

**City of Moorhead  
Economic Development Authority**

**Meeting Agenda  
December 16, 2013 at 11:45 AM  
1st Floor, Council Chambers, Moorhead City Hall**

<u>ITEM</u>	<u>REMARKS</u>
1. Call meeting to Order / Roll Call	_____
2. Agenda Amendments	_____
3. Approve Minutes	_____
A    November 25, 2013	_____
4. Citizens Addressing the Board	_____
5. Commissioners' Reports	_____
6. 1st Ave N Update: Request for Proposals	_____
7. City Manager Updates - Michael Redlinger	_____
8. Information / Update	_____
A    Oak Grove & Memorial Park Bicycle/Pedestrian Bridge	_____
B    GFMEDC Reports	_____
C    Building & Permit Valuation Summary	_____
9. Adjourn	_____

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**City of Moorhead**  
**Economic Development Authority**  
**Meeting Minutes**  
**November 25, 2013 at 11:45 AM**  
**1st Floor, Council Chambers, Moorhead City Hall**

Pursuant to due call and notice thereof, a regular meeting of the Economic Development Authority was held in the 1st Floor, Council Chambers, Moorhead City Hall, on November 25, 2013, at 11:45 AM.

**Roll call of the members was made as follows:**

Board Member:	Les Bakke	Present
Board Member:	Bob Buth	Present
Board Member:	Violet Deilke	Present
3rd Ward Council Member:	Brenda Elmer	Present
Board Member:	Jeff Frider	Present
4th Ward Council Member:	Steve Gehrtz	Present
Board Member:	Ray Grefsheim	Present
Board Member:	Kris Gulsvig	Absent
Board Member:	Charley Johnson	Present
Board Member:	Jim Steen	Present
Board Member:	Dave Sederquist	Absent

**Others Present:**

Matt Maslowski, Business Development Manager  
Mary Schmitt, Neighborhood Services

**1. Call meeting to Order / Roll Call**

**2. Agenda Amendments**

Minutes: Board member Gehrtz would like to add a 6A item, Update on 1st Avenue.

**3. Approve Minutes**

A October 28, 2013

**Motion to Approve made by Les Bakke and seconded by Steve Gehrtz**

*Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2*

**4. Citizens Addressing the Board**

Minutes: Les Stenerson, Moorhead Business Association President, provided a membership update stating that there were currently 100 paid members and growing. Attendance at weekly breakfast meetings is between 25 to 40 business members and there have been several evening socials. The MBA was recently awarded \$263,000 from the Greater Moorhead Development Corporation. Stenerson requested that the Moorhead EDA continue their support for the MBA in 2014 for \$10,000.

**5. Commissioners' Reports**

Minutes: Commissioner Elmer recently attended the West Central Initiative Economic Development District Board Meeting as Chair. There were presentation on federal grants that are available and she learned the City of Moorhead has applied for a grant to help fund a new pedestrian bridge. Maslowski will get information and update members on the grant/bridge.

## 6. Director's Report

Minutes: Maslowski provided a summary of activities as found in the packet. Highlights included attendance of the Downtown Development Conference, ND Economic Development Conference, and visits with business owners. He also met with commercial realtors who reported real estate closings in Moorhead were up from past years.

### 6A. 1<sup>st</sup> Avenue Update

Minutes: Maslowski stated that the developer had pulled out of the project for the 1<sup>st</sup> Avenue North Aggregate site due to insufficient funding from DEED. Commissioners discussed options for marketing property.

## 7. Small Business Saturday

Minutes: Maslowski drew attention to Small Business Saturday (the day after Black Friday and before Cyber Monday) with a proclamation at the November 25, 2013, Moorhead City Council meeting. He encouraged all members to patronize their local small businesses.

## 8. Greater Moorhead Development Corporation (MBA) - Contract Renewal

Minutes: Maslowski stated that both the MBA and GFMEDC, which had been previously overlooked, contracts were up for renewal in December. He stated that the MBA budget for 2014 was \$10,000 which will decrease to \$5,000 in 2015 which will be the final year of funding. The GFMEDC budget for 2014 is \$25,000.

### **Motion to Approve made by Violet Deilke and seconded by Charley Johnson**

Motion to Approve Greater Moorhead Development Corporation (MBA) Contract Renewal for \$10,000 in 2014

*Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2*

### **Motion to add an agenda amendment to approve the Greater Fargo-Moorhead Economic Development Corporation contract of \$25,000 in 2014 made by Brenda Elmer and seconded by Charley Johnson**

*Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2*

### **Motion to Approve made by Violet Deilke and seconded by Brenda Elmer**

Motion to Approve Greater Fargo-Moorhead Economic Development Corporation (GFMEDC) Contract Renewal for \$25,000 in 2014

*Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2*

## 9. Recommend Final 2014 EDA Levy and Budget

Minutes: Maslowski presented the budget as found in packet materials and stated that it remained the same as previous discussions. Commissioner discussed concerns about the emphasis on the money spent on marketing as it related to customer service being provided. Requested an update from the City Manager at the December meeting.

### **Motion to Approve made by Charley Johnson and seconded by Les Bakke**

Motion to Approve Final 2014 EDA Levy and Budget

*Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2*

**10. Information / Update**

- A Building and Permit Valuation Summary
- B GFMEDC Monthly Activity Report

**11. Adjourn**

APPROVED BY:

ATTEST:

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Jim Steen  
Chair

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Charley Johnson  
Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:  
Mary Schmitt, Neighborhood Services*

DRAFT



## Memorandum

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To: Chair Steen and EDA Board Members  
From: Matt Maslowski, Business Development & Retention Services Manager  
Date: December 11<sup>th</sup>, 2013  
**RE: 1<sup>st</sup> Avenue North Request for Proposals Update**

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### **The Process:**

At the November 2013 EDA meeting, the Board requested an update as to the progress on the request for proposals (RFP) for the former 5.5 acre, City-owned Aggregate site at 1<sup>st</sup> Avenue North. Note that a previous RFP was conducted for this site but received no responses. A developer interested in the site chose not proceed with a project. An updated RFP reflecting new response timelines and additional information is nearly complete and will be advertised in various newspapers and professional journals and sent directly to an exhaustive list of local and regional developers. The RFP will be sent out prior to the holidays this year.

### **1<sup>st</sup> Avenue North:**

The 1<sup>st</sup> Avenue North site has a unique set of attributes and characteristics for a strong development project. It sits on a heavy daily traffic flow with superb visibility and access. Due to the significant investment the City has made to this site in preparing it for development and the significant extent of environmental remediation needed, it is in the overall best interest of the community that this project has the depth and magnitude to cover these costs and deliver quality services to the citizens of Moorhead.

The goal of the City is to strengthen the 1<sup>st</sup> Avenue Corridor by way of encouraging significant investments that provide overall community benefits. It is anticipated that the RFP process will generate the type of private investment that will enhance and revitalize the neighborhood, stimulate new growth, and provide additional business services to the residents.

# Moorhead Economic Development Authority

City Manager Updates  
December 16, 2013

## City Manager Updates

- ▶ An exceptional year for Moorhead!
  - Largest multifamily year on record (275+ units)
  - 125+ single family permits
  - 3 Large commercial “S” projects: Sanford; Sam’s Club, & Stonemill multifamily project
  
- ▶ Everyday examples of exceptional service

## City Manager Updates

- ▶ Everywhere around the community, signs of progress, rebound, & *moving forward*
- ▶ Internally, new voices and assets critical to the development mission
- ▶ Positivity + Progress → Forward

## Deliberate Strategy, Deliberate Action

- ▶ Methodical planning and execution
  - Past 24 months
- ▶ Cornerstone *Communications & Marketing Plan*
- ▶ Boosting resources – staff, trainers, and time on the clock
  - Business outreach & development – Matt M.
  - Planning
  - Human Resources

