



**City of Moorhead
City Council Meeting
Meeting Minutes
April 10, 2017 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on April 10, 2017, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Melissa Fabian	Absent
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Joel Paulsen	Absent
3rd Ward Council Member:	Brenda Elmer	Absent until 5:31 pm
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Absent

City Council Meeting

1. [Call to Order and Roll Call](#)

2. [Pledge of Allegiance - Boy Scout Troop 644](#)

Minutes: Boy Scout Troop 644 led the Pledge of Allegiance.

3. [Recognitions - Presentations](#)

A. [Proclamation: Small Business Week presented to Executive Director Cindy Graffeo and the Moorhead Economic Development Authority](#)

Minutes: Mayor Williams presented the Small Business Week proclamation to Cindy Graffeo, Economic Development Executive Director, and David Hunstad, Moorhead Business Association.

B. [Coalition of Greater MN Cities Session Update - Tim Flaherty & Bradley Peterson \(Flaherty & Hood\)](#)

Minutes: Tim Flaherty, Bradley Peterson, and Julie Liew from Flaherty & Hood provided a brief Coalition of Greater MN Cities update.

4. Approve Minutes

A. [March 13, 2017 City Council Meeting](#)

B. [March 27, 2017 Committee of the Whole](#)

Motion to Approve made by Mari Dailey and seconded by Sara Watson Curry
Motion to Approve Minutes as Amended

Motion Passed

For: 5; Absent: 3 - Melissa Fabian, Joel Paulsen, Chuck Hendrickson

Minutes: Council Member Gehrtz provided a correction to the March 13, 2017 City Council Meeting to read MATBUS Route 5 versus Board/Commission.

5. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

6. [Agenda Amendments](#)

Minutes: Item numbers 13, 14, 18, 19, 21, 22, 23, 24, 25, 26, and 27 require a minimum of six votes therefore; these items will be moved to a Special Council Meeting on April 24, 2017.

7. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Heidi Durand and seconded by Mari Dailey
Motion to Approve the Consent Agenda as amended

Motion Passed

For: 5; Absent: 3 - Melissa Fabian, Joel Paulsen, Chuck Hendrickson

Minutes: Item #20 was removed from the consent agenda.

8. Mayor and Council Appointments

A. [*Resolution to Approve Board and Committee Appointments](#)
Resolution 2017-0410-A

Public Hearings (5:45 p.m.)

9. [Public Hearing Regarding the Request of T & S Investments LLC for Property Tax Exemption for a Project Located at 1516 Main Ave](#)

Minutes: Public Hearing opened at 5:57 pm

Cindy Graffeo, Economic Development Authority Executive Director, provided a brief overview of the proposed property tax exemption.

Public Hearing closed at 5:58 pm

A. [Resolution to Approve Property Tax Exemption for T & S Investments LLC for a Project Located at 1516 Main Ave](#)

Motion to Approve made by Heidi Durand and seconded by Brenda Elmer
Motion to Approve Resolution to Approve Property Tax Exemption for T & S Investments LLC for a Project Located at 1516 Main Ave

Motion Passed **Resolution 2017-0410-1**

For: 5; Absent: 3 - Melissa Fabian, Joel Paulsen, Chuck Hendrickson

10. [Public Hearing for Street Improvements in Bulands and Marie's Addition Areas \(Eng. No. 17-A2-01\) and Meadow Pointe Area \(Eng. No. 17-A2-04\)](#)

Minutes: Public Hearing opened at 5:58 pm

Tom Trowbridge, Assistant City Engineer, provided a brief overview of the proposed street improvements in Bulands and Marie's Addition.

Dennis Nolte, resident, spoke against the sidewalk project.

Public Hearing closed at 6:23 pm

11. [Public Hearing for Street Improvements in the Belsly Blvd West Area \(Eng. No. 17-A2-02\) and the Queen's Addition Area \(Eng. No. 17-A2-05\)](#)

Minutes: Public hearing opened at 6:24 pm

Tom Trowbridge, Assistant City Engineer, briefly discussed the proposed street improvements in the Belsly Blvd West Area and Queen's Addition area.

