



**City of Moorhead
City Council Meeting
Meeting Minutes
March 26, 2018 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on March 26, 2018, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Melissa Fabian	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Joel Paulsen	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Absent
4th Ward Council Member:	Chuck Hendrickson	Absent until 5:35 pm

City Council Meeting

1. [Call to Order and Roll Call](#)
2. Pledge of Allegiance
3. Agenda Amendments
4. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Brenda Elmer and seconded by Joel Paulsen

Motion to Approve Consent Agenda As Amended

Motion Passed

For: 6; Absent: Steve Gehrtz; Chuck Hendrickson

Minutes: Item number 24 and 16b were removed from the consent agenda.

5. Recognitions - Presentations
 - A. [Proclamation Honoring the 50th Anniversary of Dr. Martin Luther King, Jr.'s Assassination While Speaking for America's Workers](#)

Minutes: Mayor Williams presented the 50th Anniversary of Dr. Martin Luther King, Jr.'s Assassination Proclamation.

6. Approve Minutes

A. [March 12, 2018 Council Meeting](#)

Motion to Approve made by Chuck Hendrickson and seconded by Melissa Fabian
Motion to Approve the March 12, 2018 Council Meeting

Motion Passed
For: 7; Absent: Steve Gehrtz

7. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

8. Mayor and Council Appointments

Public Hearings (5:45 p.m.)

9. [Public Hearing Regarding a Grant Application to the Federal Transit Administration for Section 5339 Capital Assistance](#)

Minutes: Public hearing opened at 5:51 pm

Lori Van Beek, Transit Manager, provided a brief overview of the proposed grant application.

Public Hearing closed at 5:54 pm

A. [Authorization to File an Application with the Federal Transit Administration for Federal Capital Assistance](#)

Motion to Approve made by Brenda Elmer and seconded by Sara Watson Curry
Motion to Approve Authorization to File an Application with the Federal Transit Administration for Federal Capital Assistance

Motion Passed **Resolution 2018-0326-1**
For: 7; Absent: 1 - Steve Gehrtz

Minutes: Lori VanBeek, Transit Manager, provided a brief overview of the application for federal capital assistance to purchase a new bus. Christina Volkers, City Manager, announced that if the City Council approves this item, they are committing to a 20% match.

Engineering Department

10. [*Resolution to Approve Plans & Specifications - 2nd, 4th, 6th Ave N Area. Eng. No. 18-A2-03](#)

Resolution 2018-0326-A

11. [*Various Resolutions for Hampton Place 3rd Addition Underground Utility & Street Improvements. Eng. No. 18-A6-02](#)

A. [*Resolution to Receive Petitions & Order Improvements.](#)
Resolution 2018-0326-B

B. [*Resolution to Approve Plans and Specifications.](#)
Resolution 2018-0326-C

12. [*Resolution to Order Report for Miscellaneous City Sidewalk and Other Concrete Improvements. Eng. No. 18-A7-01](#)
Resolution 2018-0326-D
13. [*Resolution to Approve Acquisition of Temporary Easement\(s\) for the SE Main Ave/20 St/21 St Railroad Grade Separation Project. Eng. No. 02-2-2F](#)
Resolution 2018-0326-E
14. [*Resolution to Restrict Parking for Street Improvements on 15th Ave N \(Eng. No. 18-A2-02A\)](#)
Resolution 2018-0326-F

Planning and Neighborhood Services Department

15. [*Final Consideration for 2018 Action Plan Amendment - Community Development Block Grant \(CDBG\)](#)
Resolution 2018-0326-G
16. [*Consider Actions Relating to Ordinance 2018-06: Parking Lots in Residential Districts](#)
 - A. [*Second Reading](#)
Ordinance 2018-06
 - B. [*Title and Summary](#)

Motion to Approve made by Joel Paulsen and seconded by Brenda Elmer
Motion to Approve Title and Summary

Motion Passed **Resolution 2018-0326-2**
For: 7; Absent: 1 - Steve Gehrtz

17. [*Resolution to Approve a Memo of Understanding with the Minnesota Department of Transportation and FM Metropolitan Council of Governments for Development of Transit Performance Targets](#)
Resolution 2018-0326-H

Police Department

18. [*Resolution to Authorize the Moorhead Police Department Continued Participation in a Joint Powers Agreement with the Minnesota Department of Public Safety](#)
Resolution 2018-0326-I

Moorhead Public Service

19. [*Award Bids for 2018 Street and Lawn Repairs](#)
Resolution 2018-0326-J
20. [*Award Bids for 2018 Water Distribution Pipe and Fittings](#)
Resolution 2018-0326-K
21. [*Award Bids for 2018 Underground Cable Replacement, Annual Boring, and Extension/Upgrade Projects](#)
Resolution 2018-0326-L