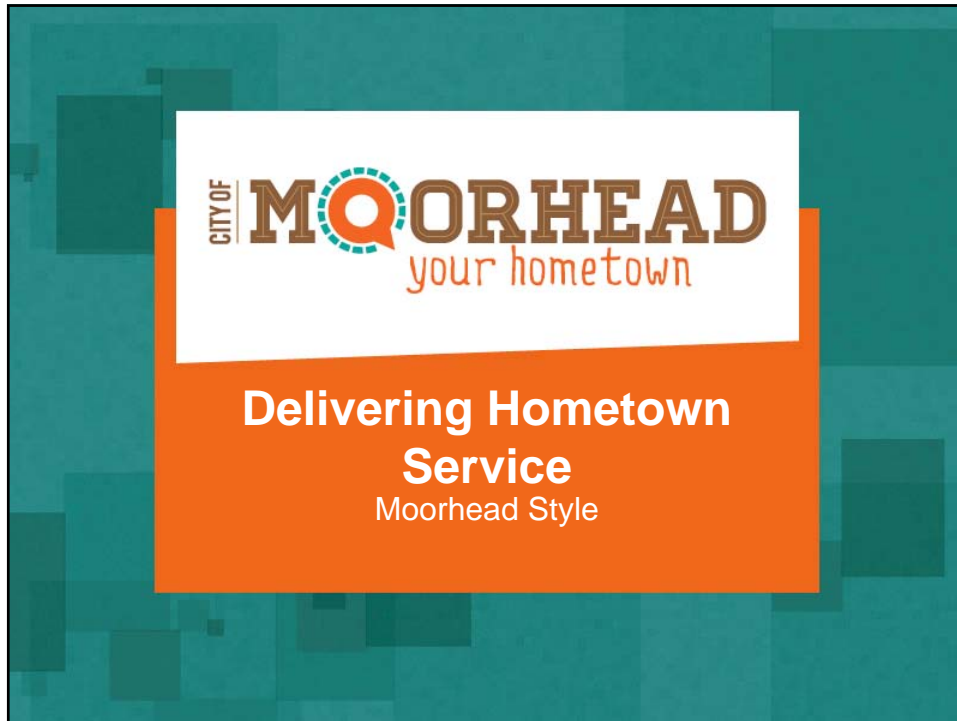


## Structured Steps – MCP

- ▶ Directed Human Resources time
- ▶ Development Training Team initiative
- ▶ Maxfield Housing Report
- ▶ Builder/Developer Summit
- ▶ Brokers, Realtors, & sales meetings
- ▶ HBA policy recommendations and relationship
- ▶ First time homebuyer programs & assistance
- ▶ Communications – news releases; Chamber

## Structured Steps – MCP

- ▶ *Example #1: Development Team Training*
  - 4 separate training sessions in spring, summer, & fall 2012
  - All development staff



## Why we're here

- Moorhead's ultimate goal – rooftops
  - New residents, additional homes
  - Bring more supporting business
  - Assured need for city services
- Research uncovered that “we need to tell Moorhead’s story”

Key messages:

## When you invest in Moorhead, you gain community: great schools, parks and neighborhoods.

**GREAT KIDS GROW HERE**

Superior academic programs, inspiring teachers and a wide variety of activities challenge every student to grow in Moorhead. With a single public high school, the whole town turns out to cheer on the Moorhead Spuds. Opportunities begin early, from Spanish Immersion education starting in kindergarten and orchestra or band as early as 5th grade.

Find your next home in a great school district at [www.insertmicrositeaddress.com](http://www.insertmicrositeaddress.com), where you can:

- Search neighborhoods in our online map
- Get a checklist for owning a new home
- Check out rentals, homes for sale and buildable lots

**MOORHEAD**  
your hometown

[www.insertmicrositeaddress.com](http://www.insertmicrositeaddress.com)  
Telephone number

Key messages:

## Moorhead is your hometown within the metro.

**MOORHEAD**  
your hometown

Why do 38,000 people love calling this city home?

**THE QUALITY OF LIFE**  
"The kids can walk about the streets and playing at our neighborhood park!"  
"The school district offers the best education in the metro!"  
"I can go to the lake, I can go to the park and walk around in the woods!"  
"There is a playground nearby, the shops are so close!"  
"The transportation is a gift, I can go to an event, park or stadium, the way to go!"  
"Moorhead is such a great place to live, it's so close to the metro!"  
"You can't get any better!"

People who live in Moorhead will tell you it's a special place. Don't just take our word for it, see the reasons for our success and why you'll love it too.

**THE COMMUNITY**  
"The quality of life in Moorhead is what makes it so special. The schools are excellent, the parks are beautiful, and the community is so supportive. It's a great place to live and raise a family." "The quality of life in Moorhead is what makes it so special. The schools are excellent, the parks are beautiful, and the community is so supportive. It's a great place to live and raise a family." "The quality of life in Moorhead is what makes it so special. The schools are excellent, the parks are beautiful, and the community is so supportive. It's a great place to live and raise a family."

**THE CONVENIENT LOCATION**  
"The quality of life in Moorhead is what makes it so special. The schools are excellent, the parks are beautiful, and the community is so supportive. It's a great place to live and raise a family." "The quality of life in Moorhead is what makes it so special. The schools are excellent, the parks are beautiful, and the community is so supportive. It's a great place to live and raise a family." "The quality of life in Moorhead is what makes it so special. The schools are excellent, the parks are beautiful, and the community is so supportive. It's a great place to live and raise a family."

How do you go from getting started to making the most?

**QUESTIONS?**

**It takes more than paid advertising to meet our goals.**



**We're all "the city"**

- Current and potential residents or business consider us all to be the city
- Every "touchpoint" supports city goals

## Structured Steps – MCP

- ▶ *Example #2: City University*
  - New employees – spring 2013
  - Connection to Marketing & Communications Plan objectives
  - Defining culture, expectations, and excellence

## Human Resources Training 2012–2013

- ▶ OSHA safety compliance
- ▶ AED training; FEMA NIMS; chemical safety
- ▶ Resolving Conflict Training
- ▶ Supervisor training
- ▶ Employee Assistance Program introduction

## Informal Steps

- ▶ ...with Staff
  - Personal City Manager visits; staff meetings
- ▶ ...with Contractors, builders, developers, & HBA FM
  - Personal City Manager visits; City Council inquiries
  - Quality checks
- ▶ ...with Business – Matt visits, presentations, outreach

## Future Actions

- ▶ Chris Hagen refresher – 2014 City Council
- ▶ Additional customized training:
  - Large organization; different needs
  - Cultural diversity & interpreter services
  - Serving citizens with mental health issues
- ▶ Moorhead Public Service – public does not see distinction

## We are all “the City” – EDA, too!

- ▶ We are all “the City” – elected officials, staff, board members, volunteers
  - Everywhere we go, everything we do/say – creates and leaves impression
  
- ▶ Marketing & communications = shared responsibility
  - It is job #1 for everyone!
  
- ▶ Positivity + Progress → Forward
  - Challenging backdrop in FMWF metro
  - Always will be



## Memorandum

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To: Chair Steen and EDA Board Members  
From: Matt Maslowski, Business Development & Retention Services Manager  
Date: December 16<sup>th</sup>, 2013  
RE: **Oak Grove and Memorial Park Bicycle/Pedestrian Bridge**

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### **Bicycle/Pedestrian Bridge:**

The City has initiated a letter of intent for grant funding through the Transportation Alternatives Program (TAP) to replace the existing bridge with a new bicycle/pedestrian bridge across the Red River of the North.

### **Project Cost and Timeline:**

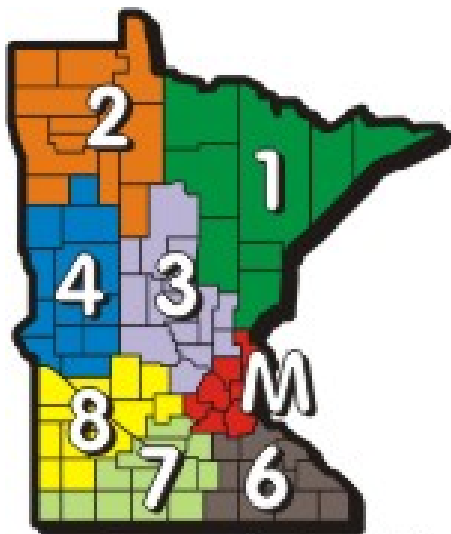
Estimated project costs for the new bridge will be \$1,400,000 (2013 dollars). The requested funding amount from the TAP grant will be \$420,000. Funding will be awarded incrementally each year during the following; 2016, 2017, and 2018.

\*Please see attached letter of intent from our engineering department for further details.



