

I. CALL TO ORDER AND ROLL CALL

Chairman McMaster called the Regular Public Housing meeting to order at 11:32 AM.

Members Present: Donna McMaster, Chairperson; Becky Cusey, Commissioner; Heidi Durand, City Council Liaison
Greg Lemke, Vice-Chairman; Linda Bowie, Commissioner

Members Absent: Terry Braun, Secretary

Others Present: Sally Roe, Executive Director;
Toni Vondal, Rental Assistance Coordinator;

II. REQUEST APPROVAL OF MARCH 27, 2012 REGULAR MEETING MINUTES.

Cusey moved, seconded by Bowie to approve the Minutes of March 27, 2012. All votes were in favor. Motion carried.

III. REQUEST APPROVAL FOR PAYMENT OF BILLS

Bowie moved, seconded by Cusey to approve the payment of bills as presented. All votes were in favor. Motion Carried.

IV. AGENDA AMENDMENTS

Roe stated that she is looking to purchase some plates and cups for the Community Room at Sharp view.

V. CITIZENS TO BE HEARD

None

VI. BUSINESS

A. Request Approval to write off uncollectible accounts

Roe stated that HUD is saying that we have \$2, 721.84 in debts owed by reported families and the families that are on the list have not been in housing in excess of 2 years. McMaster asked if the families go on a list so that they can't obtain housing until it's paid? Roe stated that there is a list that HUD provides and we also have Happy Software to keep track of debts.

Becky moved, seconded by Lemke to approve writing off uncollectible accounts. All votes were in favor. Motion Carried.

B. Request Approval of FSS Action Plan

Roe stated that the FSS (Family Self Sufficiency Plan) should be part of our Section 8 Program. RoeI thought we had an exemption from HUD, but in looking at the correspondence back and forth between Byron and HUD, they gave a temporary exemption but they never gave a permanent exemption. Roe has been working with Dara Lee, Clay County Housing and they have a FSS program. Dara Lee wrote the grant for MPHA, and if MPHA does get the funding Roe is proposing that the MPHA would work with Clay County Housing. The CCHRA FSS coordinators would contact our Section 8 clients, and if we do have families that qualify for the FSS program they would work with CCHRA for the FSS program, and with MPHA for the rental assistance.

Bowie moved, seconded by Lemke to approve the FSS Action Plan with changing the Aakers Business College to Rasmussen College. All votes were in favor. Motion Carried.

C. Request Approval to seek bids to replace three furnaces in scattered site homes

Roe stated that we would like to replace three scattered site electric forced air furnaces with energy efficient gas furnaces.

Cusey moved, seconded by Bowie to approve to move forward with replacing the three furnaces that are already in the budget. All votes were in favor. Motion Carried.

D. Request Approval of Capitalization Policy

Roe stated that the Capitalization Policy is how we keep track of equipment that the MPHA buys.

Lemke moved, seconded by Bowie to approve the Capitalization Policy. All votes were in favor. Motion Carried.

VII. OTHER BUSINESS:

None

VIII. ATTORNEY'S REPORT

None

Roe stated that at the last meeting we were talking about special assessments and I have had some correspondence with the City Attorney who is also the PHA attorney and I have received information from Jeff Gaffney with Fergus Falls. We have a cooperation agreement that dates back to 1979 with the City and it specifically says that the Moorhead Public Housing Agency would not be assessed special assessments.

IX. ADJOURNMENT:

There being no further business to discuss, the meeting adjourned at 12:26 PM.

Donna McMaster - Chairman

Terry Braun – Secretary