



**City of Moorhead  
City Council Meeting  
Meeting Minutes  
September 14, 2015 at 5:30 PM  
City Hall Council Chambers**

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Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on September 14, 2015, at 5:30 PM.

**Roll call of the members was made as follows:**

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Jim Haney	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

**City Council Meeting**

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Recognitions - Presentations](#)
  - A. [Proclamation: Creative Care for Reaching Independence \(CCRI\) - Direct Support Professionals Week with Shannon Bock, CCRI Executive Director, and Jody Hudson, CCRI Development Director](#)

Minutes: Mayor Williams presented a proclamation to CCRI for Direct Support Professionals Week.

Jody Hudson, CCRI Development Director, spoke on behalf of CCRI.
  - B. [Outcomes of the 2015 Legislative Session and Coalition of Greater Minnesota Priorities for 2016 - Tim Flaherty, Flaherty & Hood, P.A.](#)

Minutes: Tim Flaherty, Attorney/Shareholder of Flaherty & Hood, provided an overview of the 2015 Legislative Session and Coalition of Greater Minnesota Priorities for 2016.
  - C. [Travis Christopher and Jennifer Lein, United Way of Cass-Clay 2015 Campaign Kick-Off](#)

Minutes: Travis Christopher and Thomas Hill provided an update for the Cass-Clay 2015 Campaign Kick-Off.

4. Approve Minutes

A. [August 24, 2015 City Council Meeting Minutes](#)

Motion to Approve made by Nancy Otto and seconded by Jim Haney  
**Motion to Approve August 24, 2015 City Council Meeting Minutes**

Motion Passed  
For: 8

5. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

6. [Agenda Amendments](#)

Minutes: Michael Redlinger, City Manager, announced that there was a minor revision for item #19C, a resolution to award bid.

7. [Consent Agenda](#)

All items listed with an asterisk ( \* ) are enacted by one motion.

Motion to Approve made by Mike Hulett and seconded by Jim Haney  
**Motion to Approve the Consent Agenda**

Motion Passed  
For: 8

8. Mayor and Council Appointments

A. [\\*Resolution to Approve Board and Committee Appointments](#)  
**Resolution 2015-0914-A**

**Public Hearings (5:45 p.m.)**

9. [Public Hearing Regarding Request of WK Properties LLC for Property Tax Exemption for a Project Located at 1313 30 Avenue South](#)

Minutes: Public Hearing opened at 6:29 p.m.

Michael Redlinger, City Manager, provided a brief overview of the WK Properties LLC proposed property tax exemption.

Ward Muscatell, owner, thanked the City of Moorhead for its support.

Public Hearing closed at 6:32 p.m.

A. [Resolution to Approve Property Tax Exemption for WK Properties LLC \(1313 30 Ave S\)](#)

Motion to Approve made by Brenda Elmer and seconded by Nancy Otto  
**Motion to Approve Resolution to Approve Property Tax Exemption for WK Properties LLC (1313 30 Ave S)**

Motion Passed **Resolution 2015-0914-1**

For: 8

10. [Public Hearing Regarding Request of Lilac Homes LLC for Property Tax Exemption for a Project Located at 2725 Parkview Drive South](#)

Minutes: Public Hearing opened at 6:33 p.m.

Michael Redlinger, City Manager, provided a brief overview of the proposed tax exemption for Lilac Homes LLC.

Public Hearing closed at 6:34 p.m.

A. [Resolution to Approve Property Tax Exemption for Lilac Homes LLC \(2725 Parkview Drive South\)](#)

Motion to Approve made by Nancy Otto and seconded by Chuck Hendrickson

**Motion to Approve Resolution to Approve Property Tax Exemption for Lilac Homes LLC (2725 Parkview Drive South)**

Motion Passed **Resolution 2015-0914-2**

For: 8

11. [Public Hearing Regarding Request of Courtyard Apartments LLLP for Property Tax Exemption for a Project Located at 3333 17 Street South](#)

Minutes: Public Hearing opened at 6:35 p.m.

Michael Redlinger, City Manager, provided a brief overview of the Courtyard Apartments LLP proposed property tax exemption.

Public Hearing closed at 6:37 p.m.

A. [Resolution to Approve Property Tax Exemption for Courtyard Apartments LLLP \(3333 17 St S\)](#)

Motion to Approve made by Heidi Durand and seconded by Nancy Otto

**Motion to Approve Resolution to Approve Property Tax Exemption for Courtyard Apartments LLLP (3333 17 St S)**

Motion Passed **Resolution 2015-0914-3**

For: 8

12. [Public Hearing for Utility Easement Vacation within South Park Townhomes First Addition for the Courtyard Apartments Project](#)

Minutes: Public Hearing opened at 6:38 p.m.

Michael Redlinger, City Manager, provided a brief remark for the utility easement vacation within South Park Townhomes First Addition for the Courtyard Apartments project.

Public Hearing closed at 6:40 p.m.

A. [Resolution to Vacate Utility Easement within South Park Townhomes First Addition](#)

Motion to Approve made by Heidi Durand and seconded by Nancy Otto

**Motion to Approve Resolution to Vacate Utility Easement within South Park Townhomes First Addition**

Motion Passed **Resolution 2015-0914-4**

For: 8

13. [Public Hearing for Miscellaneous Concrete Improvements. Eng. No. 15-A7-1](#)

Minutes: Public Hearing opened at 6:40 p.m.

Tom Trowbridge, Assistant City Engineer, provided a summary of the miscellaneous concrete improvements.

Irene Leach, Hampton Townhouse Association Representative, expressed concern with the proposed assessment.

Trent Bachman, Johnson Farms Resident, stated that he was opposed to the sidewalk project.

Margery Krabbenhoft, Hampton resident, stated that she was opposed to the project.