# Transportation Alternatives Program (TAP)

Solicitation  
Fall 2013



Area Transportation Partnership  
**Boundaries**

LETTER OF INTENT (LOI)  
FORM

# Letter of Intent (LOI)

## Review Process

Interested applicants must first complete a Letter of Intent (LOI) for their project to be eligible to participate in the TAP project solicitation. Program Eligibility Requirements are [available here](#). Upon completion, the LOIs will be distributed to the appropriate Regional Development Organization (RDO), Metropolitan Planning Organization (MPO) or MnDOT District (see maps/contact information on following pages) for review before an applicant may proceed. The reviewing party will discuss the project with the applicant and either recommend or not recommend that the applicant proceed to the full TAP application. The goal of this initial review is to ensure project eligibility and determine project readiness prior to submittal of the full application. A recommendation to proceed will be received by the applicant on or before December 1, 2013.

If you wish to apply, please use this worksheet to prepare all your responses before submitting online by clicking Submit at the end of this form. TAP will only review LOI submitted through its webpage. All requests must be submitted by November 15, 2013. Throughout this LOI please be specific about the work for which you are seeking support and avoid jargon.

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**Name of Applicant Organization:**

**Title of Project:**

**Applicant Information:**

**Name of Contact**

**Address**

**City**

**State**

**County**

**Postal Code**

**Phone**

**Email**

**Please provide the following information:**

1. One sentence description of the work for which you are seeking support:







## Activity Report – November 2013

### Planning and Strategic Positioning

Jim Gartin and Mark Vaux of GFMEDC attended Moorhead Business Association meetings on November 6, 13 and 27.

John Machacek of GFMEDC attended the November 25 Moorhead EDA meeting.

GFMEDC facilitated a Community Partnerships for 21st Century Skills meeting on November 25. Participants included Moorhead Public Schools, Fargo Public Schools, West Fargo Public Schools and United Way of Cass-Clay. Representing Moorhead were Dr. Lynne Kovash, Missy Eidsness and Dan Markert.

### Business Visits

Busch Agri-Resources – November 13

Attendees:

- Judd Carlson, Busch Agri-Resources
- Jim Gartin, GFMEDC
- Mark Vaux, GFMEDC
- Matt Maslowski, City of Moorhead

## CITY OF MOORHEAD BUILDING CODES 2013 BUILDING AND PERMIT VALUATION SUMMARY SHEET

Includes Totals from Pages 2 & 3

PAGE 1

	434		437		438						MOVE/ DEMO	MANF HOME	TOTAL PERMITS	TOTAL VALUATION
	Residential Remodel		Commercial Remodel		Garages		Residential (page 2)		Commercial (page 3)					
	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION				
<b>JAN</b>	18	181,482.00	7	780,000.00	0	0.00	2	4,410,000.00	4	11,465,614.00	3	0	34	16,837,096.00
<b>FEB</b>	12	149,961.00	5	1,542,057.00	0	0.00	1	280,000.00	1	20,000.00	3	0	22	1,992,018.00
<b>MAR</b>	20	254,237.00	3	269,500.00	0	0.00	1	2,730,000.00	4	62,000.00	1	0	29	3,315,737.00
<b>APR</b>	37	250,940.00	3	203,800.00	0	0.00	9	6,723,400.00	2	2,396,600.00	0	0	51	9,574,740.00
<b>MAY</b>	47	646,395.00	14	5,213,197.00	2	15,000.00	24	3,688,700.00	1	12,000.00	10	0	98	9,575,292.00
<b>JUN</b>	40	260,033.00	7	199,750.00	5	68,000.00	9	2,690,000.00	4	12,926,727.00	1	0	66	16,144,510.00
<b>JUL</b>	66	777,679.00	8	1,133,269.00	1	10,000.00	17	2,697,500.00	1	375,000.00	3	0	96	4,993,448.00
<b>AUG</b>	61	591,763.00	8	1,772,118.00	6	48,656.00	25	10,999,000.00	1	185,000.00	2	0	103	13,596,537.00
<b>SEP</b>	43	649,575.93	3	207,220.00	0	0.00	34	5,551,700.00	5	3,307,600.00	0	0	85	9,716,095.93
<b>OCT</b>	36	495,925.00	7	136,000.00	0	0.00	11	2,649,000.00	2	600,500.00	0	0	56	3,881,425.00
<b>NOV</b>	21	146,815.00	5	202,680.00	2	26,149.00	5	1,580,000.00	6	3,325,924.00	0	0	39	5,281,568.00
<b>DEC</b>													0	0.00
<b>2013</b>	401	4,404,805.93	70	11,659,591.00	16	167,805.00	138	43,999,300.00	31	34,676,965.00	23	0	679	94,908,466.93
<b>2012</b>	498	4,328,378.96	82	26,138,528.00	21	224,650.00	88	17,336,000.00	12	8,071,975.00	137	0	838	56,099,531.96
<b>2011</b>	506	4,666,040.10	83	20,348,555.88	18	181,338.00	89	22,291,213.00	20	4,956,205.33	40	0	756	52,443,352.31

