



**City of Moorhead  
Economic Development Authority**

**Meeting Minutes  
March 26, 2018 at 11:45 AM  
1st Floor, Council Chambers, Moorhead City Hall**

Pursuant to due call and notice thereof, a regular meeting of the Economic Development Authority was held in the 1st Floor, Council Chambers, Moorhead City Hall, on March 26, 2018, at 11:45 AM.

**Roll call of the members was made as follows:**

Board Member:	Bruce Bekkerus	Present
Board Member:	Michael Burns	Present
Board Member:	Kathy Cochran	Absent
Council Member:	Mari Dailey	Present
Board Member:	Violet Deilke	Present
Council Member:	Chuck Hendrickson	Present
Board Member:	Charley Johnson	Present
Board Member:	Wyatt Johnson	Present
Board Member:	Pat Kovash	Present
Board Member:	John Rogalla	Present
Board Member:	Marsha Weber	Absent

**Others Present:**

Cindy Graffeo, EDA Executive Director  
John Shockley, City Attorney  
Amy Thorpe, Economic Development Program Administrator

**1. Call meeting to Order / Roll Call**

**2. Agenda Amendments**

**3. Approve Minutes**

A February 26, 2018

**Motion to Approve made by Violet Deilke and seconded by Pat Kovash**

*Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2*

**4. Citizens Addressing the Board**

Minutes: Bekkerus encouraged citizens of Moorhead to come to the future meetings to bring forth ideas for economic development.

**5. Commissioners' Reports**

Minutes: Kovash - MBA members toured the new Clay County correctional facility. Welcome event for Derrick LaPoint, Downtown Moorhead Inc President. MBA will host its "56560 Annual Celebration" at the Courtyard by Marriott on April 19, 2018, with guest speaker Dan Meyer, a Noble Peace Prize winner.

Bekkerus - MBA will participate in the Fargo Marathon by staffing the Hjemkomst water station and invited EDA members to participate.

6. [Director's Report](#)

Minutes: Graffeo provided a summary of activities this month as found in packet materials.

7. [Workforce Development Scholarship \(Remove from Table\)](#)

**Motion to Remove from Table made by Violet Deilke and seconded by Chuck Hendrickson**

Remove from Table for the purpose of further discussion.

*Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2*

Minutes: Graffeo summarized information discovered since the last meeting. Commissioners had detailed discussion.

**Motion to Approve made by Mari Dailey and seconded by Violet Deilke**

Approve Workforce Development Scholarship as presented in packet materials and striking the restriction clause which "allows businesses outside Moorhead but with direct impact and investment."

Minutes: Discussion continued with the directive to include the State of Minnesota's definition of a small business.

**Motion to Amend made by Mari Dailey and seconded by John Rogalla**

Amend previous motion to include the State of Minnesota's definition of a small business to read: "Approve Workforce Development Scholarship as presented in packet materials; striking the restriction clause which "allows businesses outside Moorhead but with direct impact and investment" and defining small business.

*Motion None: For: 7; Against: 2 – Pat Kovash, Bruce Bekkerus; Abstain: 0; Absent: 2*

8. [EDA Structure Discussion Update](#)

Minutes: Chair Johnson summarized events which occurred since the last meeting of the full EDA Board.

John Shockley, City Attorney, provided a historic perspective regarding the EDA Executive Director position and steps to be taken by the City Council in the event of a policy change.

Chair Johnson stated that it was the recommendation of the EDA Executive Committee to continue with the reporting structure as it is until such time as the City Council would amend the Enabling Resolution. Commissioners had detailed discussion.

9. **Information / Update**

A [GFMEDC Activity Report - February](#)

Minutes: Graffeo stated beginning next month, the activity report would be changing format to better reflect the work that GFMEDC does which benefits Moorhead.

B [Building & Permit Valuation Summary - February](#)

10. [Adjourn](#)

Minutes: Meeting adjourned at 12:53 p.m.

APPROVED BY:

ATTEST:



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Charley Johnson  
Chair



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Marsha Weber  
Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Amy Thorpe, Economic Development Program Administrator*