forestry Division Manager

**Attachments:** A – Resolution



## RESOLUTION OF SUPPORT

WHEREAS, The City of Moorhead, in a joint project with the City of Fargo, proposes the construction of a new pedestrian bridge across the Red River at Gooseberry Park in south Moorhead; and

WHEREAS, The purpose of the bridge improvements is to maintain safe pedestrian crossings of the Red River between the cities of Fargo and Moorhead, increase the availability of the bridges to the traveling public during periods of minor flooding and during the weeks leading up to and following major spring flooding by raising the clearance of the bridge deck elevation; and

WHEREAS, the low clearance of the existing bridge causes debris to be caught between the bridge deck which damages the structure and renders the bridge unusable to the public; and

NOW, THEREFORE BE IT RESOLVED by the Moorhead Park Advisory Board that the Board supports the project application for a joint project with Fargo, ND to replace the bike and pedestrian bridge from Gooseberry Park to Lindenwood Park.

BE IT FURTHER RESOLVED by the Moorhead Park Advisory Board that the Board supports the application to West Central MN Area Transportation Partnership to assist with Moorhead cost share of the pedestrian bridge project.

PASSED by the Moorhead Park Advisory Board this 20<sup>th</sup> day of October, 2009.

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Ron Schneider, Chair

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Attest: Larry Anderson, Parks and Forestry Division Manager



September 29, 2009

Ron Schneider, Chairman  
Moorhead Parks Advisory Board  
324 24th St So  
Moorhead, MN 56560

Dear Chairman Schneider:

For the past several years I have served as the Meadows course representative for the Red River Valley Senior Men's Tour golfing group. I usually arrange for from 100 to 144 golfers to play the Meadows each time we are scheduled there for an event.

The long and the short of it is that we have been treated very well every time we've played. The administration of the event and the response from the golfers has been very positive. (And sometimes senior golfers can be cantankerous!)

The city is very fortunate to have such a magnificent recreational facility available to everyone in the community--young and old. The promotion of good exercise, fun, and socialization are all part and parcel of the values involved in this enterprise.

The Parks and Recreation department can be very proud of the people who make all this possible. I know it takes many people to make it work well. I would like to especially note that few people could better serve the community recreation efforts than the Meadows golf professional, Cory Herlickson. He has been a patient, hard working and very personable manager. He has been a great help to me and to our Tour. In the business world it is often advised to "exceed your customers' expectations." Cory has done that.

Be sure to give Cory a pat on the back for me and everyone in the community--he deserves it.

Sincerely,



Gerald B. Jacobs  
621 Birch Lane  
Moorhead, MN 56560  
233-1238

cc Holly Heitkamp, Recreation Division Manager

# StarTribune.com



## Despite pleas, Burnsville to close 13 outdoor rinks

The city will still have 29 outdoor rinks, and no hockey rinks would close, officials say. But residents are disappointed.

By **DEAN SPIROS**, Star Tribune

Last update: October 6, 2009 - 10:36 PM

Terry Schultz, Burnsville's director of Parks, Recreation and Natural Resources, had the unenviable task on Monday of looking into the eyes of 11-year-old Emily Grace Swanson and her 7-year-old brother Joshua and telling them no.

The Swansons joined their parents, Marci and David, at a meeting of the Burnsville Parks and Natural Resources Commission in hopes of convincing the city not to close the outdoor skating rink in Valley Highlands Park, which is across the street from their house.

With Schultz saying the city needs to "live within its means" the commission voted to accept his staff's recommendation to close 13 of the city's 42 outdoor rinks because of the budget crisis. No hockey rinks would be

closed; the 13 proposed closures include 12 unstaffed rinks and one staffed rink.

The recommendation next goes to the City Council for official approval.

The city is making cuts due to a \$3.5 million shortfall. The parks department has already cut one maintenance position and will be moving two staff members to street plowing. Schultz estimated the city will save \$3,500 for each of the 12 unstaffed rinks scheduled to be closed. Closing the two staffed rinks in Tennesioux Park will save \$7,400, plus eliminating the need to replace a warming house at a cost of \$22,000.

While understanding the city's needs to cut costs, the Swansons said they're sorry to see a valuable asset going away. Emily Grace asked her parents what she could do. The Swansons called City Hall and were told if they got enough signatures it could sway the decision.

"They were told to see if they could get 25-30 people to sign," Marci Swanson said of her kids. "They went around the neighborhood for about a week and got 65 signatures."

Sue Kittams spoke at Monday's meeting

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representing the residents living near Tennesioux Park, who want to see their rink stay open. Kittams said approximately 25 people from the area contacted the city through calls, letters or e-mails, asking that the rink remain open.

"It's very disappointing after two months of getting people to show its support for it," Kittams said. "I thought we had enough support."

Kittams has lived a block away from the park for 13 years and said she has seen how valuable the rink has been to the neighborhood. "[Burnsville] has an indoor rink but the open skating time is such a narrow window of opportunity you can't take advantage of it."

Schultz said even with the reduction in the number of rinks, Burnsville will operate the same number of outdoor rinks as neighboring Eagan.

"We've been blessed with a very good outdoor skating program," Schultz said. "The bottom line is we still will have a good outdoor skating program."

Kittams is not consoled by knowing Burnsville will still have a representative

number of outdoor rinks available to residents.

"I see other projects in this city where, apparently, they have buckets of money to be funding them," she said. "So I don't see why our little neighborhood rink is going to bust the budget."

Kittams said she was referring specifically to the Performing Arts Center, which is struggling financially.

"My tax dollars should be going to fund something everybody can use," Kittams said. "I think the PAC is very exclusionary."

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**From:** Holly Heitkamp  
**Sent:** Tuesday, October 06, 2009 7:32 AM  
**To:** Karen Stremick  
**Subject:** FW: update on Townsite Track  
[Include in PAB Packet. HH](#)

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**From:** Karen Nitzkowski [mailto:knitzkowski@gmail.com]  
**Sent:** Monday, October 05, 2009 10:39 AM  
**To:** Michael Redlinger; Ron Schneider; Holly Heitkamp  
**Cc:** Suzanne Nelson  
**Subject:** update on Townsite Track

Dear Michael, Holly and Ron,  
Thanks for your continuing support of the Andrew Nelson Memorial Track at Townsite Park.

We've decided to put off building until the spring. We have 100 donations totaling \$14,345 thus far and many more grant, business and individual requests in the works. Our building estimate done by Ulteig was for \$21,900 and we thought \$30,000 would cover all expenses. The first bids came in at \$65,000 and \$104,000. In talking with other contractors, we've received a verbal bid of \$35,000 with the stipulation that they build it next spring/early summer.

So we'll send out bid requests again in February. Our goal is to raise a minimum of \$40,000. Please share this with your Park Board and City Council members.

Thank you.

Sincerely,  
Karen Nitzkowski  
371-9644