



**City of Moorhead
City Council Meeting
Meeting Minutes
November 13, 2017 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on November 13, 2017, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Melissa Fabian	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Joel Paulsen	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

City Council Meeting

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. Approve Minutes

A. [October 23, 2017 City Council](#)

Motion to Approve made by Brenda Elmer and seconded by Melissa Fabian
Motion to Approve the October 23, 2017 City Council Minutes

Motion Passed
For: 8

4. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: Council Member Elmer welcomed the Moorhead Boy Scouts Troop 637 who are working on their citizenship in the community badge.

5. [Agenda Amendments](#)

Minutes: Mayor Williams announced that number 15 will be moved up after approving the consent agenda.

6. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Heidi Durand and seconded by Joel Paulsen
Motion to Approve the Consent Agenda is approved as amended

Motion Passed
For: 8

Minutes: Item number 17A was removed from the consent agenda.

7. Mayor and Council Appointments

Planning and Neighborhood Services Department

8. [*Consider Actions Relating to Johnson Farms 6th Addition](#)

A. [*Resolution to Approve Vacation of Easements](#)
Resolution 2017-1113-A

B. [*Resolution to Approve Johnson Farms 6th Addition Plat](#)
Resolution 2017-1113-B

9. [*First Reading of Ordinance 2017-15: An Ordinance to Rezone Property Located at 2725 40th St S from RMD-2: Residential Moderate Density-2 to RHD-1: Residential High Density-1](#)
Ordinance 2017-15

10. [*First Reading of Ordinance 2017-16: An Ordinance to Amend Title 10, Chapter 22 of the Moorhead City Code: Signs](#)
Ordinance 2017-16

11. [*First Reading of Ordinance 2017-17: An Ordinance to Amend Title 10, Chapters 13 and 18 of the Moorhead City Code: Neighborhood Commercial](#)
Ordinance 2017-17

12. [*Approve Submission of 2018 Plan to HUD and Proposed Amendments to the Citizen Participation Plan - Community Development Block Grant \(CDBG\)](#)
Resolution 2017-1113-C

Engineering Department

13. [Update on the SE Main Ave/20 St/21 St Railroad Grade Separation Project. Eng. No. 02-2-2F](#)

Minutes: Council Member Gehrtz provided a brief update on the meeting with BNSF on the Railroad Grade Separation Project.

Public Works Department

14. [*Consider Actions Relating to ordinance 2017-14: An Ordinance to Amend and Reenact Sections 3-4-1 and 3-4-2 of the Moorhead Municipal Code Relating to Cooperatives and Common Interest Communities](#)

- A. [*Second Reading](#)
Ordinance 2017-14
- B. [*Title and Summary](#)
Resolution 2017-1113-D

Administration

- 15. [Consider Actions Relating to Accepting Offers on the Sale of General Obligation Improvement Bonds, Series 2017A and General Obligation Improvement Refunding Bonds, Series 2017B](#)

Minutes: Wanda Wagner and Paul Steiman, Springsted Incorporated, provided the results of the bond sale.

Motion to Approve made by Chuck Hendrickson and seconded by Brenda Elmer
Motion to Approve Actions Relating to Accepting Offers on the Sale of General Obligation Improvement Bonds, Series 2017A and General Obligation Improvement Refunding Bonds, Series 2017B

Motion Passed
For: 8

- A. [Resolution Accepting Bid on the Sale of General Obligation Improvement Bonds, Series 2017A](#)
Resolution 2017-1113-1
- B. [Resolution Accepting Bid on the Sale of General Obligation Improvement Refunding Bonds, Series 2017B](#)
Resolution 2017-1113-2

- 16. [*Resolution to Decertify Town and Country Townhomes Tax Increment District](#)
Resolution 2017-1113-E

- 17. [*Consider Actions Relating to Ordinance 2017-13: An Ordinance Adopting the 2018 Fee Schedule](#)

Minutes: Discussion occurred regarding the flexibility to reduce fees.

Motion to Approve made by Steve Gehrtz and seconded by Heidi Durand
Motion to Authorize Staff the Flexibility to Reduce Golf Fees in the Fall

Motion Passed
For: 8

Motion to Approve made by Heidi Durand and seconded by Mari Dailey
Motion to Approve Actions Relating to Ordinance 2017-13: An Ordinance Adopting the 2018 Fee Schedule as Amended

Motion Passed
For: 8

- A. [*Second Reading](#)
Ordinance 2017-13

B. [*Title and Summary](#)
Resolution 2017-1113-3

18. [First Reading of Ordinance No. 2017-18: An Ordinance to Amend and Reenact Subsection C of Section 2-3-3 of the Moorhead Municipal Code relating to Regulation of On-Sale 3.2 Percent Malt Liquor](#)

Motion to Approve made by Chuck Hendrickson and seconded by Mari Dailey
Motion to Approve First Reading of Ordinance No. 2017-18: An Ordinance to Amend and Reenact Subsection C of Section 2-3-3 of the Moorhead Municipal Code relating to Regulation of On-Sale 3.2 Percent Malt Liquor

Motion Passed
For: 8

Minutes: Michelle French, City Clerk, provided a brief summary of the proposed ordinance.

19. [Resolution to Award the Request For Proposals for Consulting Services Relating to Software Acquisition and Implementation of an Enterprise Resource Planning \(ERP\) System and Approve Budget Adjustment #17-038](#)

Motion to Approve made by Chuck Hendrickson and seconded by Sara Watson Curry
Motion to Approve Resolution to Award the Request For Proposals for Consulting Services Relating to Software Acquisition and Implementation of an Enterprise Resource Planning (ERP) System and Approve Budget Adjustment #17-038

Motion Passed **Resolution 2017-1113-4**
For: 8

Minutes: Wanda Wagner, Finance Director, provided a brief summary of the proposal to obtain consulting services relating to software acquisition and implementation for financial software.

20. [Resolution to Approve an Agreement with Executive Management Systems, Inc. for a Comprehensive Strategic Planning Process](#)

Motion to Approve made by Heidi Durand and seconded by Brenda Elmer
Motion to Approve Resolution to Approve an Agreement with Executive Management Systems, Inc. for a Comprehensive Strategic Planning Process

Motion Passed **Resolution 2017-1113-5**
For: 8

Minutes: Chris Volkers, City Manager, provided a brief summary of the Comprehensive Strategic Planning Process.

21. Approve Licenses - Permits

A. [*Resolution to Approve Liquor Licenses](#)
Resolution 2017-1113-F

22. [Mayor and Council Reports](#)

Minutes: Council Member Fabian provided a brief Moorhead Public Housing Board update along with a MCAM update.

Mayor Williams provided an update on the meeting with the Minnesota Rail Director regarding underpasses.

Council Member Paulsen provided an update on the Governor's Task force in regards to flood protection.

23. [City Manager Reports - Updates](#)

Minutes: Chris Volkers, City Manager, discussed the possible 4 am liquor extension during the super bowl; foundation for parks and recreation projects; and holiday lights parade.

Chris Volkers, City Manager, recommended that City Council cancel the December 26, 2017 Council Meeting. City Council Members were in agreement.

Meeting adjourned at 6:40 pm

APPROVED BY:

ATTEST:



Del Rae Williams
Mayor



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk