



City of Moorhead Economic Development Authority

Meeting Minutes
November 27, 2017 at 11:45 AM
1st Floor, Council Chambers, Moorhead City Hall

Pursuant to due call and notice thereof, a regular meeting of the Economic Development Authority was held in the 1st Floor, Council Chambers, Moorhead City Hall, on November 27, 2017, at 11:45 AM.

Roll call of the members was made as follows:

Board Member:	Bob Buth	Present
Board Member:	Bruce Bekkerus	Present
Board Member:	Kathy Cochran	Present – Entered at 11:46 am
Council Member:	Mari Dailey	Absent
Board Member:	Violet Deilke	Absent
Council Member:	Chuck Hendrickson	Present
Board Member:	Charley Johnson	Present
Board Member:	Wyatt Johnson	Present
Board Member:	Pat Kovash	Present
Board Member:	John Rogalla	Present
Board Member:	Marsha Weber	Absent
Council Member Alternate:	Del Rae Williams	Present

Others Present:

Dennis Eisenbraun, Moorhead Public Service
David Hunstad, Moorhead Business Association
Jim Gartin, Greater Fargo Moorhead Economic Development Corporation
Cindy Graffeo, EDA Executive Director
Bill Schwandt, Moorhead Public Service
Amy Thorpe, Economic Development Program Administrator

1. [Call meeting to Order / Roll Call](#)

2. [Agenda Amendments](#)

Motion to Amend made by Bruce Bekkerus and seconded by Pat Kovash

Motion to Amend Agenda to add item 7A. Moorhead Public Service “Capture the Earth” Geothermal

Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2

3. Approve Minutes

A [October 23, 2017 \(Regular Meeting\)](#)

Motion to Approve made by Bruce Bekkerus and seconded by Wyatt Johnson

Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2

B [October 25, 2017 \(Strategic Planning Retreat\)](#)

Motion to Approve made by Bruce Bekkerus and seconded by Kathy Cochran

Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2

4. Citizens Addressing the Board

Minutes: None

5. Commissioners' Reports

Minutes: Kovash - MBA - Holiday Parade of Lights

6. Semi-Annual Report: MBA (David Hunstad)

Minutes: Hunstad presented semi-annual report of activities and programming for the 2017 program year. He thanked the EDA for their continued support.

7. Semi-Annual Report: GFMEDC (Jim Gartin)

Minutes: Gartin highlighted activities and programming accomplished by the GFMEDC in 2017. In addition to 150 primary sector business calls, their focus has been primarily building workforce. Citing that the recent workforce study came up with great ideas but no funding, GFMEDC has budgeted \$400,000 to fund a Workforce Council, programs, and dedicated website.

7A. Community Geothermal System Pilot Project & Concept of Capture the Earth - Bill Schwandt, Moorhead Public Service

Minutes: Bill Schwandt, General Manager, and Dennis Eisenbraun, Energy Services Manager, Moorhead Public Service, introduced a new pilot energy program in Moorhead called "Capture the Earth." MPS has received an American Public Power Association Demonstration of Energy & Efficiency Development program grant for \$125,000 to study the feasibility of such a project. Partners, such as the EDA, may be asked to participate in a pilot project in the future.

8. Director's Report

Minutes: Graffeo provided a summary of activities this month as found in packet materials.

9. Final 2018 EDA Budget and Levy

Minutes: Graffeo stated that no amendments to the budget had been made since the preliminary budget passed at the June meeting.

Motion to Approve made by Bob Buth and seconded by

Approve Final 2018 EDA Budget and Levy as found in packet materials.

Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2

10. Center Avenue Discussion

Minutes: Chair Johnson stated that the Center Avenue Discussion had been requested by Commissioner Deilke who was not in attendance.

Motion to Table made by Bob Buth and seconded by Chuck Hendrickson

Tabled Center Avenue Discussion until the next regular meeting.

Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2

11. Information / Update

- A [GFMEDC Activity Report - October](#)
- B [Building & Permit Valuation Summary - October](#)

12. Adjourn

Minutes: Meeting adjourned at 1:05 p.m.

APPROVED BY:

ATTEST:



Charley Johnson
Chair

Marsha Weber
Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Amy Thorpe, Economic Development Program Administrator