Salvador DeLaRosa, resident, mentioned that there are very large potholes near the park and could be potentially dangerous with the kids in that area.

Dennis Nolte, resident, commented on the funding source.

Public Hearing closed at 6:46 pm

12. [Public Hearing for Street Improvements at 24 Ave S & Brookdale Area and 17 St and 23 Ave S Area. Eng. No. 17-A2-03](#)

Minutes: Public Hearing opened at 6:53 pm

Tom Trowbridge, Assistant City Engineer, provided a brief summary of the proposed street improvements.

John Wentzell, resident, spoke against the project.

Public hearing closed at 7:00 pm

A. [Resolution to Approve Plans & Specs and Authorize Advertisements for Bids](#)

Motion to Approve made by Steve Gehrtz and seconded by Brenda Elmer

Motion to Approve Resolution to Approve Plans & Specs and Authorize Advertisements for Bids and Include the Alternate

Motion Passed **Resolution 2017-0410-2**

For: 5; Absent: 3 - Melissa Fabian, Joel Paulsen, Chuck Hendrickson

Economic Development

13. [*Resolution to Approve Purchase Agreement between the City of Moorhead and RCM Partners LLP](#)
Moved to April 24, 2017 Special City Council Meeting

14. [*Resolution to Approve Addendum to Local Match Agreement with 9Thirteen LLC](#)
Moved to April 24, 2017 Special City Council Meeting

Planning and Neighborhood Services Department

15. [*Resolution to Approve Preliminary Plat of Courthouse Addition](#)
Resolution 2017-0410-B

16. [Receive Recommendation and Set Public Hearing for Changes to MATBUS Route 5](#)

Motion to Approve made by Heidi Durand and seconded by Mari Dailey

Motion to Approve Resolution to Move Forward with Alternate 3 and Set Public Hearing for Changes to MATBUS Route 5

Motion Failed

For: 2; Against: 3 – Sara Watson Curry, Brenda Elmer, Steve Gehrtz; Absent: 3 - Melissa Fabian, Joel Paulsen, Chuck Hendrickson

Motion to Approve made by Steve Gehrtz and seconded by Sara Watson Curry

Motion to Approve Resolution Proceed with Alternate 1 and Set Public Hearing for Changes to MATBUS Route 5

Motion Passed **Resolution 2017-0410-3**

For: 4; Against: 1 - Mari Dailey Absent: 3 - Melissa Fabian, Joel Paulsen, Chuck Hendrickson

Minutes: Lori Van Beek, Transit Manager, provided a brief summary of the proposed routes and recommended alternative one (1).

Engineering Department

17. [*Resolution to Approve Various Actions for Street & Underground Utilities in Johnson Farms 5th Addition. Eng. No. 17-A6-04](#)

- A. [*Resolution to Approve Plans & Specs and Authorize Advertisement for Bids](#)
Resolution 2017-0410-C

18. [*Resolutions to Approve Budget Adjustment and Related Actions for the Belsly Swale Stormwater Mitigation Project. Eng. No. 17-5-2](#)
Moved to April 24, 2017 Special City Council Meeting

- A. [*Resolution to Approve Agreement with Clay County](#)

- B. [*Resolution to Approve Budget Adjustment](#)

- C. [*Resolution to Award Bid](#)

19. [*Resolution to Award Bid for Storm Lift Station No. 6 Improvements. Eng. No. 17-5-1](#)
Moved to April 24, 2017 Special City Council Meeting

- A. [*Resolution to Award Bid](#)

20. [*Resolution to Authorize Flood Damage Reduction Grant Application](#)

Minutes: Bob Zimmerman, City Engineer, provided a brief overview of the Flood Damage Reduction Grant.

