



**City of Moorhead
EDA Executive Committee**

**DRAFT Meeting Minutes
May 15, 2018 at 12:00 PM
City Hall - 1st Floor - Boardroom**

Pursuant to due call and notice thereof, a regular meeting of the EDA Executive Committee was held in the City Hall - 1st Floor - Boardroom, on May 15, 2018, at 12:00 PM.

Roll call of the members was made as follows:

Board Member:	Bruce Bekkerus	Present
Board Member:	Kathy Cochran	Present
Board Member:	Charley Johnson	Present
Board Member:	Marsha Weber	Present

Others Present:

Cindy Graffeo, EDA Executive Director
Amy Thorpe, Economic Development Program Administrator
John Shockley, City Attorney
Del Rae Williams, Mayor

1. [Call meeting to Order / Roll Call](#)

2. [Agenda Amendments](#)

3. Approve Minutes

Minutes: None

4. [Citizens Addressing the Board](#)

Minutes: None

5. Unfinished Business

A [Motion to Approve an Amended Agenda for the March 23, 2018, Meeting for the Purpose of Going into Executive Session](#)

Motion to Approve made by Bruce Bekkerus and seconded by Marsha Weber

Approve Agenda Amendment for the March 23, 2018, Meeting for the Purpose of Going into Executive Session

Motion Passed: For: 4; Against: 0; Abstain: 0; Absent: 0

Minutes: John Shockley, City Attorney, stated that he reviewed the audio of the executive session and determined that it did not qualify as an executive session. He stated that it was very clear from the recording and from the public portion of the meeting that the board did not intend to violate the open meetings law and relied upon statements made by city staff to go into executive session. He stated that the board has taken corrective action, including providing a summary of the executive session and making the recording public and no additional action is needed in this matter.

Shockley advised that employee evaluations are an exception to the open meeting law but that the Human Resources Director and City Attorney should be notified and present during any executive session. General discussion followed.

B [Summary of Executive Session](#)

Minutes: A summary of the executive session held on March 23, 2019, was submitted and has been added to agenda packet materials.

6. **New Business**

A [Mayor Del Rae Williams request to address EDA Executive Committee](#)

Minutes: Mayor Williams requested feedback from the EDA Executive Committee on the potential of the EDA to expand economic development staff. Committee members asked for clarification in regards to the reporting structure and stated that they would have to wait until after the City Council holds a public hearing on May 29, 2018, to discuss this further. Committee members were generally receptive to the idea and directed staff to place an item on the May agenda for the full board's consideration.

7. [Adjourn](#)

Minutes: Meeting adjourned at 12:38 p.m.

APPROVED BY:

ATTEST:



Charley Johnson
Chair

Marsha Weber
Secretary

Due to technical difficulty, the proceedings of this meeting were not digitally recorded.

Respectfully submitted by:
Amy Thorpe, Economic Development Program Administrator