



**City of Moorhead  
City Council Meeting  
Meeting Minutes  
February 10, 2020 at 5:30 PM  
City Hall Council Chambers**

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Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on February 10, 2020, at 5:30 PM.

**Roll call of the members was made as follows:**

1st Ward Council Member:	Shelly Dahlquist	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Shelly Carlson	Present
2nd Ward Council Member:	Heidi Durand	Absent
Mayor:	Johnathan Judd	Present
3rd Ward Council Member:	Deb White	Present
3rd Ward Council Member:	Larry Seljevold	Present
4th Ward Council Member:	Chuck Hendrickson	Present
4th Ward Council Member:	Steve Lindaas	Present

**City Council Meeting**

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Agenda Amendments](#)
4. [Consent Agenda](#)

All items listed with an asterisk ( \* ) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in accordance with the "Council Rules of Procedure". In such event, the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

**Motion to Approve Consent Agenda**

Motion to Approve made by Steve Lindaas and seconded by Sara Watson Curry

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Absent: 1 - Heidi Durand

5. Recognitions - Presentations
  - A. [Lake Agassiz Regional Library Book Truck, LARL Director Liz Lynch](#)

Minutes: Liz Lynch, LARL Director presented the Book Truck. The Book Truck will travel where people are and plan on attending events, parking lots, daycares, summer meal program sites and community festivals.

A trial period of utilizing the new Book Truck will begin be June through August and will then determine if they extend their time.

There is a book drop at Azool Hornbacher's with more potential off-site book returns throughout the city in order to make it convenient to return books.

Fundraising campaign kicked off last week and they are seeking any financial donations or sponsorships. Please visit [www.larl.org](http://www.larl.org) r visit the Moorhead Library to donate. The goal is \$40,000 for the purchase of the vehicle and to convert it into a mini library. City Manager Chris Volkens announced that a Paratransit bus that has recently been decommissioned will be donated to the library. With that announcement, the goal may change. Ms. Lynch expressed gratitude to the City and MATBUS for their generous donation.

B. [Mayor's State of the City Address](#)

Minutes: The Mayor's State of the City Address was shown and is available online for viewing. The Mayor thanked everyone for their continuing support.

6. Approve Minutes

A. [January 27, 2020 - Meeting Minutes](#)

**Motion to Approve January 27, 2020 - Meeting Minutes**

Motion to Approve made by Chuck Hendrickson and seconded by Deb White

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Absent: 1 - Heidi Durand

7. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

8. Mayor and Council Appointments

**Public Hearings (5:45 p.m.)**

9. [Public Hearing Regarding the Request of Brian Kounovsky on behalf of Vanne Moorhead LLC for Property Tax Exemption for a Renaissance Zone Project Located at 1530 1 Ave N](#)

**Motion to Open Public Hearing made by Steve Lindaas and seconded by Chuck Hendrickson.**

Motion to Open Public Hearing made by Steve Lindaas and seconded by Chuck Hendrickson

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Absent: 1 - Heidi Durand

Minutes: Derrick LaPoint presented the details of the five-story building, which will include commercial space on the first floor and 33 residential units on levels two through

five. Rent rates are expected to be between \$700-\$1300/month. Brian Kounovsky of EPIC Holdings detailed the project. The hope is that the plaza space around the building will be an active area for the community.

**Motion to Close Public Hearing made by Steve Lindaas and seconded by Deb White.**

Motion to Close Public Hearing made by Steve Lindaas and seconded by Deb White

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Absent: 1 - Heidi Durand

A. [Resolution to Approve a Property Tax Exemption for a Mixed-Use Project Located within the Renaissance Zone \(1530 1 Ave N\)](#)

**Motion to Approve Resolution to Approve a Property Tax Exemption for a Mixed-Use Project Located within the Renaissance Zone (1530 1 Ave N)**

Motion to Approve made by Steve Lindaas and seconded by Deb White

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Absent: 1 - Heidi Durand

## **Economic Development**

10. [Economic Development Report](#)

Minutes: Derrick LaPoint, Executive Director Downtown Moorhead Inc. thanked the public, city staff and council for making the Downtown Planning public events such a success. Five workshops took place including Creative Pioneering District (east of 11<sup>th</sup> St.), Character District (mall and surrounding properties), Woodlawn Point, River Connection, and Placemaking activation in areas that have been under-utilized. Many participated in those workshops.

The Downtown survey will be active for approximately three more weeks. Visit [www.dtmoorheadplan.org](http://www.dtmoorheadplan.org) to share ideas.

Mr. LaPoint, Chamber and MBA met regarding the Grow Minnesota Initiative. Legislative Kick-off for the MN Chamber has an event that he and City Manager Volkens will attend on February 11<sup>th</sup>. Downtown Moorhead Inc. is going to take the lead on establishing a partnership with the Minnesota Chamber on their Grow Minnesota initiative. This is an initiative regarding business retention/expansion data capture of information. The partnership with the State Chamber will allow us to provide data to them from multiple entities and the State will compile it for quarterly/yearly reports in order to see different trends, which will allow us to better understand our community needs. Council member White thanked Derrick for his continued effort and communication with the citizens.