A. [*Resolution to Authorize Application](#)

Motion to Approve made by Heidi Durand and seconded by Brenda Elmer
Motion to Approve Resolution to Authorize Application

Motion Passed **Resolution 2017-0410-4**

For: 5; Absent: 3 - Melissa Fabian, Joel Paulsen, Chuck Hendrickson

Public Works Department

21. [*Resolution to approved the 2017 Cass County Vector Control Agreement](#)
Moved to April 24, 2017 Special City Council Meeting
22. [*Resolution to Award Bid for MB Johnson Restrooms](#)
Moved to April 24, 2017 Special City Council Meeting
23. [*Resolution to Approve an Adjustment to the 2017 Hjemkomst Center Budget - Heat Exchanger Replacement](#)
Moved to April 24, 2017 Special City Council Meeting

Police Department

24. [*Resolution to Approve Transfer of Monies from DWI Seizure Funds to the Every 15 Minute Program. Budget Adjustment #17-006.](#)
Moved to April 24, 2017 Special City Council Meeting
25. [*Resolution to Authorize the Police Department to Enter into a Towing Contract with Ed's Towing Service, Inc.](#)
Moved to April 24, 2017 Special City Council Meeting
26. [*Resolution to Transfer Funds for an EOTech Refund to Police Supplies for Firearms \(Budget Adjustment #17-008\).](#)
Moved to April 24, 2017 Special City Council Meeting
27. [*Resolution to Authorize the Funding Contribution of \\$2,500 to the Clay/Becker Drug Court.](#)
Moved to April 24, 2017 Special City Council Meeting

Administration

28. [*First Reading of Liquor Ordinance No 2017-05: An Ordinance to Amend and Reenact Subsection J of Section 2-3-3 of the Moorhead Municipal Code Relating to the Sale of Liquor at the Hjemkomst Center \(F/K/A Red River Valley Center\)](#)
Ordinance 2017-05
29. Approve Licenses - Permits
 - A. [*Resolution to Approve the Renewal of Moorhead Softball Association 3.2 On-Sale/Sunday Liquor License](#)
Resolution 2017-0410-D
 - B. [*Resolution to Approve Sound Amplification Permits](#)
Resolution 2017-0410-E

- 30. [*Resolution to Authorize Execution of LMCIT Liability Coverage Waiver Form \(Statutory Tort Liability Limits\)](#)
Resolution 2017-0410-F
- 31. [*Resolution to Amend the 1st Avenue North \(Central Corridors\) TIF Interfund Loan Approved by Resolution No. 2016-0523-1 on May 23, 2016](#)
Resolution 2017-0410-G
- 32. [Resolution to Authorize Issuance of a Request for Proposals \(RFP\) for Consulting Services Relating to Software Acquisition and Implementation of an Enterprise Resource Planning \(ERP\) System](#)

Motion to Approve made by Brenda Elmer and seconded by Steve Gehrtz
Motion to Approve Resolution to Authorize Issuance of a Request for Proposals (RFP) for Consulting Services Relating to Software Acquisition and Implementation of an Enterprise Resource Planning (ERP) System as Amended

Motion Passed **Resolution 2017-0410-5**
 For: 5; Absent: 3 - Melissa Fabian, Joel Paulsen, Chuck Hendrickson

Minutes: Wanda Wagner, Finance Director, provided a brief summary of the Request For Proposal. She recommended amending the resolution to add "implementation".

33. [Mayor and Council Reports](#)

Minutes: Council Member Durand provided a brief Moorhead Public Service update.

Sara Watson Curry provided an update on current bicycling news, Solid Waste Advisory Committee, and upcoming Bluestem event.


Mayor Williams provided a brief legislative update.

34. [City Manager Reports - Updates](#)

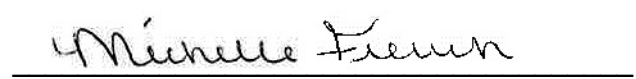
Minutes: Christina Volkens, City Manager, announced that our website is up to date with the upcoming street projects. She also announced that both golf courses are open.

Meeting Adjourned at 7:56 pm

APPROVED BY:


 Del Rae Williams
 Mayor

ATTEST:


 Michelle French
 City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
 Michelle French, City Clerk