**JAN/MOVE:** 2 mobile homes into Moorhead; **JAN/DEMO:** 1 single family home; **FEB/DEMO:** 3 Single family homes; **MAR/MOVE:** 1 mobile home into Moorhead; **MAY/MOVE:** 1 single family home; **MAY/DEMO:** 7 single family homes, 1 garage, 1 commercial building; **JUN/DEMO:** 1 Single family home; **JUL/MOVE:** 1 mobile home into Moorhead; 1 flood buyout house to another lot in Moorhead; **JUL/DEMO:** 1 single family home; **AUG/DEMO:** 1 single family home; 1 foundation only from house that was moved

**CITY OF MOORHEAD BUILDING CODES  
2013 BUILDING PERMIT VALUATION REPORT - RESIDENTIAL**

PAGE 2

	101		101		102		103		104		105		213/214		TOTAL PERMIT	TOTAL VALUATION			
	Single Family MOORHEAD		Single Family OAKPORT		Single Family (Attached)		Two Family (Duplex)		Three and Four Family Buildings		Five or More Family Buildings		Hotels/Dorms, Frat ,Board Rm						
	#	VALUATION	#	VALUATION	#	VALUATION	#	(U) VALUATION	#	(U) VALUATION	#	(U) VALUATION	#	VALUATION					
JAN	0	0	0	0	0	0	0	0	0	0	0	2	76	4,410,000	0	0	2	4,410,000	
FEB	1	280,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	280,000	
MAR	0	0	0	0	0	0	0	0	0	0	0	1	42	2,730,000	0	0	1	2,730,000	
APR	6	1,418,400	1	305,000	0	0	0	0	0	0	0	2	72	5,000,000	0	0	9	6,723,400	
MAY	14	2,578,000	0	0	10	1,110,700	0	0	0	0	0	0	0	0	0	0	24	3,688,700	
JUN	9	2,690,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9	2,690,000	
JUL	16	2,447,500	1	250,000	0	0	0	0	0	0	0	0	0	0	0	0	17	2,697,500	
AUG	12	2,838,000	0	0	10	1,170,000	1	2	191,000	0	0	2	84	6,800,000	0	0	25	10,999,000	
SEP	16	3,331,000	0	0	18	2,220,700	0	0	0	0	0	0	0	0	0	0	34	5,551,700	
OCT	9	2,393,000	0	0	2	256,000	0	0	0	0	0	0	0	0	0	0	11	2,649,000	
NOV	5	1,580,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	1,580,000	
DEC																	0	0	
2013	88	19,555,900	2	555,000	40	4,757,400	1	2	191,000	0	0	0	7	274	18,940,000	0	0	138	43,999,300
2012	65	11,119,000	1	327,000	20	2,300,000	0	0	0	1	3	590,000	1	60	3,000,000	0	0	88	17,336,000
2011	67	13,021,900	4	1,277,000	10	1,120,000	1	2	400,000	5	19	2,382,313	2	60	4,090,000	0	0	89	22,291,213

NOTES:

**UNITS CONSTRUCTED**

YEAR	MOORHEAD				OAKPORT
	SINGLE FAM ATTACHED/ DETACHED	TWO, THREE, & FOUR UNITS	FIVE OR MORE UNITS	MOORHEAD TOTAL UNITS	OAKPORT TOTAL UNITS
2013 YTD	128	2	274	404	2
2012 CY	86	3	60	149	1
2011 CY	80	21	60	161	4
2010 CY	160	0	0	160	5
2009 CY	175	0	124	299	2
2008 CY	190	5	217	412	2
2007 CY	225	38	68	331	8
2006 CY	329	8	145	482	6
2005 CY	320	62	132	514	9
2004 CY	293	4	178	475	14
2003 CY	195	4	160	359	10
2002 CY	200	38	124	362	12
2001 CY	106	6	36	148	10
2000 CY	93	44	0	137	7

