



**City of Moorhead
EDA Executive Committee**

**Meeting Agenda
May 11, 2017 at 3:30 PM
City Hall**

ITEM

REMARKS

1. Call meeting to Order / Roll Call

2. Agenda Amendments

3. Approve Minutes

A April 10, 2017

4. Citizens Addressing the Board

5. Commissioners' Reports

6. New Business

A Executive Committee Appointment

7. Unfinished Business

8. Adjourn



**City of Moorhead
EDA Executive Committee**

**Meeting Agenda
April 10, 2017 at 12:00 PM
City Hall - 1st Floor - Boardroom**

Pursuant to due call and notice thereof, a regular meeting of the EDA Executive Committee was held in the City Hall - 1st Floor - Boardroom, on April 10, 2017, at 12:00 PM.

Roll call of the members was made as follows:

Board Member:	Bob Buth	Present
Board Member:	Charley Johnson	Present
Board Member:	James Steen	Present
Board Member:	Marsha Weber	Present

Others Present:

Cindy Graffeo, EDA Executive Director
Brian Gramer, Moorhead resident
Amy Thorpe, Economic Development Program Administrator
Christina Volkers, City Manager

1. Call meeting to Order / Roll Call

2. Agenda Amendments

3. Approve Minutes

A February 3, 2017

Motion to Approve made by Charley Johnson and seconded by Marsha Weber

Motion Passed: For: 4; Against: 0; Abstain: 0; Absent: 0

4. Citizens Addressing the Board

5. New Business

A Request for Audience by Brian Gramer to offer his ideas for strategies to attract capital investment to Moorhead

Minutes: Brian Gramer, Moorhead citizen and business person, presented his strategies to attract investors to Moorhead.

6. Adjourn

Minutes: Meeting adjourned at 12:45 p.m.

APPROVED BY:

ATTEST:

Jim Steen
Chair

Charley Johnson
Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Amy Thorpe, Economic Development Program Administrator

DRAFT

Memorandum

To: Chair Johnson and EDA Executive Committee
From: Cindy Graffeo, Executive Director
Date: May 5, 2017
Re: Executive Committee Appointment

Background and Information

Prior to July 27, 2015 the EDA Executive Committee was comprised of the Chair, Vice-Chair and Secretary. On July 27, 2017 the EDA passed Amendment No 2015-1 to the bylaws in order to add an additional seat to the EDA Executive Committee. The amendment was as follows:

AMENDMENT NO. 2015-1

AN AMENDMENT TO THE BYLAWS OF THE MOORHEAD ECONOMIC DEVELOPMENT AUTHORITY

BE IT ORDAINED by the Moorhead Economic Development Authority as follows:

SECTION 1. Article VI, Section 1 of the Bylaws of the Moorhead Economic Development Authority are hereby amended and reenacted to read as follows:

Section 1. Executive Committee. An Executive Committee composed of Commissioners holding the offices of Chair, Vice Chair, ~~and Secretary, and one Commissioner appointed by the Chair,~~ shall be established to advise and confer with the Executive Director of the Authority between meetings of the Board of Commissioners and to make recommendations and reports back to the Board at the next following meeting of the Board.

SECTION 2. This amendment shall take effect in accordance with Article VII of the Bylaws of the Moorhead Economic Development Authority and upon approval by a majority of the vote of the Board of Commissioners.

At the April 24, 2017, meeting, the Moorhead EDA held a board election to fill the vacancy of Chair. Charley Johnson was elected chair, vacating the position of Secretary. A subsequent election was held, and Marsha Weber was elected to the position of Secretary. Bob Buth remains Vice Chair. The fourth seat on the EDA Executive Committee is presently vacant, and is appointed by the Chair.

Financial Consideration

There is no financial consideration at this time.

Action or Recommendation

Chair Johnson has asked for discussion from the EDA Executive Committee in regard to filling the open seat on the Executive Committee. No action will be taken at this time.