Public Hearing closed at 7:45 p.m.

Motion to Approve made by Nancy Otto and seconded by Heidi Durand

**Motion to Approve Resolution to Order Improvements & Declare Intent to Assess & Award Bid**

Motion Passed

For: 8

A. [Resolution to Order Improvements & Declare Intent to Assess](#)  
**Resolution 2015-0914-5**

B. [Resolution to Award Bid](#)  
**Resolution 2015-0914-6**

**Planning and Neighborhood Services Department**

14. [\\*Resolution to Approve Preliminary Plat of Johnson Farms 4th Addition](#)  
**Resolution 2015-0914-B**

15. [\\*Resolution to Authorize Purchase of One Replacement Van for Metro Senior Ride \(Budget Adj# 15-041\)](#)  
**Resolution 2015-0914-C**

16. [\\*Resolution to Award a Contract with First Transit for Operation of Transit Services \(Upon Recommendation of MAT Coordinating Board Evaluation Team\)](#)  
**Resolution 2015-0914-D**

17. [\\*Resolution to Approve a Budget Adjustment to the 2015 Mass Transit Fund for the Commuter Challenge Marketing Promotion \(Budget Adj #15-040\)](#)

## Resolution 2015-0914-E

### Engineering Department

18. [\\*Resolution to Approve Various Actions for Comstock's 6th Addition. Eng. No. 15-A2-04](#)
  - A. [\\*Resolution to Receive Petitions](#)  
**Resolution 2015-0914-F**
  - B. [\\*Resolution to Order Improvements & Declare Intent to Assess](#)  
**Resolution 2015-0914-G**
  - C. [\\*Resolution to Award Bid](#)  
**Resolution 2015-0914-H**
19. [\\*Resolution to Approve Various Actions for Horizon Shores 9th Addition. Eng. No. 15-A2-6](#)
  - A. [\\*Resolution to Receive Petitions](#)  
**Resolution 2015-0914-I**
  - B. [\\*Resolution to Order Improvements and Declare Intent to Assess](#)  
**Resolution 2015-0914-J**
  - C. [\\*Resolution to Award Bid](#)  
**Resolution 2015-0914-K**
20. [\\*Resolution to Award Bid for Repairs to Bridge #14530 \(Pedestrian Bridge at 20th St S over I-94\). Eng. No. 15-13-7](#)  
**Resolution 2015-0914-L**
21. [\\*Resolution to Approve Amendment No. 4 to the Engineering Services Agreement with SRF Consulting Group for Design and Right-of-Way Services for the TH 10/TH 75 Safety and Operations Improvement Project \(CIMS Grant\). Eng. No. 14-2-1](#)  
**Resolution 2015-0914-M**
22. [\\*Resolution to Approve Amendment No. 2 to the Engineering Services Agreement with SRF Consulting Group for Design Services for Street Improvements on Main Ave from 8th St to 19th St. Eng. No. 15-A2-2](#)  
**Resolution 2015-0914-N**
23. [\\*Resolution to Authorize Property/Easement Acquisition for Street Improvements on Main Ave from 8th to 19th St. Eng. No. 15-A2-2](#)  
**Resolution 2015-0914-O**

### Police Department

24. [\\*Resolution to Authorize the Police Department's Continued Participation as the Fiscal Agent for the Clay County Toward Zero Deaths \(TZD\) Enforcement](#)  
**Resolution 2015-0914-P**
25. [\\*Resolution to Authorize the Police Department's Participation as the Fiscal Agent for the Clay County Toward Zero Deaths \(TZD\) Safe Roads Grant and to Continue Using](#)

[Independent Contract Services of Fergus Falls, LLC, as the Program Coordinator](#)  
**Resolution 2015-0914-Q**

26. [\\*Resolution to Accept Grant Funds from the State of Minnesota Department of Public Safety Bureau of Criminal Apprehension \(Budget Adjustment #15-039\)](#)  
**Resolution 2015-0914-R**

**Administration**

27. [\\*Consider Actions Relating to 2015 Tax Forfeit Lots](#)
- A. [\\*Resolution Requesting Conveyance of Tax Forfeited Property and Authorizing the Purchase of Certain Tax Forfeited Property from the State of Minnesota through Clay County](#)  
**Resolution 2015-0914-S**
- B. [\\*Resolution Authorizing Actions Related to 2015 Tax Forfeit Properties Including Acquisition, Management, Maintenance, Marketing, and Sales](#)  
**Resolution 2015-0914-T**
28. [\\*Resolution to Approve Agriculture Lease - Bluestem Center for the Arts](#)  
**Resolution 2015-0914-U**
29. [\\*Resolution to Approve Proposed 2015 EDA Tax Levy Payable 2016](#)  
**Resolution 2015-0914-V**
30. Approve Licenses - Permits
- A. [\\*Resolution to Approve Liquor Licenses](#)  
**Resolution 2015-0914-W**

31. [Mayor and Council Reports](#)

Minutes: Council Member Durand announced that Saturday, September 19, 2015 at 10:00 a.m., Ellen Hopkins Elementary School will host a celebration for the accessible playground and has an announcement about a nature-based play area.

Council Member Otto provided a brief Diversion Authority update.

32. [City Manager Reports - Updates](#)

Minutes: Michael Redlinger, City Manager, read the EDA Truth-in-Taxation statement, provided a brief medical cannabis update, and discussed future Committee of Whole meetings.

A. [Proposed 2016 Operating & Capital Budget Discussion](#)

Minutes: Michael Redlinger, City Manager, provided a brief update on the *Proposed* 2016 Operating and Capital Budget.

Meeting adjourned at 8:06 pm

APPROVED BY:



Del Rae Williams  
Mayor

ATTEST:



Michelle French  
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:  
Michelle French, City Clerk*