## CITY OF MOORHEAD BUILDING CODES 2013 BUILDING PERMIT VALUATION REPORT - NEW COMMERCIAL

	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION
318												
319												
320												
321												
322											1	783,315.00
323												
324	1	11,200,000.00										
325												
326							1	2,381,600.00				
327											2	12,123,412.00
328												
329	3	265,614.00	1	20,000.00	4	62,000.00	1	15,000.00	1	12,000.00	1	20,000.00
<b>MONTHLY TOTAL</b>	4	11,465,614.00	1	20,000.00	4	62,000.00	2	2,396,600.00	1	12,000.00	4	12,926,727.00
<b>YEAR TO DATE TOTALS:</b>												
<b>2013</b>	4	11,465,614.00	5	11,485,614.00	9	11,546,514.00	11	13,943,114.00	12	13,956,214.00	16	26,882,941.00
<b>2012</b>	0	0.00	0	0.00	0	0.00	0	0.00	2	2,584,000.00	3	4,580,975.00
<b>2011</b>	0	0.00	1	25,000.00	1	25,000.00	3	153,849.00	4	353,849.00	4	353,849.00
<b>JAN/324:</b> Sanford Clinic; <b>APR/326:</b> Concordia Locker Room Facility; <b>JUN/327:</b> \$10,458,412 - Sam's Club; \$1,665,000 - Casey's General Store												

318 = Amusement, Social, Recreational  
 319 = Churches and other religious  
 320 = Industrial  
 321 = Parking Garages  
 322 = Service Stations and Repair Garages  
 323 = Hospitals and Institutional

324 = Office, Banks and Professional  
 325 = Public Works and Utilities  
 326 = Schools and Other Educational  
 327 = Stores and Customer Services  
 328 = Other Nonresidential Buildings  
 329 = Structures other than buildings



**CITY OF MOORHEAD BUILDING CODES  
2013 BUILDING PERMIT VALUATION REPORT - NEW COMMERCIAL**

PAGE 3B

	JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION
318												
319												
320	1	375,000.00										
321												
322												
323												
324					1	2,460,000.00			2	875,924.00		
325												
326												
327							1	229,000.00				
328					2	57,600.00	1	371,500.00	2	1,815,000.00		
329			1	185,000.00	2	790,000.00			2	635,000.00		
<b>MONTHLY TOTAL</b>	1	375,000.00	1	185,000.00	5	3,307,600.00	2	600,500.00	6	3,325,924.00		
<b>YEAR TO DATE TOTALS:</b>												
2013	17	27,257,941.00	18	27,442,941.00	23	30,750,541.00	25	31,351,041.00	31	34,676,965.00	0	0.00
2012	5	5,480,975.00	8	5,798,475.00	8	5,798,475.00	10	5,877,975.00	12	8,071,975.00	0	0.00
2011	7	1,790,797.33	12	3,491,725.33	13	3,566,725.33	18	4,919,205.33	20	4,956,205.33	0	0.00
SEP/324; \$2,460,000 - CCRI Office Building												

**CITY OF MOORHEAD BUILDING CODES  
2013 BUILDING AND PERMIT VALUATION SUMMARY SHEET**

	BUILDING PERMITS				HEATING PERMITS			PLUMBING PERMITS			SIGN PERMITS			TOTAL # OF PERMIT	TOTAL PERMIT REVENUE	TOTAL MN SUR-CHARGE	OTHER FEES	TOTAL REVENUE	
	#	PERMIT VALUATION	PERMIT REVENUE	MN SUR-CHARGE	#	PERMIT VALUATION	PERMIT REVENUE	MN SUR-CHARGE	#	PERMIT REVENUE	MN SUR-CHARGE	#	PERMIT REVENUE						MN SUR-CHARGE
JAN	31	16,837,096.00	68,221.63	4,259.50	33	143,732.00	1,778.50	78.50	18	1,054.80	90.00	3	75.00	15.00	85	71,129.93	4,443.00	16,430.75	92,003.68
FEB	19	1,992,018.00	9,450.45	984.40	27	669,109.00	2,585.50	340.50	13	580.00	65.00	1	25.00	5.00	60	12,640.95	1,394.90	650.51	14,686.36
MAR	28	3,315,737.00	15,179.30	1,414.50	34	242,775.00	2,323.50	128.00	17	1,926.80	85.00	3	225.00	15.00	82	19,654.60	1,642.50	12,657.94	33,955.04
APR	51	9,574,740.00	39,018.85	4,216.10	31	345,306.00	2,214.75	179.50	31	4,179.60	155.00	0	0.00	0.00	113	45,413.20	4,550.60	10,804.61	60,768.41
MAY	88	9,575,292.00	42,837.30	4,315.30	53	2,329,213.00	6,340.30	1,116.40	52	5,740.80	260.00	3	150.00	15.00	196	55,068.40	5,706.70	4,936.57	65,711.67
JUN	65	16,144,510.00	64,251.00	4,555.42	56	271,710.00	3,333.00	146.50	42	2,802.40	210.00	3	275.00	15.00	166	70,661.40	4,926.92	2,800.89	78,389.21
JUL	93	4,993,448.00	25,455.45	2,505.50	74	589,124.00	5,519.50	311.50	58	5,788.40	290.00	0	0.00	0.00	225	36,763.35	3,107.00	9,873.05	49,743.40
AUG	101	13,596,537.00	57,313.05	5,969.50	57	406,398.00	4,051.00	215.50	58	5,901.20	290.00	1	25.00	5.00	217	67,290.25	6,480.00	9,723.51	83,493.76
SEP	85	9,716,095.93	41,088.90	4,672.00	71	1,330,819.00	6,744.40	681.00	51	8,680.80	255.00	1	25.00	5.00	208	56,539.10	5,613.00	8,386.07	70,538.17
OCT	56	3,881,425.00	17,136.25	1,947.00	80	819,435.00	5,638.45	425.00	34	3,566.40	170.00	2	475.00	10.00	172	26,816.10	2,552.00	2,896.10	32,264.20
NOV	39	5,281,568.00	22,057.40	2,586.50	80	1,157,626.00	6,350.30	599.00	25	1,764.80	125.00	1	25.00	5.00	145	30,197.50	3,315.50	5,745.36	39,258.36
DEC															0	0.00	0.00		0.00
<b>2013</b>	656	94,908,466.93	402,009.58	37,425.72	596	8,305,247.00	46,879.20	4,221.40	399	41,986.00	1,995.00	18	1,300.00	90.00	1669	492,174.78	43,732.12	84,905.36	620,812.26
<b>2012</b>	703	56,276,082.96	261,314.50	25,419.45	572	7,949,913.00	42,961.10	3,925.50	366	31,578.00	1,830.00	30	1,015.00	150.00	1671	336,868.60	31,324.95	44,094.42	412,287.97
<b>2011</b>	716	52,443,352.31	244,722.90	22,715.80	499	5,934,831.00	37,124.95	3,066.80	338	30,006.40	1,582.00	34	1,325.00	170.00	1587	313,179.25	27,534.60	27,907.89	368,621.74

**JAN/OTHER FEES:** \$16,327.75 Plan Review Fees; \$103.00 Investigation Fees;**FEB/OTHER FEES:** \$650.51 Plan Review Fees; \$67.50 Investigation Fees;**MAR/OTHER FEES:** \$12,590.44 Plan Review Fees; \$67.50 Investigation Fees;**APR/OTHER FEES:** \$10,774.61 Plan Review Fees; \$30.00 Investigation Fees;**MAY/OTHER FEES:** \$4708.57 Plan Review Fees; \$228.00 Investigation Fees;**JUN/OTHER FEES:** \$2660.14 Plan Review Fees; \$140.75 Investigation Fees;**JUL/OTHER FEES:** \$8445.95 Plan Review Fees; \$1427.10 Investigation Fees;**AUG/OTHER FEES:** \$9393.81 Plan Review Fees; \$329.70 Investigation Fees; **SEP/OTHER FEES:** \$7982.57 Plan Review Fees; \$403.50 Investigation Fees;**OCT/OTHER FEES:** \$2519.80 Plan Review Fees; \$376.30 Investigation Fees;**NOV/OTHER FEES:** \$4608.36 Plan Review Fees; \$1137.00 Investigation Fees