22. [*Award Bid for MPS Water Treatment Plant PLC and Network Improvements Project](#)
Resolution 2018-0326-M
23. [*Resolution to Approve Change Order No. 1 with Rice Lake Construction Group for Water Treatment Plant Piping Improvements Project](#)
Resolution 2018-0326-N

Public Works Department

24. [*Resolution to Award Bid - Moorhead Youth Hockey Association Facility Renovation, Phase 1](#)

Motion to Approve made by Brenda Elmer and seconded by Mari Dailey

Motion to Approve Resolution to Award Bid - Moorhead Youth Hockey Association Facility Renovation, Phase 1

Motion Passed **Resolution 2018-0326-3**

For: 7; Absent: 1 - Steve Gehrtz

Minutes: Steve Moore, Public Works Director, provided a summary of the bids received for the renovations at Moorhead Youth Hockey Association Facility for Phase 1.

25. [Commercial No Sort Recycling Pilot Program](#)

Motion to Approve made by Chuck Hendrickson and seconded by Sara Watson Curry

Motion to Approve Commercial No Sort Recycling Pilot Program

Motion Passed **Resolution 2018-0326-4**

For: 7; Absent: 1 - Steve Gehrtz

Minutes: Maggie Gruber, Recycling Program Manager, provided a brief presentation on Commercial No Sort Recycling Pilot Program.

Administration

26. Approve Licenses - Permits

- A. [*Resolution to Approve Sound Amplification Permits](#)
Resolution 2018-0326-O

- B. [*Resolution to Approve the Renewal of Moorhead Softball Association 3.2 On-Sale/Sunday Liquor License](#)
Resolution 2018-0326-P

27. [Resolution to Approve Special Event Policy](#)

Motion to Approve made by Heidi Durand and seconded by Melissa Fabian

Motion to Approve Resolution to Approve Special Event Policy

Motion Passed **Resolution 2018-0326-5**

For: 7; Absent: 1 - Steve Gehrtz

Minutes: Steve Moore, Public Works Director, provided a brief overview of the proposed Special Event Policy.

28. [First Reading of Ordinance 2018-05: An Ordinance to Amend the 2018 Fee Schedule](#)

Motion to Approve made by Heidi Durand and seconded by Melissa Fabian

Motion to Approve First Reading of Ordinance 2018-05: An Ordinance to Amend the 2018 Fee Schedule

Motion Passed **Ordinance 2018-05**

For: 7; Absent: 1 - Steve Gehrtz

Minutes: Michelle French, City Clerk, provided a brief summary of the proposed fees.

29. [*Resolution to Approve Budget Adjustment #18-011 to Fund Moorhead Police Department Furniture and Equipment for the New Law Enforcement Center](#)
Resolution 2018-0326-Q

Other

30. [Mayor and Council Reports](#)

Minutes: Council Member Paulsen provided a Diversion Authority update from his trip to Washington D.C.

Mayor Williams provided an update of upcoming meetings that she will be attending regarding the diversion and funding for an additional underpass.

Council Member Fabian reminded everyone of the upcoming iGoEco Challenge.

Council Member Watson Curry provided an update on the Human Rights Commission and Solid Waste Advisory Committee.

Council Member Elmer thanked staff for all their work on the tour with members of the Minnesota Environmental Quality Board.

31. [City Manager Reports - Updates](#)

Minutes: Christina Volkens, City Manager, provided an update on the upcoming golf specials.

32. Executive Session (If needed)

33. [New Business](#)

Minutes: Council Member Hendrickson asked the City Attorney what it would take to move the Economic Development Authority back under the City and he would like to get feedback from the City Council Members.

John Shockley, City Attorney, stated that if the City Council would like to move the Economic Development Authority Director position back under the City, it would require an amendment of the current resolution with a public hearing. The City Attorney reiterated that this is a policy decision for the City Council.

Council Member Fabian, Council Member Durand, Council Member Dailey, Council Member Paulsen, Council Member Elmer, and Council Member Hendrickson directed the City Attorney to bring a resolution forward at the next City Council Meeting.

Council Member Watson-Curry feels these discussions should be handled during the strategic planning sessions.

Bruce Bekkerus, owner of A1 Automotive and Economic Development Authority Board Member, provided a history of the Economic Development Authority and why the enabling resolution is the best option for businesses. What is the City Council's motive for change in structure?

Meeting adjourned at 6:43 pm

APPROVED BY:



Del Rae Williams
Mayor

ATTEST:



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk