

**City of Moorhead
Oakport Joint Powers Board
Meeting Minutes
November 25, 2009 at 7:30 AM
Basement East Conference Room, Moorhead City Hall**

Pursuant to due call and notice thereof, a regular meeting of the Oakport Joint Powers Board was held in the Basement East Conference Room, Moorhead City Hall, on November 25, 2009, at 7:30 AM.

Roll call of the members was made as follows:

1st Ward Council Member:	Nancy Otto	Present
1st Ward Council Member:	Dan Bohmer	Absent
Board Member:	Carolyn Kastella	Absent
Board Member:	Greg Anderson	Present
Board Member:	Kevin Campbell	Present
Board Member:	Grant Weyland	Present

Others Present:

Jay and Vicki Kemmer, Oakport
Kristie Leshovsky, City Planner
Tim Magnusson, Clay County
Amy Thorpe, Community Services Planner

1. [Call meeting to Order/Roll Call](#)
2. [Approval of Minutes of October 28, 2009](#)

Motion to Approve made by Greg Anderson and seconded by Nancy Otto
Motion to Approve Minutes of October 28, 2009
Motion Passed: For: 4; Against: 0; Abstain: 0; Absent: 2

3. [Citizens To Be Heard](#)

Minutes: None.

4. **Agenda Amendments**

Minutes: Anderson requested the addition of two items to Old Business: Update to the Fischer Hookup Number Reassignments and update on the Adamek - Water Tower Easement.

5. **Old Business**

A Update on the Fischer Hookup Reassignments

Minutes: Anderson reminded the board of the tentative assignment of thirty hookup numbers for the Fischer family contingent upon having a signed purchase agreement within thirty days. He stated that the 30 days runs out at the end of the month and there is no purchase agreement. He stated that he sent a letter to the attorney for the Fischer family but they have not responded.

B Update on the Adamek - Water Tower Easement Issue

Minutes: Anderson stated that Steve Adamek came to a town board meeting and asked if there would be a short term solution but was told the only solution was a long term solution as Alltel was not willing to invest in the sight until the issues were resolved. Adamek asked what his options for resolution were. Anderson suggested an

amendment to the easement to clarify and Adamek asked he the township would buy the land back.

Anderson stated that their attorney, Tammy Norgard, had drafted a proposed amendment to the easement which was sent to Adamek. He also stated that City Attorney, Brian Neugebauer suggested language be added outlining what Alltel and Verizon would do.

Campbell clarified that in either scenario, no action was required of this board but that the update was provided for informational purposes only because the applicant had appeared before this board previously.

6. New Business

A [Request of Jay and Vicki Kemmer for a minor subdivision of 109 Wall Street Avenue North, parcel 23.019.1800](#)

Minutes: Leshovsky stated that the request was for a minor subdivision in order to facilitate the sale of the house currently located at 109 Wall Street Avenue North. She stated the request met current setback requirements and all requirements in the rural residential district, and the appropriate road easements to allow access to all parcels are in place. She recommended that the board approve the request for a minor subdivision.

Board members discussed the request and asked applicants for clarification before moving for approval.

Motion to Approve made by Greg Anderson and seconded by Grant Weyland

Motion to Approve Request of Jay and Vicki Kemmer for a minor subdivision of 109 Wall Street Avenue North, parcel 23.019.1800

Motion Passed: For: 4; Against: 0; Abstain: 0; Absent: 2

Minutes: Anderson clarified for the record that the applicants appeared before the Oakport Joint Powers Board a number of years ago to request a conditional use permit to allow twenty-five horses on their property. Leshovsky stated she was aware that a number of "Horse CUPs" were approved but never recorded and that she would check with the County Recorder's Office to verify the status of this CUP. She stated that if this CUP had not been recorded, she would draft a new CUP and bring it to the next meeting for signature and recording.

B Update on the Oakport Annexation Planning Group

Minutes: Otto stated that Mayor Voxland would appoint members to the Oakport Annexation Planning Committee after the first of the year. She suggested that the OJPB send a letter addressed to City Manager, Michael Redlinger, Mayor Voxland, and the City Council outlining their suggested appointments.

Otto recommended that committee appointments would be made up of two City Council members, two from Oakport, one Moorhead Public Service (staff or commission), and one Clay County Commissioner.

The board nominated Greg Anderson to draft the letter on their behalf.

Motion to Submit Letter made by Nancy Otto and seconded by Grant Weyland

Motion to Submit a Letter on behalf of the Oakport Joint Powers Board (OJPB) addressed to City Manager Redlinger, Mayor Voxland, and the Moorhead City Council outlining the OJPB's suggested committee appointments for the Oakport Annexation Planning Group Subcommittee, as follows: Two members of the Moorhead City Council, two members of the Oakport Township Board, one representative from Moorhead Public Service (a staff member or commissioner), and one member of the Clay County Commission.

Motion Passed: For: 4; Against: 0; Abstain: 0; Absent: 2

7. Adjournment

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:
Amy Thorpe, Community Services Planner*