## **Engineering Department**

11. [\\*Resolution to Receive Report and Order Plans and Specifications for 14th St S from 9th to 12th Ave S & for 16th, 18th & 18-1/2 St S from 9th to 12th Ave S \(Eng. No. 20-A2-03 & 20-A2-04\)](#)

12. [\\*Resolution to Approve Various Actions for 20th Ave S and 18th & 19th St S Area \(Eng. No. 20-A2-05\)](#)
  - A. [\\*Resolution to Receive Report and Order Plans and Specs](#)
  - B. [\\*Resolution to Call for Hearing](#)
  - C. [\\*Resolution to Approve Plans & Specs and Authorize Ad for Bid](#)
  
13. [\\*Resolution to Approve Various Actions for 11th to 14th St S and 3rd to 6th Ave S Area \(Eng. No. 20-A2-06\)](#)
  - A. [\\*Resolution to Receive Report and Order Plans and Specs](#)
  - B. [\\*Resolution to Call for Hearing](#)
  - C. [\\*Resolution to Approve Plans & Specs and Authorize Ad for Bid](#)
  
14. [\\*Resolution to Approve Various Actions for 12th Ave S Business Park Storm Water Improvements \(Eng. No. 18-A5-01\)](#)

### **Police Department**

15. [\\*Resolution to Authorize the Funding Contribution of \\$2,500 to the 7th Judicial District for the Clay/Becker Drug Court](#)

### **Moorhead Public Service**

16. [\\*Resolution to Award Bids for 2020 Water Treatment and Wastewater Treatment Chemicals](#)

### **Administration**

17. [Resolution to Purchase Financial Software](#)

Minutes: Karla McCall, Finance Director presented the new Enterprise Resource Planning Software (ERP) that has been budgeted for the 2020 fiscal year. An evaluation team assessed three different companies to provide service and software. The team scored the companies and the software evaluation team made the final recommendation for ERP software from Bellefeuille, Szur & Associates, Inc. (BS&A).

The next step in the process is to develop a timeline for implementation and conversion of data. This company presented in the middle of the road in terms of cost along with being open to external integration if needed. Council member Dahlquist raised concern with the dates of references and the current users. City Manager Volkens did address it by referencing the Mayor and Council communication which references similar sized cities we contacted that currently utilize the company and were given great feedback. Council member Hendrickson commended the IT department for their hard work in making current, outdated software seamless.

## **Motion to Approve Resolution to Purchase Financial Software**

Motion to Approve made by Shelly Carlson and seconded by Sara Watson Curry

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Absent: 1 - Heidi Durand

18. [\\*Approval of budget adjustment for software license with Vanguard Appraisals, Inc.](#)
19. [\\*Resolution of Support for Legislative Funding of the Heartland Trail](#)
20. [\\*Resolution to Approve Pay Equity Implementation Report](#)

## **Other**

### 21. [Mayor and Council Reports](#)

Minutes: Council member Watson Curry thanked Martha Wheeler and Sarah King from the local chapter of Moms Demand Action which focuses on responsible gun storage for their presentation. Please visit [www.besmartforkids.org](http://www.besmartforkids.org) for more information.

Upcoming Presidential Nomination Primary Election is March 3, 2020. Absentee voting is available at Clay County Courthouse during normal business hours up until Election Day. We encourage anyone interested in becoming an election judge to contact the City Clerk's office. Reminder to voters that on election day you will need to declare your party in order to vote. More information on our City website or the Clay County website.

Council member White thanked the MBA and all participants for making Frostival such a successful event.

Council member Lindaas reminded the public that there are Caucuses on February 25th. More information can be found on the Secretary of State website. <https://www.sos.state.mn.us/elections-voting/how-elections-work/precinct-caucuses/>. A group of area residents interested in discussing issues related to climate meet the 3<sup>rd</sup> Thursday of each month at 4:30 in the Moorhead Center Mall Atrium. Participants wanted to know about Moorhead's Green Step City status and efforts. Dan Mahli and Steve Moore as well as other local city and county people were invited to speak. The meeting next month will be March 19. The group has a Facebook event page for more information: <https://www.facebook.com/groups/2366935293527611/>

Mayor Judd - Thanked the City Manager and ELT for coordinating and attending the strategic planning refresher meeting.

Coffee with the Mayor - Ward 4 will be February 18, 2020 from 7:00 – 9:00pm at the Vista Center for Education in South Moorhead.

### 22. [City Manager Reports - Updates](#)

Minutes: City Manager Chris Volkers, along with city staff Steve Moore and Kristie Leshovsky have been attending local service organizations to present the strategic planning initiatives.

23. [Executive Session \(If needed\)](#)

**Motion to Enter Closed Session**

Motion to Enter Closed Session made by Sara Watson Curry and seconded by Steve Lindaas

Motion Passed

For: 6 - Shelly Dahlquist, Sara Watson Curry, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Absent: 2 - Heidi Durand, Shelly Carlson (left at 7:02 p.m.)

- A. Executive session pursuant to Minnesota Statute § 13D.05 subdivision 3 (b) to receive an update and provide direction to City's external litigation counsel regarding the case of Kerkula v. City of Moorhead et al.
- B. Executive session pursuant to Minnesota Statute § 13D.05 subdivision 3 (b) to receive an update and provide direction to City's external litigation counsel regarding the case of Johanson vs City of Moorhead.

24. New Business

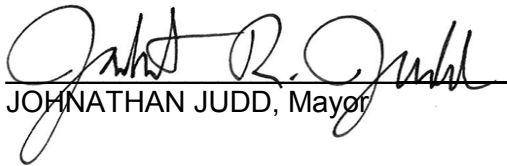
25. Citizens Addressing the Council (continued, if necessary)

Executive Session began at 7:02 pm

Executive Session ended at 7:35 pm

Meeting adjourned at 7:36 pm

APPROVED BY:

  
JOHNATHAN JUDD, Mayor

ATTEST:

  
CHRISTINA RUST, City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Christina Rust, City Clerk*